

DTSSAB Quarterly Report

Q2 - 2023

April 1st - June 30th

Mark Stewart
Chief Administrative Officer

John McCarthy
Chief of EMS

Louanna Lapointe
Ontario Works Manager

Steve Cox
Housing Services Manager

Lyne Labelle
Children's Services Manager

Rachel Levis
Director of Human Resources

Janice Loranger
Director of Finance

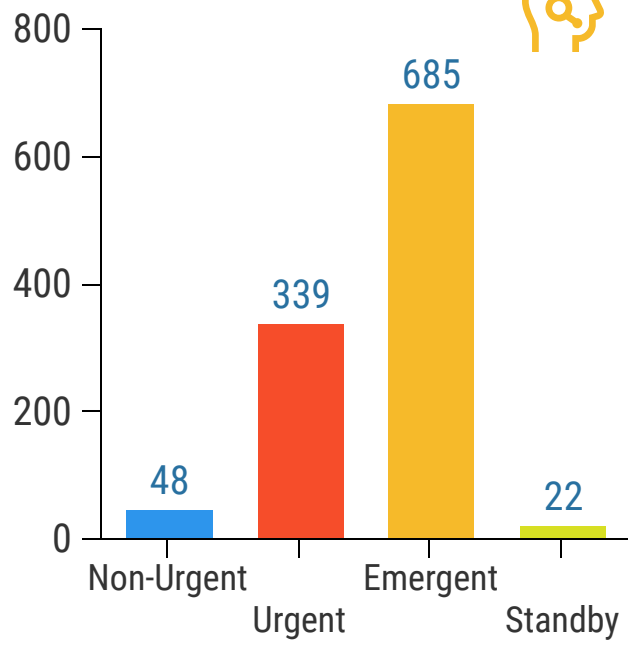
Prepared By:
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Communications and Executive Coordinator



Emergency Medical Services and Community Paramedicine



2023 Q2 Call Volume



Non-urgent call trend towards a decrease, with projected emergency calls remaining steady. When comparing this data to the initial biannual response time report, projected minimum response times for emergencies across our district are being achieved. It is anticipated that this trend will continue and result in faster response times.



Paramedic Services Week

Paramedic Services Week was recognized across Canada on May 21-27. Local recognition included various municipalities releasing a proclamation that May 21-27th was Paramedic Services Week, local printed media, and daily social media posts centered around "I called 911, now what?" were shared. DTSSAB EMS Paramedics were formally thanked across the district bases for the outstanding emergency care and dedication they offer every day of the year.



Service Review / Accreditation

The EMS department recently underwent the Ministry of Health ambulance service review as required every three years. The process is a detailed review of over 246 checkpoints that reviews the entire EMS Department.

DTSSAB EMS received its most successful Service Review report as part of its recertification and licensing process.

New Equipment and Directives

DTSSAB EMS Paramedics completed training on the new provincial treat and discharge medical directives this quarter. These directives include coverage of conditions such as seizures and hypoglycemia, enabling Paramedics to assess and treat based on prescribed criteria, preventing unnecessary Emergency Room Visits.

Four new pieces of equipment were also launched in the service this quarter.

Neomate



Kangoofix



The Kangoofix is a piece of equipment designed to transport a newborn securely fastened to the mother that allows for bonding following pre-hospital deliveries. The Neomate is a device that is secured to the ambulance stretchers allowing for the safe transport of babies that weigh less than 15lbs. The Paramedics have been using a similar piece of equipment known as the Pedimate for many years that allows them to transport infants between 10 – 40 lbs. The Neomate and Pedimate combination will ensure safely transport all ages of patients.



Paramedics are now required to wear the Personal Flotation Device (PFD) (image left) when working on or near water. They will automatically inflate should the Paramedic be incapacitated when entering the water. To the right is the Manta Mat, a flexible patient-carrying device to be used when rigid traditional extrication devices such as backboard and stretchers are not feasible.





Community Partnerships

To foster the continued growth and development of positive working relationships with local healthcare partners, DTSSAB EMS Leadership meets monthly with local hospitals for trouble-shooting and discussions centered around continuous improvement, this creates a space for collaborative approaches to ensure the highest possibly quality of care for Timiskaming residents and visitors.

Training and Development

Members of DTSSAB EMS Leadership attended the Ontario Association of Paramedics Chiefs Symposium this spring. Topics covered included labour relations, improving mental health awareness, and providing mental health support to paramedics across the province.

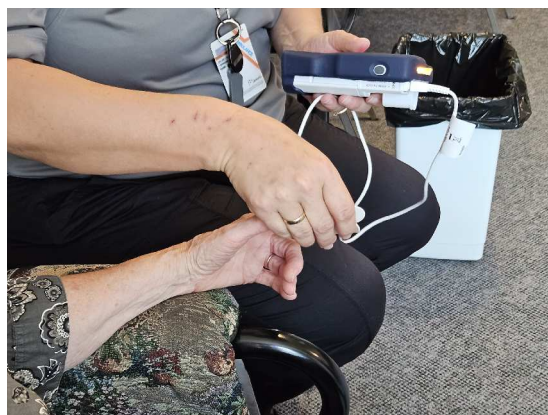
Community Paramedicine

189

Active Clients

Program Development of the Community Paramedicine Program this quarter included:

- Remote Patient Monitoring program completed its trial between June 1 to August 30, with one client enrolled. This allowed staff to get oriented with the equipment. Dr. Churman, the Medical Director, initiated a protocol which is now a Medical Directive for Congestive Heart Failure in June.
- Magnetic Document Holders have been purchased for distribution to clients for storage and easy access to health information. The intent of the creation is to reduce confidentiality issues with sharing patient information, store medication list, DNR document, and Vitals Record.
- Wellness Clinics are being held across the district on a monthly basis in DTSSAB Housing Buildings: Central - Every 2nd Wednesday, South – Every 3rd Wednesday,- North – Every 4th Wednesday
- To support the growing client base, a Community Paramedicine Office was setup in the Central part of the district



ONTARIO WORKS

The information below will provide a highlight of our Ontario Works program's second quarter (April, May and June 2023) performance, operational, and delivery standards, as well as an update of our activities.



Application for Assistance and Approvals

Cases that exited Ontario Works

149

Monthly Caseload Average (+5)

641

Number of Emergency Assistance cases granted

3

Number of New Applications (6 more than previous quarter)

172

Total of new cases granted Ontario Disability Support Program (ODSP) (2 more than last quarter)

16

Monthly average of cases reporting employment earnings (10 less than last quarter and less than historical trends)

3

Percentage of Applications Completed through the Province's Social Assistance Online Application

50%

We continue to have an increase in new applications for the second quarter of 2023. The reason for applying for assistance varies from domestic violence, release from incarceration, no source of income, substance abuse, difficulty finding suitable employment and health related issues.

Community Partners

Case workers from the Ontario Disability Support Program have recommenced scheduling appointments with clients in the South Office, continuing the positive working relationships between Ontario Works (OW) and ODSP.



Ontario Works Service Delivery Plan

Case workers are key to our social assistance team, dedicated to providing comprehensive, client-centered services to promote stability, well-being, and self-sufficiency for our clients. This role involves developing and implementing individualized case management plans, coordinating services across multiple agencies, and advocating for clients to ensure they receive the necessary support to achieve their goals.

Digitization

To effectively manage a caseload and foster the development of trusting relationships and successful employment plans, further software management features have been implemented into the Ontario Works delivery plans, allowing caseworkers to focus on what matters, the client. This included going paperless on April 1, 2023 with Accerta Worx, which provides confirmation of eligibility to Optometrists and Dentists for Ontario Works and Ontario Disability Support clients. As well as going live with MyBenefits, a service that enables clients to access their file online to view details such as pas payments, report income, verification of Social Assistance to Community Partners (such as the food bank, optometrist, dentist).

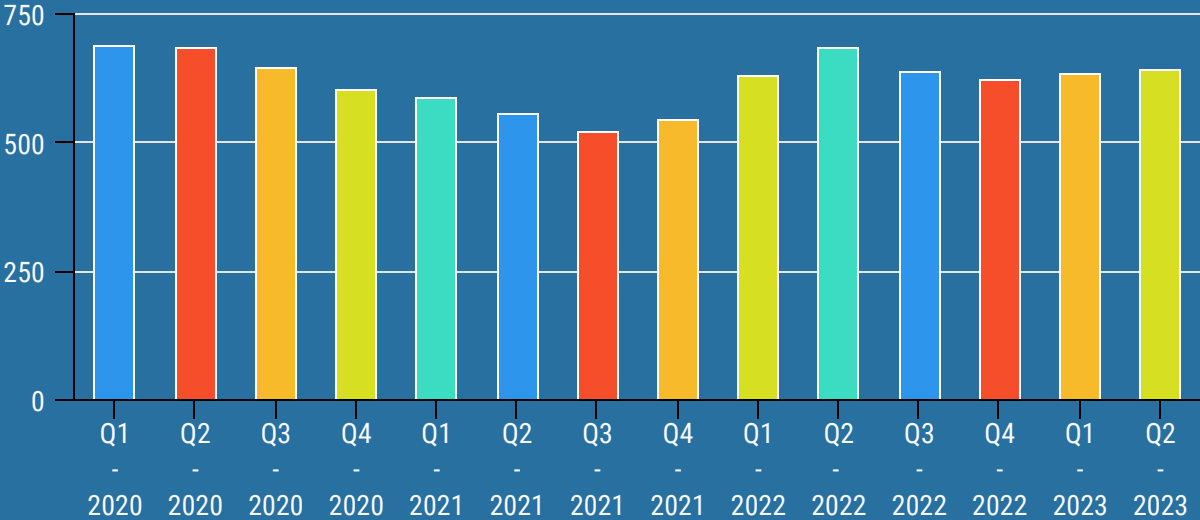
Employment Assistance

Case workers must determine and monitor ongoing eligibility for employment and financial assistance. Our staff require knowledge of our local community partners including all available resources to support realistic employment plans and successful referrals for our clients. It is essential that case workers have skills in place such as motivational and negotiation skills to support accurate employability assessments and a collaborative planning process that actively engages clients and recognizes each client’s skill, experience, circumstances and barriers.

A condition of eligibility is participation in an approved employment assistance activity. Clients and case workers work together to create an action-oriented plan that identifies the activity the client will undertake to prepare for, find and maintain employment.

Many clients have restrictions to participating in an employment activity. Restrictions may be a result of a physical limitation, medical condition, or personal circumstances. A temporary deferral may be appropriate depending on the circumstance, such as, victim of family violence, family medical leave, house arrest, parental leave or a disability that makes any degree of participation not feasible.

Average Caseload Trend



● No. of Cases

HOUSING SERVICES

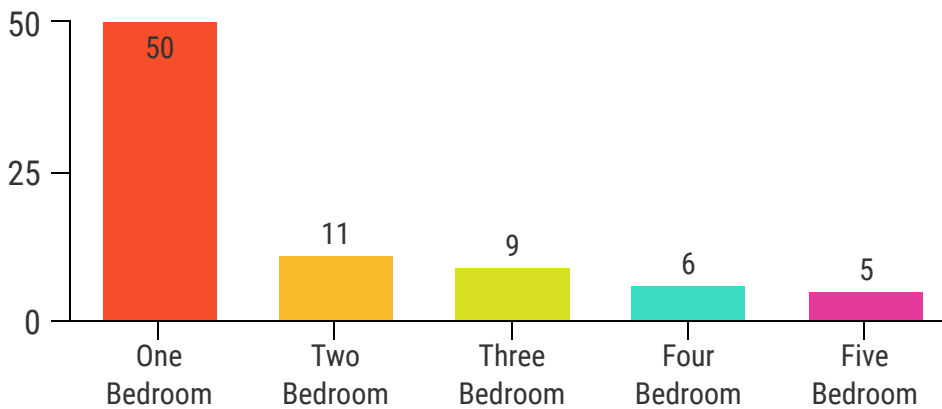


Centralized Wait List

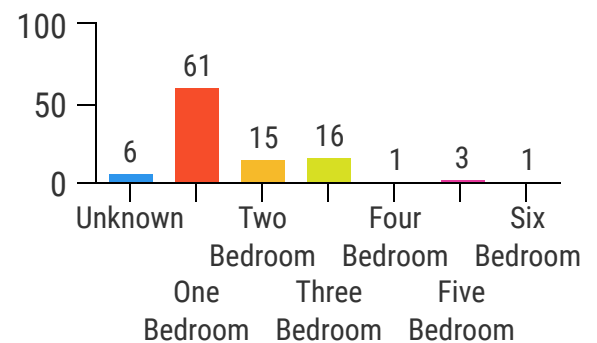
Throughout the second quarter of 2023 the Housing Services received 79 new applications seeking housing in our District.

Over this period 33 of the 79 applications were online and 46 of the applications were paper format. This is an 42 % - 58 % split. Our online application was rolled out in August of 2021 and has been active for just under 2 years.

Application Activity Based on Bedroom Size in Q2



Application Activity Based on Bedroom Size in Q1



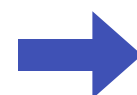
2023 Conference - Canadian Alliance to End Homelessness (CAEH)

It was announced that the DTSSAB, in partnership with The Salvation Army, will be presenting at the 2023 Canadian Alliance to End Homelessness Conference discussing the Hope Haven Transitional House project in Kirkland Lake, specifically addressing the challenges of addressing homelessness in rural and remote areas. The intent of the presentation is to demonstrate the benefit of innovative, collaborative solutions that can be cost-effective and efficient, specifically in communities with similar demographics to the Timiskaming District.

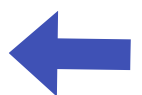


Unit Vacancy

Vacancies vary from month to month and are difficult to forecast. In the second quarter of 2023, the Housing Services Program saw 29 Move outs and 28 Move Ins.

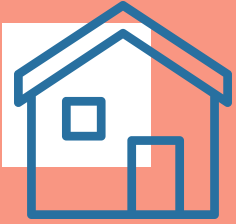


29 Move Outs



28 Move Ins

HOUSING SERVICES



Timiskaming By-Name List Update

153

individuals on the list since December 2021

93

Individuals assisted through the Homelessness Prevention Program (HPP)

60

Individuals with no assistance, 15 pending

\$170,169.91

Total amount of funding used to assist individuals

Canada-Ontario Community Housing Initiative & Ontario Priorities Housing Initiative (COCHI & OPHI)

COCHI funding is allotted to repair and regenerate existing community housing stock. The OPHI funding provides support to individuals in the district through four components, Tenant Supports, Rent Supplements and Ontario Renovates.

Component Allotments

COCHI	- \$ 350,900
OPHI	- \$ 194,700.00
Canadian-Ontario Housing Benefit (COHB)	- \$ 81,700

It should be noted that at the writing of this report (July 28th 2023) the Ministry has not yet released the funds so there could be issues completing the projects on time.

Our two projects are:

- RCL Zone – K-1 Vets Home (Haileybury) – Paving parking lot area
- 25 Tweedsmuir Road, Kirkland Lake – full replacement of Elevator car to be brought up to code.

2023 Capital Project Profiles

69 Sixth Avenue Englehart Roof Replacement

Due to various challenges 69 Sixth Avenue Englehart Roof Project was deferred to 2023 – it has now been completed.



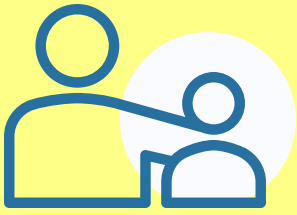
Tenant Landscaping

Allowances are provided to each buildings for landscaping projects, where individual tenants and/or groups cultivate lovely garden beds and landscape features. Certain buildings also host fundraisers to maximize their efforts. Below are some photos from 100 Market Street, the result of two very dedicated tenants.



CHILDREN'S SERVICES

Knowing Our Numbers

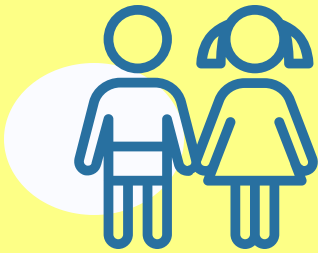


The DTSSAB is participating in “Knowing Our Numbers,” a community collaboration across Ontario. The federal government’s historic \$27-billion investment in child care and the agreements signed with provinces and territories prioritized lowering parent fees and expanding the number of child care spaces. Educators who care for our children are often overlooked in the race to achieve these goals.

A province-wide collection system with a local lens will support this important work and inform decision makers and the children’s services sector about the state of the child care system. Findings will allow for community comparators, highlight common trends, identify staffing gaps and workforce deserts, track year-by-year trends and regional strengths, and pinpoint priority areas.



On June 8, 9, 10, 2023 the DTSSAB Children’s Services Staff welcomed Dr. Emis Akbari and her research team from the Atkinson Centre to our district. We took the opportunity to highlight areas of interest across our district. As part of this study Dr. Akbari and her team conducted a focus group in our community to elevate the voices of child care staff in northern regions. Over twenty-five staff participants from child care centres in our district attended the focus group. The benefits of having focus groups like this ensure that unique challenges and best practices of our communities are heard.



In addition, the DTSSAB’s Children’s Service Program collaborated with Dr. Akbari on the Importance of Early Childhood Educators. Through a partnership with Dr. Akbari, a short promotional video was produced in English, French, and includes highlights of Indigenous led programs, and on the importance and value of early childhood educators to children and families. The DTSSAB will own the copyright material and may use segments of videos for other promotional materials. The video will be available on social media in the Fall of 2023.

Early Learning School Readiness Program (ELSRP)

ELSRP is a 2.5-hour program which aids in developing important skills to prepare for kindergarten. The free ELSRP program available at child care centres in the district.

Every year in the month of June, children who have completed the program take part in a Graduation Ceremony.

In 2023, we saw over two hundred children graduate! The graduates received a T-shirt in the language of the centre they attended.



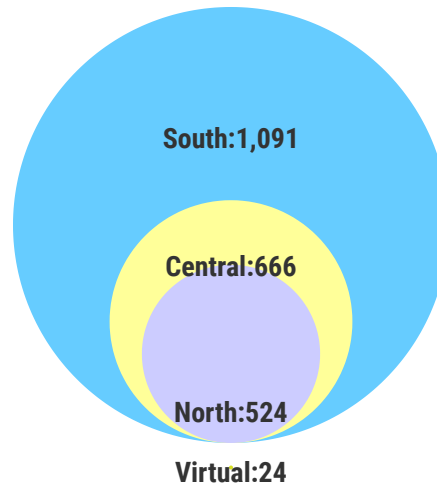
Overview Timiskaming EarlyON-ON y va

EarlyON Centres in our District offer free programs to parents/caregivers and their children from birth to six (6) years of age. These centres welcome all families to participate in quality programs that help strengthen adult-child relationships, support parent education, and foster healthy child development. For more information, please visit the following link: <http://www.timiskamingchildcare.ca/programs/earlyon-on-y-va-child-and-family-centres/>

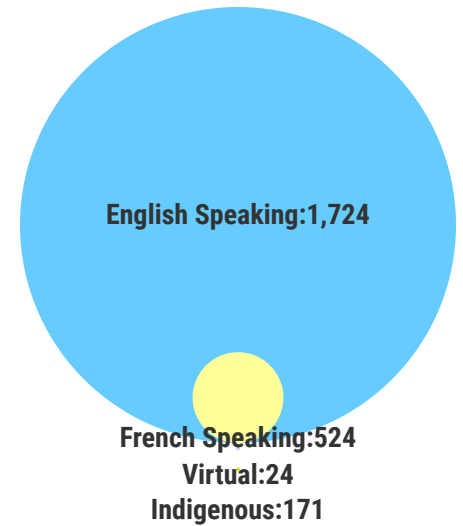
The following data provides a snapshot of Timiskaming EarlyON activities during Q2 of 2023.

2305 Total Child Visits 0-6	426 Total Child Visits 7+	1917 Total Parent/Caregiver visits
172 Unique Children Served 0-6	42 Unique Children Served 7+	169 Unique Parents/Caregivers Served

Child Visits by Region

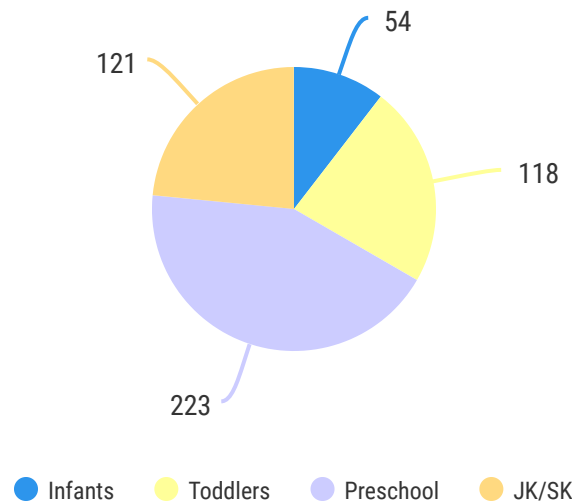


Identification



Canada-Wide Early Learning Child Care (CWELCC)

Q2 Fee Reduction Data



632

Average Number of Children Served through Fee Reduction

\$388,597.37

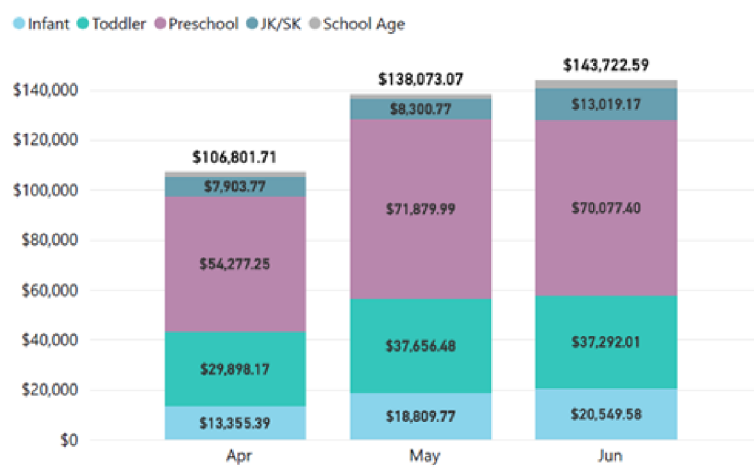
Expenditures to support Full Fee Children Reductions

\$73,430.82

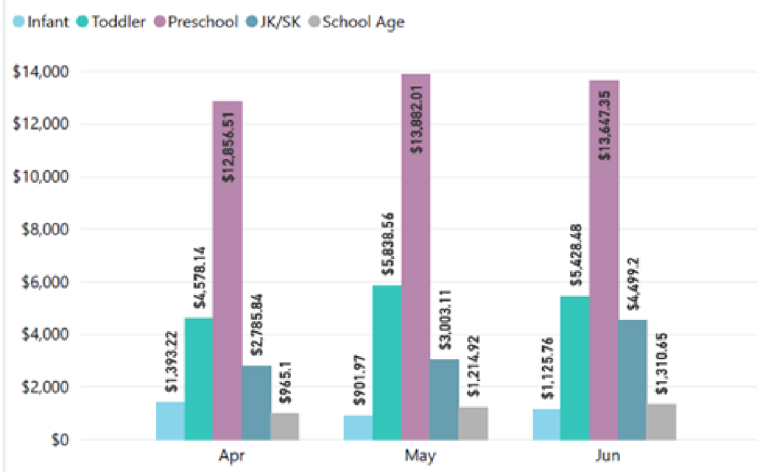
Expenditures to support the reduction of Subsidized Children Parental Contribution

Canada-Wide Early Learning Child Care (CWELCC)

Expenditures to Support Reduction in Fees by Age Group



Expenditures to Support Reduction of Parental Contributions by Age Group



Canada-Wide Early Learning Child Care (CWELCC) Cost Escalation

As part of CWELCC implementation, the Ministry of Education included additional funding to support cost increases that Providers may face that are beyond the licensee's control and may impact their capacity to participate in CWELCC. Licensees can only use the cost escalation funding to address operating cost increases beyond the control or discretion of the licensee, such as salaries, wages, benefits, operations, and accommodations costs.

Licensed child care providers in the District of Timiskaming received **\$203,927.98** of CWELCC Cost Escalation Funding.

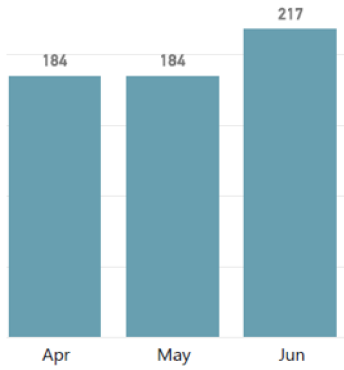
Family Discount

The Family Discount was initially introduced in July 2018 as a local initiative made possible by funding received through the Canada-Ontario Early Learning and Child Care (ELCC) Agreement. Families with two or more children receiving licensed child care services, in any of the District's child care centres and/or home child care settings, receive a flat rate discount of \$10 per day for the second and subsequent children as long as additional children are enrolled in programs with daily rates exceeding \$10 per day. The discount is calculated on the lowest number of days attended by a child (children) in the family. CWELCC does will not affect the family discount – The family discount will continue to be applied to parent accounts after the CWELCC is calculated.

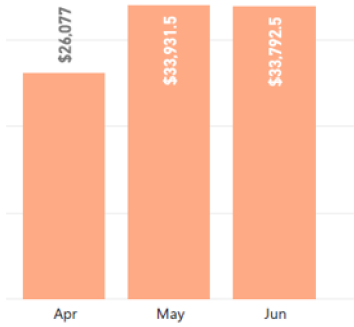
Centre	0-4	JK/SK	Gr. 1 +	Total
Centre pour enfants Timiskaming Child Care	73	60	93	226
Englehart and Area Child Care Centre	10	9	11	30
Garderie Francofleur & Miel	26	9	7	42
Keepers of the Circle	35	11	25	83
New Liskeard Stepping Stones Day Care	26	7	17	50
Second Street Day Care	39	19	25	83
Total	208	115	176	499

Family Discount

Unique Families Served by Month



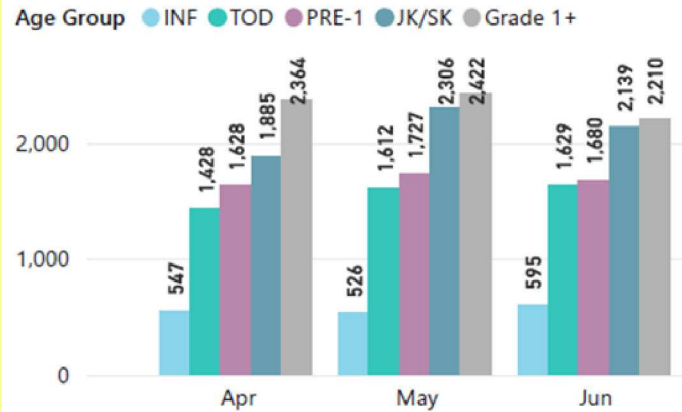
Total Expenditures by Month



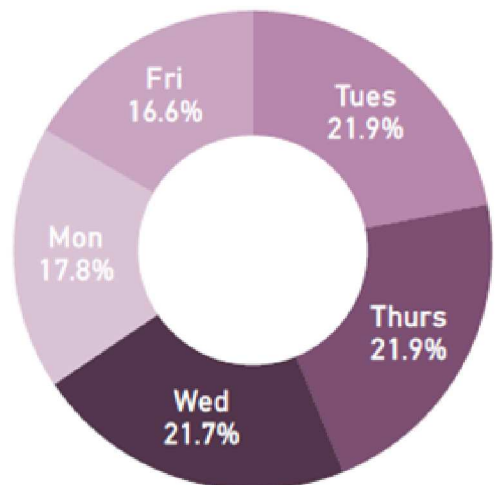
Attendance

Attendance can fluctuate throughout the district based on family needs. The charts below provide a snapshot of what attendance in child care centres looked like in the second quarter of 2023.

Total Attendance by Month



Percentage of Total Attendance by Day





HUMAN RESOURCES

Key non-confidential HR Q2 initiatives and/or activities included, but were not limited to:

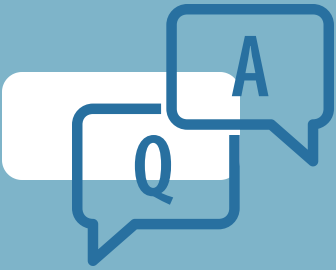
Human Resources Information System (HRIS) / ADP Workforce Now Update

The HR Team is expanding use of this electronic tool, gradually providing increased access to the central repository of employee documents. Leaders will be able to retrieve and upload their staff's performance documentation and access non-restricted employee file information on a self-serve basis. The new employee onboarding component is also now in full use by HR and Finance/Payroll. Over the next months, the HRIS's recruitment features (i.e.: applicant tracking capabilities) will be activated and trialed. The HR team is also exploring the possibility of implementing the performance management features by year's end or Q1 2024.



CUPE Collective Bargaining Update

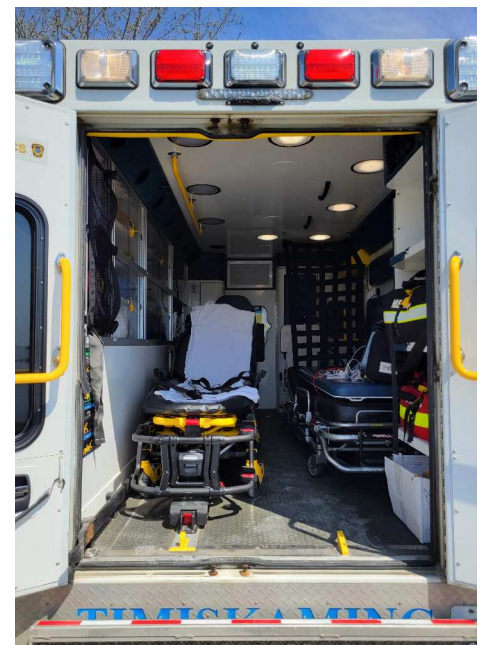
Discussions with the CUPE bargaining committee resumed in mid-May. Committee members engaged in productive and meaningful discussions. Despite best efforts, the proposed agreement presented to CUPE members was not ratified. The matter has been referred to conciliation and meetings are scheduled to resume in the fall.



EMS Recruitment

The HR Team worked with the EMS Program to post multiple permanent full-time positions in preparation for the upcoming fall changes to 24/7 emergency coverage at the Central EMS base, as well as resulting from the extension and expansion of the Community Paramedicine program. Much coordination in scheduling and planning for future staff movement was required by the EMS Executive Assistant, as HR prepared approximately 50 permanent full-time, temporary backfilling, as well as part-time offers to facilitate these employment changes.

EMS Team Leaders were also recruited to backfill EMS Superintendents, as needed, and particularly while acting EMS leadership assignments continue. Team Leaders help support the operational demands and relieve workload pressures associated with the Deputy Chief vacancy. A new Paramedic probationary evaluation tool, to support successful onboarding efforts, improve two-way communication with new hires and better assess Paramedic competencies during probation is currently being trialed by EMS leadership.



HUMAN RESOURCES

Health and Safety Improvement Initiatives

HR continues to collaborate with DTSSAB programs on health and safety initiatives. This has included ensuring efficient injury reporting (i.e.: operational stress injuries), updating health and safety policies and procedures (i.e.: Office Closure, EMS Code Grey & Procedure for Critical Incident Stress Calls), and reviewing current EMS peer support and mental health offerings.

The HR Supervisor initiated the formation of a coalition with health and safety practitioners at other DSSABs to enable information sharing, draw from best practices, and expand access to available H&S resources. Work continues on the WSIB Excellence Program. Currently the HR Team is preparing fall plans, which includes focusing on enhancing Housing Services-specific health and safety. The Public Services Health and Safety Association (PSHSA) will complete a comprehensive hazard risk assessment, as well as provide training on hazard analysis. Front-line program leaders (HS, OW EMS), EMS and CUPE Joint Health and Safety Committee members, as well as Housing Services Building Custodians will be invited to the training. The risk assessment report will identify required action items and help with planning for next steps.

The HR team is also currently working with a PSHSA Health and Safety Consultant to roll out an Occupational Stress Injury Resiliency (OSIR) Tool to all staff and leaders in the fall. The OSIR is an assessment / survey tool that helps organizations understand risks for occupational stress injuries (OSI), such as burnout, compassion fatigue, vicarious trauma, as well as identify preventive approaches to support the building of resilience in staff. The results of the assessment will also help guide a workplace mental health strategy.



HUMAN RESOURCES

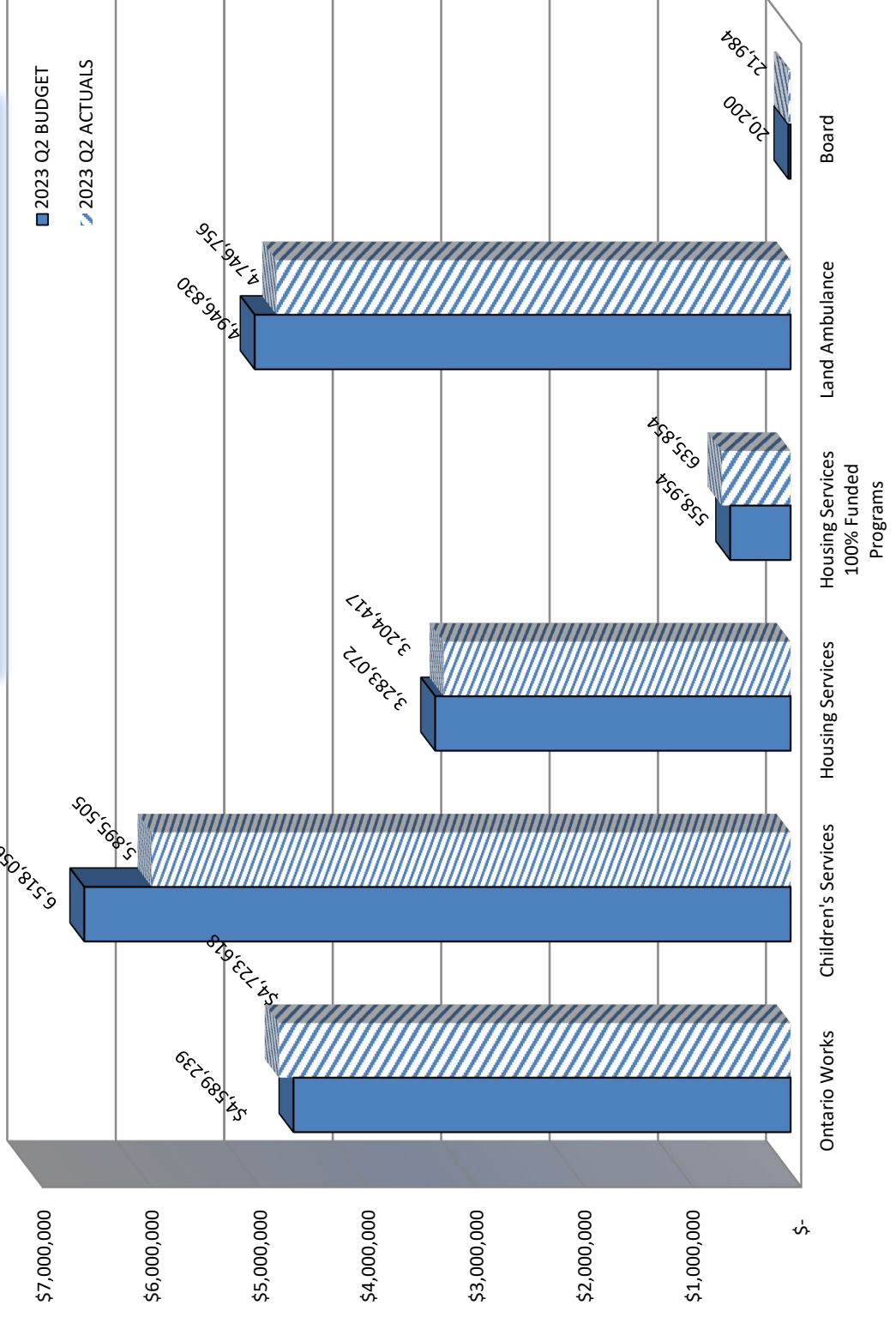
Position	Recruitment Status	Details & Comments
Emergency Medical Services Paramedic (Central x4)	Filled internally Permanent Full-time	Vacancies due to introduction of 24/7 at the Central EMS Base
Emergency Medical Services Paramedic (North x1)	Filled internally Permanent Full-time	Vacancy due to retirement
Emergency Medical Services Community Paramedic (North x2) Community Paramedic (South x2) Community Paramedic Team Lead (x1)	Filled internally Permanent Full-time	Temporary positions introduced by way of a Letter of Understanding with SEIU were approved as permanent positions due to extended funding of the Community Paramedicine program
Emergency Medical Services Alternate Community Paramedic (North x5) (South x4)	Filled internally Permanent Casual	Temporary positions being trialed, based on identified demographic needs of the Paramedicine Program
Emergency Medical Services Community Paramedic (Central x2)	Filled internally Temporary Full-time	Temporary positions being trialed, based on identified demographic needs of the Paramedicine Program
Emergency Medical Services EMS Superintendent, Acting (x1)	Filled internally Temporary Full-time	Temporary assignment of Paramedic to Acting Superintendent (6 months)
Emergency Medical Services Paramedic (South x1)	Filled internally Temporary full-time	Backfill assignment during temporary Acting EMS leadership assignment
Emergency Medical Services Paramedic (South x1)	Filled internally Temporary Full-time	Backfill assignment for an extended leave
Emergency Medical Services EMS Team Leader (South x6)	Filled internally Permanent Casual	Coverage for EMS leadership (i.e.: vacation, training)
Ontario Works Ontario Works Caseworker (North x1)	Filled externally Permanent Full-time	Position added to existing OW staffing complement due to increased caseloads in the North of the District
Ontario Works Housing and Community Outreach Coordinator (District Wide x1)	Filled internally Permanent casual	Filled internally to backfill permanent incumbent (i.e.: vacation, training)
Housing Services Program Assistant (North x1)	Filled externally Permanent Full-time	Vacancy due to resignation of permanent incumbent



DISTRICT OF TIMISKAMING SOCIAL SERVICES ADMINISTRATION BOARD

2023 SECOND QUARTER FINANCIAL REPORT

DTSSAB 2023 SECOND QUARTER YTD FINANCIAL COMPARISON



DISTRICT OF TIMISKAMING SOCIAL SERVICES ADMINISTRATION BOARD



2023 SECOND QUARTER BOARD REPORT

	2023 APPROVED BUDGET	2023 Q2 BUDGET	2023 Q2 ACTUALS	2023 Q2 VARIANCE
Expenditures				overbudget (underbudget)
Ontario Works	\$ 9,212,800	\$ 4,589,239	\$ 4,723,618	\$ 134,379
Children's Services	13,227,289	6,518,056	5,895,505	(622,551)
Housing Services	6,926,700	3,283,072	3,204,417	(78,655)
Housing Services 100% Funded Programs	1,107,198	558,954	635,854	76,900
Land Ambulance Board	9,620,200	4,946,830	4,746,756	(200,074)
	41,100	20,200	21,984	1,784
Total Expenditures	\$ 40,135,287	\$ 19,916,351	\$ 19,228,134	\$ (688,217)

Ontario Works

As of Q2, Ontario Works is overbudget by \$134,379. Direct Client Expenditures are overbudget by \$107,000 due to an increasing caseload. These costs are paid 100% by provincial funding, so there is no financial impact to the DSSAB. SSRF is overspent by \$300,000 due to additional costs for Zack's Crib that were carried over from 2022. Salaries and benefits are underbudget by \$78,000 due to staff vacancies. The program support allocation is also less than budgeted by \$159,000 since interest rates are very high and the high interest revenue has offset some of the costs. Ontario Works administration funding covers the majority of our program support costs, so the favourable impact to Ontario Works is the biggest.

Children's Services

Children's Services is underbudget by approximately \$622,000. The variance is mainly attributable to underspending of \$633,000 on the new Canada Wide Early Learning Child Care. This is a new initiative and the province has allocated more funds than we require for 2023. We anticipate having to return some of these funds. We are also underspent by \$206,000 in our General Operating grant, our After School Program, and our Family Discount programs. We are overspent by \$147,000 in our Workforce Funding program since approximately 200,000 was carried over from 2022. We made an additional payment of \$253,000 to Special Needs Program that was not budgeted. This Ministry of Education gave us permission to use remaining 2022 funding for this initiative.

Housing Services

Housing Services is underbudget by \$78,000 approximately. Capital spending is underspent by \$192,000. Spending will increase in Q3 as the summer progresses. Facilities & Maintenance costs are currently overbudget by \$61,000 due to higher snow removal and painting/move out costs and increased security costs. Municipal taxes are overbudget by \$93,000 and will be analysed further. Water and fuel and underbudget, electricity is overbudget.

Housing Services - 100% Funded Programs

100% funded programs are currently overbudget by \$76,900. The majority of this is attributed to the HPP program. We received additional funding for this program than what was originally budgeted, so spending has increased accordingly.

Land Ambulance

Land Ambulance costs are underbudget by approximately \$200,000.

Salaries and benefits are underbudget by \$301,000, due to delayed implementation of the Englehart 24 hour coverage, delayed cost of living increases for non-union staff, early retirement of Acting Chief, and other temporary vacancies.

The Community Paramedicine program is overbudget by \$103,000 due to increased spending in Q1 to maximize ministry funding that had a deadline of March 31, 2023.

PROGRAM SUPPORT	2023 APPROVED BUDGET	2023 Q2 BUDGET	2023 Q2 ACTUALS	2023 Q2 VARIANCE
Operating Expenditures				
Salaries and Benefits	\$ 1,611,400	\$ 813,500	\$ 750,554	\$ (62,946)
Travel, Training and Meetings	41,100	18,550	17,072	(1,478)
Professional Fees	216,000	119,500	93,118	(26,382)
Rent/Lease	170,000	85,000	83,341	(1,659)
Telecommunications	55,200	27,600	24,817	(2,783)
Printing, Translation, Photocopying	16,200	8,100	5,854	(2,246)
Software and Support	81,000	66,500	74,722	8,222
Furniture and Equipment	24,500	12,250	6,924	(5,326)
Insurance	91,000	-	-	-
Office Expenses	16,000	8,000	5,114	(2,886)
Building Repairs and Maintenance	49,000	29,500	29,352	(148)
Recruitment Expenses	9,000	4,500	3,934	(566)
Postage and Courier	30,100	15,050	13,257	(1,793)
Utilities (KL Office)	25,000	12,500	10,267	(2,233)
Advertising and Promotion	6,300	3,150	1,695	(1,455)
Other (Bnk chgs, Ref mat, Svc awards, etc.)	23,800	11,900	9,824	(2,076)
Computer Hardware & Equipment	20,000	10,000	8,363	(1,637)
Memberships and Subscriptions	39,400	19,700	20,809	1,109
Interest & Other Income	(60,000)	(30,000)	(297,312)	(267,312)
Total Operating Expenditures	2,465,000	1,235,300	861,706	(373,594)
Capital Expenditures				
IT Infrastructure	58,000	29,000	3,751	(25,249)
Building Improvements	25,000	-	72,352	72,352
Total Capital Expenditures	83,000	29,000	76,103	47,103
Contribution to IT Equipment Reserve	45,000	-	-	-
Contribution from IT Equipment Reserve	(58,000)	(29,000)	-	29,000
Total Expenditures	\$ 2,535,000	\$ 1,235,300	\$ 937,809	\$ (297,491)

Program Support Variances

The program support budget is underspent by \$297,491.

The biggest reason for this is the high interest revenue of \$297,000 that has been offset against our expenses. We knew interest was high when we budgeted, but we wanted to be conservative in case rates dropped throughout the year.

Salaries and benefits are \$63,000 underspent due to a vacancy, lower WSIB costs, and the delay in the cost of living increase for non-union employees.

Building improvements are currently overspent as the final billing for the KL reception area renovations was completed.

BOARD EXPENDITURE SUMMARY JUNE 30, 2023	BOARD MEETINGS	MILEAGE	MEALS AND OTHER	TOTAL
Board Member				
Cliff Fielder	\$ 1,950	\$ 503	153	\$ 2,606
Jesse Foley	1,500	130	-	1,630
Patrick Kiely	1,950	137	-	2,087
Jeff Laferriere	1,950	534	379	2,863
Mary-Jo Lentz	1,500	376	-	1,876
Ian MacPherson	1,500	436	230	2,166
Derek Mundle	3,000	291	740	4,031
Rick Owen	1,500	386	-	1,886
Lois Perry	1,500	336	-	1,836
Totals	\$ 16,350	\$ 3,129	1,501	\$ 20,980

This schedule is based on timing of cash payments and may not agree to expenses recorded for accounting purposes.

INVESTMENT SUMMARY JUNE 30, 2023	CHILDREN'S SERVICES	EMS	HOUSING SERVICES	TOTALS
Cash on Hand	\$ 17,517	\$ 22,944	\$ 134,522	\$ 174,983
Federal Bonds				
Canada Housing Trust 2.55% Dec 15, 2023	14,859	19,812	143,637	178,308
Canada Housing Trust 0.95% Jun 15, 2025	27,933	41,900	279,333	349,166
Canada Housing Trust 1.90% Sep 15 2026	28,098	42,147	276,300	346,546
	70,891	103,859	699,270	874,020
Provincial Bonds				
Alberta 3.10% Jun 1, 2024	24,627	39,404	280,752	344,783
Ontario 3.50% Jun 2, 2024	24,717	39,548	276,835	341,100
British Columbia 2.85% Jun 18, 2025	14,496	19,328	140,129	173,953
	63,841	98,280	697,715	859,836
Corporate Bonds				
TD Bank 1.909% Jul 18, 2023	15,113	20,151	146,091	181,355
TD Bank 1.943% Mar 13, 2025	14,225	18,966	142,245	175,436
Bank of Montreal 2.70% Dec 9, 2026	27,947	41,920	274,811	344,678
Royal Bank 2.328% Jan 28, 2027	27,514	41,271	279,727	348,513
Bank of Nova Scotia 2.95% Mar 8, 2027	14,010	18,680	144,767	177,457
Bank of Nova Scotia 3.10% Feb 2, 2028	14,177	18,902	137,039	170,118
Bank of Montreal 5.039% May 29, 2028	9,981	19,962	139,736	169,680
Royal Bank 1.833% Jul 31, 2028	13,013	17,350	143,138	173,501
	135,978	197,202	1,407,556	1,740,737
Market Value of Portfolio - June 30, 2023	\$ 288,227	\$ 422,285	\$ 2,939,063	\$ 3,649,576

All investments are in accordance with the Municipal Act.

There are differences in the Market Value shown here and the accounting value recorded in the financial records.

The money held in these investment accounts does not necessarily agree to the Reserve Fund balances, as there are transfers to or from these accounts that may be outstanding.