

[Français](#)

Social Housing Reform Act, 2000

ONTARIO REGULATION 298/01

RENT-GEARED-TO-INCOME ASSISTANCE AND SPECIAL NEEDS HOUSING

Consolidation Period: From January 27, 2009 to the [e-Laws currency date](#).

Last amendment: O. Reg. 27/09.

This is the English version of a bilingual regulation.

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PART I**APPLICATION AND INTERPRETATION****Application of regulation**

1. (1) This Regulation applies to the service area of a service manager set out in Column 2 of Table 1 as of the date set out opposite the service manager in Column 3 of Table 1. O. Reg. 298/01, s. 1 (1).

(2) This Regulation applies in respect of designated housing projects, as defined in section

62 of the Act. O. Reg. 298/01, s. 1 (2).

(3) A provision of this Regulation that applies to a supportive housing provider applies to the supportive housing provider only with respect to the units that are special needs housing in the housing projects operated by it. O. Reg. 298/01, s. 1 (3).

Designated housing project

2. The housing programs set out in Schedule 1 that have been transferred under section 10 of the Act are prescribed for the purposes of the definition of “designated housing project” in section 62 of the Act. O. Reg. 409/01, s. 1.

3. Revoked: O. Reg. 452/01, s. 1.

Interpretation

4. (1) In this Regulation,

“abuse” means,

(a) one or more incidents of,

(i) physical or sexual violence,

(ii) controlling behaviour, or

(iii) intentional destruction of or intentional injury to property, or

(b) words, actions or gestures that threaten an individual or lead an individual to fear for his or her safety; (“mauvais traitements”)

“abused” and “abusing” have meanings corresponding to the meaning of “abuse”; (“maltraité” and “maltraitant”)

“alternative housing provider” means a housing provider that has a mandate under section 99 of the Act to provide housing to households that are homeless or hard to house; (“fournisseur de logements aux ménages non conventionnels”)

“band” means a band, as defined in the *Indian Act* (Canada); (“bande”)

“business day” means a day from Monday to Friday, other than a holiday; (“jour ouvrable”)

“centralized waiting list” means the waiting list established under section 35; (“liste d’attente centralisée”)

“child”, in relation to an individual, means a child of that individual born within or outside marriage (unless that child has been adopted by one or more other individuals in Ontario or according to the law of another jurisdiction), a child adopted by that individual in Ontario or according to the law of another jurisdiction, and a child whom the individual has demonstrated a settled intention to treat as a child of his or her family, but does not include a child placed in the individual’s home as a foster child for consideration by another person having lawful custody; (“enfant”)

“family unit” means,

(a) an individual, the individual’s spouse and all of the children of both or either of them who are living with them,

(b) an individual and the individual’s spouse living with him or her, if neither has any

children,

(c) an individual and the individual's children living with him or her, if the individual has no spouse, or

(d) an individual, if the individual has no spouse and no children; (“cellule familiale”)

“full-time attendance”, in relation to a student attending a recognized educational institution, means, in the case of a student having a permanent disability, taking at least 40 per cent of a full course load, and in the case of any other student, taking at least 60 per cent of a full course load, as determined from the course calendar of the educational institution; (“fréquenter à plein temps”)

“internal transfer” has the same meaning as in Ontario Regulation 339/01 (Housing Projects Subject to Part VI of the Act) made under the Act; (“transfert interne”)

“parent”, in relation to another individual, means a natural parent of the other individual (unless the other individual has been adopted by one or more other individuals in Ontario or according to the law of another jurisdiction), an adoptive parent of the other individual who has adopted that individual in Ontario or according to the law of another jurisdiction, and an individual who has demonstrated a settled intention to treat the other individual as a child of his or her family, but does not include an individual in whose home the other individual has been placed as a foster child for consideration by another person having lawful custody; (“père ou mère”)

“recognized educational institution” means,

(a) a school, as defined in the *Education Act*,

(b) a university,

(c) a college of applied arts and technology established under section 5 of the *Ministry of Training, Colleges and Universities Act*,

(d) a private vocational school, as defined in the *Private Vocational Schools Act*, or

(e) a private school, as defined in the *Education Act*, for which a notice of intention to operate has been submitted to the Ministry of Education in accordance with that Act; (“établissement d’enseignement reconnu”)

“rent” means,

(a) in relation to a unit in a non-profit housing co-operative under the *Co-operative Corporations Act* occupied by a member of the co-operative, housing charges as defined in that Act, other than sector support levies and initial membership fees, or

(b) in all other cases, rent as defined in the *Residential Tenancies Act, 2006*; (“loyer”)

“special priority household” means a household that a service manager has determined should be included in the special priority household category under section 25; (“ménage prioritaire”)

“spouse”, in relation to a member of a household, means,

(a) an individual who, together with the member, has declared to the service manager that the individual and the member are spouses, or

- (b) an individual who is residing in the same dwelling place as the member, if the social and familial aspects of the relationship between the individual and the member amount to cohabitation and,
- (i) the individual is providing financial support to the member,
 - (ii) the member is providing financial support to the individual, or
 - (iii) the individual and the member have a mutual agreement or arrangement regarding their financial affairs. (“conjoint”) O. Reg. 298/01, s. 4 (1); O. Reg. 342/05, s. 1 (1-4); O. Reg. 309/07, s. 1 (1-3).

[\(1.1\)](#) For the purpose of the definition of “abuse”, abuse is done by any of the following persons against an individual:

1. The individual’s spouse, parent, child or other relative.
2. A person who is sponsoring the individual as an immigrant.
3. A person on whom the individual is emotionally, physically or financially dependent. O. Reg. 309/07, s. 1 (4).

[\(2\)](#) For the purpose of the definition of “spouse”, sexual factors shall not be investigated or considered in determining whether or not an individual is a spouse. O. Reg. 342/05, s. 1 (5).

PART II APPLICATIONS

Application for rent-geared-to-income assistance

[5. \(1\)](#) An application by a household for rent-geared-to-income assistance must be made to the service manager in whose service area the household wishes to receive the assistance. O. Reg. 298/01, s. 5 (1).

[\(2\)](#) The application must include such information and documents as the service manager may require. O. Reg. 298/01, s. 5 (2).

[\(3\)](#) The service manager may require the household to give the service manager written verification, from a person acceptable to the service manager and in the form specified by the service manager, of any of the following:

1. The income of any member of the household from any source.
2. The interest of any member of the household in any asset and the value of the interest of any member of the household in any asset. O. Reg. 298/01, s. 5 (3).

[\(4\)](#) The written verification that a service manager may require under paragraph 2 of subsection (3) may be a written appraisal, obtained at the household’s expense, of the value of the interest of any member of the household in any asset. O. Reg. 298/01, s. 5 (4).

[\(5\)](#) If, before the household begins to receive rent-geared-to-income assistance, there is a change in a document or information that the household has provided to the service manager with respect to its application, the household shall provide such updated document and information as the service manager may require within 10 business days from the date that the content of the document or the information ceases to be accurate, or within such longer period as the service manager may allow. O. Reg. 85/02, s. 1.

(5.1) A service manager may extend, one or more times, the period within which a household must provide an updated document or information under subsection (5), and each extension of a period may be made either before or after the expiry of the period. O. Reg. 220/04, s. 1.

(6) Subsections (2) and (5) do not apply to a household applying for rent-geared-to-income assistance in housing provided by an alternative housing provider under its mandate to provide housing to households that are homeless or hard to house, if the alternative housing provider notifies the service manager that it is of the view that requiring the household to comply with those subsections is inappropriate in the circumstances. O. Reg. 298/01, s. 5 (6).

(7) The application must include a consent to the disclosure to the service manager of information and documents required by the service manager for the purpose of processing the application including, but not limited to, determining the eligibility of the household for rent-geared-to-income assistance, determining the size and type of unit in respect of which the household is eligible to receive rent-geared-to-income assistance, determining the placement of the household on waiting lists, and determining the amount of geared-to-income rent payable by the household. O. Reg. 298/01, s. 5 (7).

(8) The application and the consent must be signed by such members of the household as the service manager may require. O. Reg. 309/07, s. 2 (1).

(9) If a member of the household who is required to sign the application and consent is unable to do so for any reason, or is unable to make a valid application and give a valid consent, the application and consent may be signed on the member's behalf by another individual who,

- (a) is the parent or guardian of the member;
- (b) is an attorney of the member under a power of attorney that authorizes the attorney to make the application and give the consent on the member's behalf; or
- (c) is otherwise authorized to make the application and give the consent on the member's behalf. O. Reg. 298/01, s. 5 (9); O. Reg. 309/07, s. 2 (2).

(10) If the service manager is satisfied that the household or a third party is unable to provide information or a document, the service manager shall not require the household or the third party to provide that information or document. O. Reg. 298/01, s. 5 (10).

(11) If a request for inclusion in the special priority household category is made with the household's application for rent-geared-to-income assistance, and if the member making the request believes that he or she will be at risk of being abused by the abusing individual if he or she attempts to obtain information or a document relating to the application for rent-geared-to-income assistance, the service manager shall not require the member to provide that information or document. O. Reg. 298/01, s. 5 (11).

(12) Upon receiving an application for rent-geared-to-income assistance, the service manager shall determine whether,

- (a) the application and the consent have been filled out and signed; and
- (b) the service manager has received all other information and documents required by this Regulation or by the service manager, including information and documents from third parties that the service manager requires for the purpose of verifying information and documents provided by the household. O. Reg. 298/01, s. 5 (12).

(13) Within seven business days after receiving the application or within such longer time frame as may be determined by the service manager, the service manager shall give the household a written notice,

- (a) stating that the application is complete, if the service manager has determined that the conditions set out in subsection (12) have been met; or
- (b) stating that the application is not complete and explaining why it is not complete, if the service manager has determined that the conditions set out in subsection (12) have not been met. O. Reg. 298/01, s. 5 (13); O. Reg. 556/05, s. 1.

(14) If the service manager gives the household a written notice stating that the application is not complete, the service manager shall, if it determines subsequently that the conditions set out in subsection (12) have been met, promptly give the household a written notice stating that the application is now complete. O. Reg. 298/01, s. 5 (14).

(15) The application shall be considered to be complete for the purposes of this Regulation on the date of the written notice given by the service manager stating that the application is complete. O. Reg. 298/01, s. 5 (15).

(16) The service manager is not required to determine the eligibility of the household for rent-geared-to-income assistance, the size and type of unit in respect of which the household is eligible to receive rent-geared-to-income assistance, or the amount of geared-to-income rent payable by the household, if the household's application for rent-geared-to-income assistance is not complete. O. Reg. 298/01, s. 5 (16).

Application for special needs housing

6. (1) In this section,

“decision-maker” means the service manager, supportive housing provider or lead agency to which a household applies for special needs housing under subsection 71 (1) of the Act. O. Reg. 298/01, s. 6 (1).

(2) An application by a household for special needs housing must include full particulars of the reasons for which one or more of the members of the household require special needs housing and such other information and documents as the decision-maker may require. O. Reg. 298/01, s. 6 (2).

(3) If, before the household begins to occupy special needs housing, there is a change in a document or information that the household has provided with respect to its application, the household shall provide such updated document and information as the decision-maker may require within 10 business days from the date that the content of the document or the information ceases to be accurate, or within such longer period as the decision-maker may allow. O. Reg. 85/02, s. 2.

(3.1) A decision-maker may extend, one or more times, the period within which a household must provide an updated document or information under subsection (3), and each extension of a period may be made either before or after the expiry of the period. O. Reg. 220/04, s. 2.

(4) The application must include a consent to the disclosure to the decision-maker of information and documents required by the decision-maker for the purpose of processing the application including, but not limited to, determining the eligibility of the household for special needs housing and determining the size and type of unit for which the household is eligible. O. Reg.

298/01, s. 6 (4).

(5) The application and the consent must be signed by such members of the household as the service manager may require. O. Reg. 309/07, s. 3 (1).

(6) If a member of the household who is required to sign the application and consent is unable to do so for any reason, or is unable to make a valid application and give a valid consent, the application and consent may be signed on the member's behalf by another individual who,

- (a) is the parent or guardian of the member;
- (b) is an attorney of the member under a power of attorney that authorizes the attorney to make the application and give the consent on the member's behalf; or
- (c) is otherwise authorized to make the application and give the consent on the member's behalf. O. Reg. 298/01, s. 6 (6); O. Reg. 309/07, s. 3 (2).

(7) If the decision-maker is satisfied that the household or a third party is unable to provide information or a document, the decision-maker shall not require the household or the third party to provide that information or document. O. Reg. 298/01, s. 6 (7).

(7.1) If a request for inclusion in the special priority household category is made with the household's application for special needs housing, and if the member making the request believes that he or she will be at risk of being abused by the abusing individual if he or she attempts to obtain information or a document relating to the application for special needs housing, the service manager shall not require the member to provide that information or document. O. Reg. 220/04, s. 2.

(8) Upon receiving an application for special needs housing, the decision-maker shall determine whether,

- (a) the application and the consent have been filled out and signed; and
- (b) the decision-maker has received all other information and documents required by this Regulation or by the decision-maker, including information and documents from third parties that the decision-maker requires for the purpose of verifying information and documents provided by the household. O. Reg. 298/01, s. 6 (8).

(9) Within seven business days after receiving the application or within such longer time frame as may be determined by the decision-maker, the decision-maker shall give the household a written notice,

- (a) stating that the application is complete, if the decision-maker has determined that the conditions set out in subsection (8) have been met; or
- (b) stating that the application is not complete and explaining why it is not complete, if the decision-maker has determined that the conditions set out in subsection (8) have not been met. O. Reg. 298/01, s. 6 (9); O. Reg. 556/05, s. 2.

(10) If the decision-maker gives the household a written notice stating that the application is not complete, the decision-maker shall, if it determines subsequently that the conditions set out in subsection (8) have been met, promptly give the household a written notice stating that the application is now complete. O. Reg. 298/01, s. 6 (10).

(11) The application shall be considered to be complete for the purposes of this Regulation

on the date of the written notice given by the decision-maker stating that the application is complete. O. Reg. 298/01, s. 6 (11).

(12) The decision-maker is not required to determine the eligibility of the household for special needs housing or the size and type of unit for which the household is eligible, if the household's application for special needs housing is not complete. O. Reg. 298/01, s. 6 (12).

PART III ELIGIBILITY RULES

RENT-GEARED-TO-INCOME ASSISTANCE

Eligibility requirements

7. (1) A household is eligible for rent-geared-to-income assistance if,

- (a) at least one member of the household is 16 years old or older and is able to live independently;
- (b) each member of the household meets at least one of the following criteria:
 - (i) the member is a Canadian citizen,
 - (ii) the member has made an application for status as a permanent resident under the *Immigration and Refugee Protection Act* (Canada), or
 - (iii) the member has made a claim for refugee protection under the *Immigration and Refugee Protection Act* (Canada);
- (c) no removal order has become enforceable under the *Immigration and Refugee Protection Act* (Canada) against any member of the household;
- (d) Revoked: O. Reg. 220/04, s. 3 (3).
- (e) in the case of a household other than a special priority household, no member of the household owes, with respect to a previous tenancy in any housing project under any housing program,
 - (i) arrears of rent,
 - (ii) money owed as the result of a reimbursement requested by a service manager under section 86 of the Act, or
 - (iii) money owed in respect of damage caused by a member of the household;
- (e.1) in the case of a household other than a special priority household, a member of the household, with respect to a previous tenancy in any housing project under any housing program, owes arrears or money owed as set out in clause (e) and,
 - (i) the service manager is satisfied that extenuating circumstances exist, or
 - (ii) any member of the household has entered into an agreement, or made reasonable efforts to enter into an agreement, with the housing provider for the repayment of the arrears or money owed and the service manager is satisfied that the member is making or intends to make all reasonable efforts to repay the arrears or the money owed;

- (f) in the case of a special priority household, no member of the household owes, with respect to a previous tenancy in any housing project under any housing program,
 - (i) arrears of rent,
 - (ii) money owed as the result of a reimbursement requested by a service manager under section 86 of the Act, or
 - (iii) money owed in respect of damage caused by a member of the household;
- (f.1) in the case of a special priority household, a member of the household, with respect to a previous tenancy in any housing project under any housing program, owes arrears or money owed as set out in clause (f) and,
 - (i) in the case of arrears or money owed in respect of a unit of which the member and the abusing individual are joint tenants,
 - (A) the service manager is satisfied that extenuating circumstances exist, or
 - (B) any member of the household has entered into an agreement, or made reasonable efforts to enter into an agreement, with the housing provider for the repayment of 50 per cent of the arrears or money owed and the service manager is satisfied that the member is making or intends to make all reasonable efforts to repay 50 per cent of the arrears or money owed, and
 - (ii) in the case of arrears or money owed in respect of any other unit,
 - (A) the service manager is satisfied that extenuating circumstances exist, or
 - (B) any member of the household has entered into an agreement, or made reasonable efforts to enter into an agreement, with the housing provider for the repayment of the arrears or money owed and the service manager is satisfied that the member is making or intends to make all reasonable efforts to repay the arrears or money owed;
- (g) one of subclauses (i) and (ii) is true:
 - (i) no member of the household has been convicted of an offence under section 85 of the Act or a crime under the *Criminal Code* (Canada) in relation to the receipt of rent-geared-to-income assistance, and if an individual who was, but is no longer, a member of the household has been convicted of such an offence or crime, the service manager determines that,
 - (A) no member of the household knew that the individual who was convicted of the offence or crime was committing it, or
 - (B) a member of the household knew that the individual who was convicted of the offence or crime was committing it, but the member was not reasonably able to prevent the individual from committing it, or
 - (ii) a member of the household has been convicted of an offence under section 85 of the Act or a crime under the *Criminal Code* (Canada) in relation to the receipt of rent-geared-to-income assistance, but the household has previously been determined to be ineligible for rent-geared-to-income assistance because of that conviction; and

(h) one of subclauses (i) and (ii) is true:

- (i) no member of the household has been found by the Ontario Rental Housing Tribunal, the Landlord and Tenant Board or a court of law to have misrepresented his or her income or the income of his or her household in relation to the receipt of rent-geared-to-income assistance, and if an individual who was, but is no longer, a member of the household has been found to have made such a misrepresentation, the service manager determines that,
 - (A) no member of the household knew that the individual who was found to have made the misrepresentation was making it, or
 - (B) a member of the household knew that the individual who was found to have made the misrepresentation was making it, but the member was not reasonably able to prevent the individual from making the misrepresentation, or
- (ii) a member of the household has been found by the Ontario Rental Housing Tribunal, the Landlord and Tenant Board or a court of law to have misrepresented his or her income or the income of his or her household in relation to the receipt of rent-geared-to-income assistance, but,
 - (A) the household has previously been determined to be ineligible for rent-geared-to-income assistance because of that finding, or
 - (B) the service manager determines that the member who was found to have made the misrepresentation is an abused member of a special priority household who was forced to make the misrepresentation by the abusing individual. O. Reg. 298/01, s. 7 (1); O. Reg. 85/02, s. 3; O. Reg. 220/04, s. 3 (1-3); O. Reg. 556/05, s. 3; O. Reg. 309/07, s. 4.

(2) For the purpose of clause (1) (a),

- (a) an individual is able to live independently if he or she is able to perform for himself or herself the normal essential activities of day-to-day living;
- (b) an individual shall be deemed to be able to live independently if the individual is able to live independently with the aid of certain support services and demonstrates that those support services will be provided to him or her when they are required. O. Reg. 298/01, s. 7 (2).

(3)-(5) Revoked: O. Reg. 220/04, s. 3 (4).

Local eligibility rules, income and asset limits

8. (1) A service manager may establish a local eligibility rule stating that a household is not eligible for rent-geared-to-income assistance in a unit in the service area unless the gross household income of the household, as determined under subsections (9) and (10), for a 12-month period determined by the service manager, is less than or equal to the maximum gross household income amount applicable to the unit, as specified in the local eligibility rule. O. Reg. 298/01, s. 8 (1).

(2) For the purpose of establishing a local eligibility rule described in subsection (1), a

service manager may establish the maximum gross household income amounts that are to apply to units in the service area. O. Reg. 298/01, s. 8 (2).

(3) A service manager may establish a local eligibility rule stating that a household is not eligible for rent-geared-to-income assistance in a unit in the service area unless the aggregate household assets value of the household, as determined under subsections (11), (12) and (13), on the most recent date on which the service manager received information or documents respecting the household's assets, is less than or equal to the maximum aggregate household assets amount applicable to the unit, as specified in the local eligibility rule. O. Reg. 298/01, s. 8 (3).

(4) For the purpose of establishing a local eligibility rule described in subsection (3), a service manager may establish the maximum aggregate household assets amounts that are to apply to units in the service area. O. Reg. 298/01, s. 8 (4).

(5) The service manager may establish,

- (a) different maximum gross household income amounts for units of different sizes and for units in different parts of the service area;
- (b) different maximum aggregate household assets amounts for units of different sizes and for units in different parts of the service area. O. Reg. 298/01, s. 8 (5).

(6) The service manager may from time to time establish new maximum gross household income amounts and new maximum aggregate household assets amounts to replace the old ones. O. Reg. 298/01, s. 8 (6).

(7) A service manager shall not establish a maximum gross household income amount for a unit that is less than the household income limit prescribed for a unit of that type and size for the purposes of clause 11 (1) (a) of the Act. O. Reg. 298/01, s. 8 (7).

(8) A service manager shall not establish a maximum aggregate household assets amount that is less than \$20,000. O. Reg. 298/01, s. 8 (8).

(9) For the purpose of a local eligibility rule established by a service manager under subsection (1), the gross household income of a household, for a 12-month period determined by the service manager, is the sum of all payments of any nature paid to or on behalf of or for the benefit of each of the members of the household during that period, subject to subsection (10). O. Reg. 298/01, s. 8 (9).

(10) The service manager may establish a local eligibility rule requiring that specified payments be excluded for the purpose of determining the gross household income of a household and, in that case, the gross household income of a household, for a 12-month period determined by the service manager, is the sum of all payments of any nature paid to or on behalf of or for the benefit of each of the members of the household during that period, excluding the payments that are required to be excluded under the local eligibility rule. O. Reg. 298/01, s. 8 (10).

(11) For the purpose of a local eligibility rule established by a service manager under subsection (3), the aggregate household assets value of a household on a given date is the sum of the values of the interests in assets of each of the members of the household on that date. O. Reg. 298/01, s. 8 (11).

(12) For the purpose of subsection (11), the following shall not be included in assets:

1. An interest in a motor vehicle that is not used primarily for the operation of a business by a member of the household.
2. Tools of the trade that are essential to the employment of a member of the household.
3. If one member of a household has an interest in or operates one business, business assets that are necessary to the operation of that business, to a maximum of \$20,000.
4. If more than one member of a household has an interest in or operates the same business, business assets that are necessary to the operation of that business, to a maximum of \$20,000 for the business.
5. If one member of the household has an interest in or operates more than one business, business assets that are necessary to the operation of those businesses, to a maximum of \$20,000 for the member.
6. A student grant, loan or award, so long as the member of the household for whose benefit the grant, loan or award is provided remains in attendance in the program of study for which it is intended.
7. A prepaid funeral.
8. An amount received as damages or compensation for,
 - i. pain and suffering resulting from an injury to or the death of a member of the household, or
 - ii. expenses reasonably incurred or to be incurred as a result of an injury to or the death of a member of the household.
9. A payment received under any of the following agreements to which the Province of Ontario is a party:
 - i. The Helpline Reconciliation Model Agreement.
 - ii. The Multi-Provincial/Territorial Assistance Program Agreement.
 - iii. The Grandview Agreement.
10. A payment received under the Extraordinary Assistance Plan (Canada).
11. The cash surrender value of all life insurance policies held by members of the household, to a maximum of \$100,000 for the household.
12. That portion of a loan taken against a life insurance policy that has been or will be used for disability-related items or services.
13. A payment received under the Ontario Hepatitis C Assistance Plan.
14. That portion of a payment received under the *Ministry of Community and Social Services Act* for the successful participation by a member of the household in a program of activities described in paragraph 9 of section 26 of Ontario Regulation 134/98 under the *Ontario Works Act, 1997* that,
 - i. within a reasonable period, as determined by the service manager, is to be used for the member's post-secondary education, or
 - ii. is paid into a Registered Education Savings Plan for one or more of the member's

children.

15. A Canada Education Savings Grant paid into a Registered Education Savings Plan for a child of a member of the household.
16. A lump sum payment received under the 1986-1990 Hepatitis C Settlement Agreement made as of June 15, 1999 among the Attorney General of Canada, Her Majesty the Queen in right of Ontario and others.
17. A payment received from Human Resources Development Canada under the program called the "Opportunities Fund for Persons with Disabilities", if the payment has been or will be applied to costs incurred or to be incurred as a result of participation in employment-related activities.
18. Clothing, jewellery and other personal effects of a member of the household.
19. Furniture, appliances, furnishings and decorative or artistic items located in the accommodation occupied by members of the household, unless used by a member of the household primarily for the purpose of operating a business.
20. A payment received from the Government of Alberta as compensation for sterilization.
21. A payment received under the Walkerton Compensation Plan.
22. A beneficial interest in assets of a disabled member of the household, to a maximum of \$100,000, where the assets are held in one or more trusts and are available to be used for maintenance and where the capital of the trusts is derived from an inheritance or from the proceeds of a life insurance policy.
23. Funds held in a Registered Disability Savings Plan, as defined in subsection 146.4 (1) of the *Income Tax Act* (Canada), established for the benefit of a member of the household. O. Reg. 298/01, s. 8 (12); O. Reg. 309/07, s. 5; O. Reg. 27/09, s. 1.

[\(13\)](#) A service manager may establish a local eligibility rule specifying additional things that shall not be included in assets for the purpose of subsection (11). O. Reg. 298/01, s. 8 (13).

Divestment of residential property

[9. \(1\)](#) If a household is receiving rent-geared-to-income assistance, each member of the household who has a legal or beneficial interest in a freehold or leasehold estate in residential property located in or outside Ontario that is suitable for year-round occupancy shall divest himself or herself of his or her interest in the property and shall give written notice to the service manager of the divestment. O. Reg. 298/01, s. 9 (1).

[\(2\)](#) The divestment must occur and the notice must be given,

- (a) within 180 days after the first day of the month in respect of which the household begins to receive rent-geared-to-income assistance, if the member has the interest in the property at the time the household begins to receive rent-geared-to-income assistance; or
- (b) within 180 days after the first day of the month in which the member acquires the interest in the property, if the member acquires the interest in the property after the household begins to receive rent-geared-to-income assistance. O. Reg. 298/01, s. 9 (2).

(3) The service manager may extend the time for effecting the divestment and giving the notice for such period of time as the service manager considers appropriate, if the service manager is satisfied that there are reasonable grounds to do so. O. Reg. 298/01, s. 9 (3).

(4) If the interest in the estate in the residential property is held jointly by an abused member of a special priority household and the abusing individual, and if the abused member notifies the service manager that he or she believes that the divestment or the taking of steps to effect the divestment would place him or her at risk of abuse from the abusing individual, the service manager shall extend the time for effecting the divestment and giving the notice for such period of time as the service manager considers appropriate. O. Reg. 298/01, s. 9 (4).

(5) In this section,

“divest”, in relation to a legal or beneficial interest in a freehold or leasehold estate in property, means to complete the transfer of the interest in the property or to terminate the lease of the property; (“se dessaisir”)

“residential property” means,

- (a) a property all of which is used for residential purposes or any portion of such a property, or
- (b) in the case of a property part of which is used for residential purposes and part of which is used for other purposes, any portion that is used for residential purposes. (“bien résidentiel”) O. Reg. 298/01, s. 9 (5).

Notice of changes

10. (1) A household receiving rent-geared-to-income assistance shall,

- (a) within 10 business days after each change in a document or information that the household has provided to the service manager, or within such longer period as the service manager may allow, give the service manager notice setting out the change in the form and manner required by the service manager; and
- (b) in the case of a change in a document, provide the changed document to the service manager within the period of time specified by the service manager. O. Reg. 298/01, s. 10 (1); O. Reg. 409/01, s. 4; O. Reg. 85/02, s. 4.

(1.1) A service manager may extend, one or more times, the period within which a household must give the service manager notice under clause (1) (a) and the period initially specified by the service manager under clause (1) (b), and each extension of a period may be made either before or after the expiry of the period. O. Reg. 220/04, s. 4.

(2) This section does not apply to a household receiving rent-geared-to-income assistance in a unit provided by an alternative housing provider under its mandate to provide housing to households that are homeless or hard to house, if the alternative housing provider notifies the service manager that it is of the view that requiring the household to comply with this section is inappropriate in the circumstances. O. Reg. 298/01, s. 10 (2).

Review of eligibility

11. (1) Once in every 24-month period after a household is determined to be eligible for rent-geared-to-income assistance, the service manager shall review the eligibility of the household and shall determine whether the household continues to be eligible for rent-geared-to-income

assistance. O. Reg. 556/05, s. 4.

(2) Once in every 12-month period after a household begins to receive rent-geared-to-income assistance, the service manager shall review the eligibility of the household and shall determine whether the household continues to be eligible for rent-geared-to-income assistance. O. Reg. 556/05, s. 4.

(2.1) The service manager may review the eligibility of the household more frequently than as set out in subsections (1) and (2), if the service manager considers such a review to be desirable. O. Reg. 556/05, s. 4.

(3) The household subject to the review shall provide such information and documents as the service manager may require within the time period specified by the service manager. O. Reg. 298/01, s. 11 (3).

(3.1) A service manager may extend, one or more times, the period initially specified by the service manager under subsection (3), and each extension of a period may be made either before or after the expiry of the period. O. Reg. 220/04, s. 5 (1).

(3.2) Subsection (3) does not apply to a household that is in housing, or is on a waiting list for housing, provided by an alternative housing provider under its mandate to provide housing to households that are homeless or hard to house, if the alternative housing provider notifies the service manager that it is of the view that requiring the household to comply with subsection (3) is inappropriate in the circumstances. O. Reg. 220/04, s. 5 (1).

(4) The service manager may require a consent signed by any member of the household who is 16 years old or older, consenting to the disclosure to the service manager of information and documents required by the service manager for the purpose of the review. O. Reg. 298/01, s. 11 (4).

(5) Subsection 5 (9) applies, with necessary modifications, to a consent under this section. O. Reg. 298/01, s. 11 (5).

(6) Subsections 5 (3), (4), (10) and (11) apply, with necessary modifications, to a review under this section. O. Reg. 298/01, s. 11 (6); O. Reg. 220/04, s. 5 (2).

Cessation of eligibility

12. (1) A household that has been determined by a service manager to be eligible for rent-geared-to-income assistance ceases to be eligible for such assistance, whether or not the household is receiving such assistance, if,

- (a) the service manager discovers that, at the time of the initial or a subsequent determination of eligibility, the household did not meet an eligibility requirement set out in subsection 7 (1);
- (b) the household has ceased to meet, or does not meet, an eligibility requirement set out in subsection 7 (1);
- (c) Revoked: O. Reg. 309/07, s. 6 (1).
- (d) subject to subsections (2) and (3), the service manager discovers that, at the time of the initial or a previous determination of eligibility, the household did not satisfy a local eligibility rule that had been established by the service manager under section 8;
- (e) subject to subsections (2) and (3), the household has ceased to satisfy, or does not

- satisfy, a local eligibility rule established by the service manager under section 8;
- (f) the household fails to comply with subsection 5 (5);
 - (g) a member of the household fails to comply with section 9;
 - (h) the household fails to comply with section 10, and the change in respect of which the household was required to notify the service manager would have resulted in,
 - (i) an increase in the geared-to-income rent payable by it, or
 - (ii) the household no longer being eligible for the unit it occupied;
 - (i) the household fails to comply with section 11;
 - (j) the household ceases to be eligible under paragraph 3 of section 33;
 - (j.1) the household fails to comply with paragraph 8.1, 8.2 or 8.3 of section 37;
 - (k) the household ceases to be eligible under section 39 as a result of refusing three offers of a rent-geared-to-income unit; or
 - (l) the household fails to comply with section 52. O. Reg. 298/01, s. 12 (1); O. Reg. 309/07, s. 6.

[\(1.1\)](#) Despite subsection (1), a service manager may determine that a household that has otherwise ceased to be eligible for rent-geared-to-income assistance continues to be eligible for such assistance if the service manager is satisfied that extenuating circumstances exist. O. Reg. 556/05, s. 5.

[\(2\)](#) If a household is receiving rent-geared-to-income assistance in a unit at the time a service manager establishes a maximum gross household income amount applicable to the unit for the purposes of a local eligibility rule established under subsection 8 (1),

- (a) if the gross household income of the household, as determined under subsections 8 (9) and (10), exceeds the maximum gross household income amount at the time of its establishment, the household does not cease to be eligible for rent-geared-to-income assistance for a failure to satisfy the local eligibility rule;
- (b) if the gross household income of the household, as determined under subsections 8 (9) and (10), does not exceed the maximum gross household income amount at the time of its establishment but subsequently increases to the point where it exceeds the maximum gross household income amount, the household ceases at that point to be eligible for rent-geared-to-income assistance for a failure to satisfy the local eligibility rule. O. Reg. 298/01, s. 12 (2).

[\(3\)](#) If a household is receiving rent-geared-to-income assistance in a unit at the time a service manager establishes a maximum aggregate household assets amount applicable to the unit for the purposes of a local eligibility rule established under subsection 8 (3),

- (a) if the aggregate household assets value of the household, as determined under subsections 8 (11), (12) and (13), exceeds the maximum aggregate household assets amount at the time of its establishment, the household does not cease to be eligible for rent-geared-to-income assistance for a failure to satisfy the local eligibility rule;
- (b) if the aggregate household assets value of the household, as determined under

subsections 8 (11), (12) and (13), does not exceed the maximum aggregate household assets amount at the time of its establishment but subsequently increases to the point where it exceeds the maximum aggregate household assets amount, the household ceases at that point to be eligible for rent-geared-to-income assistance for a failure to satisfy the local eligibility rule. O. Reg. 298/01, s. 12 (3).

(4) A household receiving rent-geared-to-income assistance ceases to be eligible for such assistance if, for a period of 12 consecutive months, the geared-to-income rent payable by it for the unit it occupies, as determined under section 47, is equivalent to the rent that would be payable for the unit by a household not receiving rent-geared-to-income assistance. O. Reg. 298/01, s. 12 (4).

(5) In the case of a household that is receiving rent-geared-to-income assistance, if the service manager is of the opinion that a member of the household may be eligible to receive income of a type set out in subsection (6) and the member is not receiving such income, the service manager shall give the household a written notice,

- (a) stating that the member may be eligible to receive income of the type specified in the notice;
- (b) requesting the member to apply for that income and to make reasonable efforts to do whatever is required for the purpose of obtaining a decision on the application and receiving that income; and
- (c) giving the household a reasonable period of time specified in the notice within which to inform the service manager of the results of the application. O. Reg. 220/04, s. 6.

(6) The types of income referred to in subsection (5) are:

- 1. Basic financial assistance under the *Ontario Works Act, 1997*.
- 2. Support under the *Divorce Act* (Canada), the *Family Law Act* or the *Interjurisdictional Support Orders Act, 2002*.
- 3. Benefits under the *Employment Insurance Act* (Canada).
- 4. Any pension or other benefit that an individual who is 65 years of age or older is or may be entitled to receive from the Government of Ontario or the Government of Canada, other than a pension or other benefit that is available to an individual before the month in which the individual attains 65 years of age.
- 5. Support or maintenance resulting from an undertaking given with respect to the member under the *Immigration Act* (Canada) or the *Immigration and Refugee Protection Act* (Canada). O. Reg. 220/04, s. 6.

(7) A household that has been given a notice under subsection (5) ceases to be eligible for rent-geared-to-income assistance if the service manager,

- (a) receives no response from the household within the period of time specified in the notice; or
- (b) concludes, on the basis of a response received from the household within the period of time specified in the notice, that the member has failed to make reasonable efforts to obtain income of the type specified in the notice. O. Reg. 220/04, s. 6.

Local eligibility rule, absence from unit

13. (1) A service manager may establish a local eligibility rule stating that,

- (a) a household receiving rent-geared-to-income assistance ceases to be eligible for such assistance if all of the members of the household have been absent from the unit for at least the maximum absence period specified in the rule;
- (b) if a household has only one member and that member is absent from the unit for a period of time because of medical reasons, the member shall be deemed not to be absent from the unit during that period for the purpose of clause (a); and
- (c) if a household has two or more members, one member is absent from the unit for a period of time because of medical reasons, and the others are absent from the unit for that period of time because they need to be accommodated elsewhere as a result of the absence of the first member, all the members of the household shall be deemed not to be absent from the unit during that period for the purpose of clause (a). O. Reg. 298/01, s. 13 (1).

(2) A service manager may establish a maximum absence period for the purpose of establishing a local eligibility rule described in subsection (1), and the service manager may from time to time establish a new maximum absence period to replace the old one. O. Reg. 298/01, s. 13 (2).

(3) A maximum absence period shall be a period consisting of a specified number of consecutive days. O. Reg. 298/01, s. 13 (3).

(4) A service manager shall not establish a maximum absence period that is less than 60 consecutive days. O. Reg. 298/01, s. 13 (4).

Consequences of cessation of eligibility

14. (1) If a service manager determines that a household receiving rent-geared-to-income assistance has ceased to be eligible for such assistance,

- (a) the service manager shall cease to provide rent-geared-to-income assistance in respect of the household, beginning with the month specified in subsection (3); and
- (b) the household shall pay rent for the unit it occupies at the rate at which rent is payable for the unit by a household not receiving rent-geared-to-income assistance, beginning with the month specified in subsection (3). O. Reg. 298/01, s. 14 (1).

(2) Subsection (1) does not apply if one or more members of the household request an internal review of the service manager's decision and the service manager's decision is reversed on the internal review. O. Reg. 298/01, s. 14 (2).

(3) The month as of which the provision of rent-geared-to-income assistance must cease and the payment of the higher rent must begin is the month immediately following the 90th day after the date the service manager gives the household written notice under subsection 66 (5) of the Act of the service manager's decision that the household has ceased to be eligible for rent-geared-to-income assistance. O. Reg. 298/01, s. 14 (3).

Notice to housing provider

15. Within seven business days after determining that a household receiving rent-geared-to-income assistance in a unit has ceased to be eligible for such assistance or within such longer time frame as may be determined by the service manager, a service manager shall give the housing

provider providing the unit written notice of the service manager's decision and of the review process available to members of the household in respect of the decision. O. Reg. 556/05, s. 6.

Reapplication

16. (1) A household that is determined by a service manager to be ineligible for rent-geared-to-income assistance because it fails to meet the requirements of clause 7 (1) (g) may not reapply for rent-geared-to-income assistance for a period of two years from the date of the offence or crime referred to in subclause 7 (1) (g) (i) or (ii). O. Reg. 309/07, s. 7.

(2) A household that is determined by a service manager to be ineligible for rent-geared-to-income assistance because it fails to meet the requirements of clause 7 (1) (h) may not reapply for rent-geared-to-income assistance for a period of two years from the date of the misrepresentation referred to in subclause 7 (1) (h) (i) or (ii). O. Reg. 309/07, s. 7.

Local eligibility rule, reapplication

17. (1) A service manager may establish a local eligibility rule that is identical to subsection 16 (1) except for the fact that the period specified by the service manager is a period longer than two years. O. Reg. 298/01, s. 17 (1).

(2) A service manager may establish a local eligibility rule that is identical to subsection 16 (2) except for the fact that the period specified by the service manager is a period longer than two years. O. Reg. 298/01, s. 17 (2).

SPECIAL NEEDS HOUSING

Interpretation

18. In the case of a service area to which this Regulation applies by virtue of subsection 1 (1), a reference in section 20, 21 or 22 to a supportive housing provider shall be interpreted as follows:

1. If a lead agency is designated for the service area and if, in making the designation, the Lieutenant Governor in Council has transferred the rights or duties described in section 20, 21 or 22 to the lead agency, the reference in that section to the supportive housing provider shall be deemed to be a reference to the lead agency, and not to the supportive housing provider, during the period in which the designation is in force.
2. If a lead agency is not designated for the service area or if, in making the designation, the Lieutenant Governor in Council has not transferred the rights or duties described in section 20, 21 or 22 to the lead agency, and if one or more supportive housing providers are set out in Column 2 of Table 2 opposite the service manager, the reference in that section to the supportive housing provider shall be interpreted as a reference to the supportive housing providers set out in Column 2 of Table 2 opposite the service manager.
3. In all other cases, the reference in section 20, 21 or 22 to the supportive housing provider shall be deemed to be a reference to the service manager, and not to the supportive housing provider. O. Reg. 298/01, s. 18.

Eligibility requirement

19. (1) A household is eligible for special needs housing if one or more of its members require accessibility modifications or provincially-funded support services in order to live

independently in the community. O. Reg. 298/01, s. 19 (1).

(2) A household need not be eligible for rent-geared-to-income assistance in order to be eligible for special needs housing. O. Reg. 298/01, s. 19 (2).

Notice of changes

20. (1) A household occupying special needs housing shall,

- (a) within 10 business days after each change in a document or information that the household has provided to the supportive housing provider, or within such longer period as the supportive housing provider may allow, give the supportive housing provider notice setting out the change in the form and manner required by the supportive housing provider; and
- (b) in the case of a change in a document, provide the changed document to the supportive housing provider within the period of time specified by the supportive housing provider. O. Reg. 298/01, s. 20; O. Reg. 409/01, s. 5; O. Reg. 85/02, s. 5.

(2) A supportive housing provider may extend, one or more times, the period within which a household must give the supportive housing provider notice under clause (1) (a) and the period initially specified by the supportive housing provider under clause (1) (b), and each extension of a period may be made either before or after the expiry of the period. O. Reg. 220/04, s. 7.

Review of eligibility

21. (1) Once in every 24-month period after a household is determined to be eligible for special needs housing, the supportive housing provider shall review the eligibility of the household and shall determine whether the household continues to be eligible for special needs housing. O. Reg. 556/05, s. 7.

(1.1) Once in every 12-month period after a household begins to occupy special needs housing, the supportive housing provider shall review the eligibility of the household and shall determine,

- (a) whether the household continues to be eligible for special needs housing; and
- (b) whether the household continues to be eligible for the unit it occupies. O. Reg. 556/05, s. 7.

(1.2) The supportive housing provider may review the eligibility of the household more frequently than as set out in subsections (1) and (1.1), if the service manager considers such a review to be desirable. O. Reg. 556/05, s. 7.

(2) The household subject to the review shall provide such information and documents as the supportive housing provider may require within the time period specified by the supportive housing provider. O. Reg. 298/01, s. 21 (2).

(2.1) A supportive housing provider may extend, one or more times, the period initially specified by the supportive housing provider under subsection (2), and each extension of a period may be made either before or after the expiry of the period. O. Reg. 220/04, s. 8.

(3) The supportive housing provider may require a consent signed by any member of the household who is 16 years old or older, consenting to the disclosure to the supportive housing provider of information and documents required by the supportive housing provider for the purpose

of the review. O. Reg. 298/01, s. 21 (3).

(4) Subsection 6 (6) applies, with necessary modifications, to a consent under this section. O. Reg. 298/01, s. 21 (4).

(5) Subsection 6 (7) applies, with necessary modifications, to a review under this section. O. Reg. 298/01, s. 21 (5).

Cessation of eligibility

22. (1) A household that has been determined to be eligible for special needs housing ceases to be eligible for such housing, whether or not the household is occupying such housing, if,

- (a) the supportive housing provider discovers that, at the time of the initial or a subsequent determination of eligibility, the household did not meet the eligibility requirement set out in section 19;
- (b) if the household had one or more members who required accessibility modifications in order to live independently in the community, it no longer has any such members, and if the household had one or more members who required provincially-funded support services in order to live independently in the community, each such member has permanently recovered from the condition that necessitated the provision of support services and will not require support services in the future in respect of that condition;
- (c) the household fails to comply with subsection 6 (3);
- (d) the household fails to comply with section 20; or
- (e) the household fails to comply with section 21. O. Reg. 298/01, s. 22 (1).

(2) A household that has been determined to be eligible for and that is occupying a modified unit ceases to be eligible for that unit if the household no longer has any members who require the accessibility modifications provided in that unit in order to live independently in the community. O. Reg. 298/01, s. 22 (2).

(3) A household that has been determined to be eligible for and that is occupying a unit for which provincially-funded support services are provided ceases to be eligible for that unit if each member of the household who required support services in order to live independently in the community no longer requires the support services available for that unit and will not in the future require the support services available for that unit as a result of that condition. O. Reg. 298/01, s. 22 (3).

TIME FOR MAKING DETERMINATIONS

Time for making determinations

23. (1) A determination about whether a household is eligible for rent-geared-to-income assistance or special needs housing must be made within 30 days after the household's application is complete or within such longer time as may be determined by the decision-maker. O. Reg. 556/05, s. 8 (1).

(2) If a request for inclusion in the special priority household category is made with the household's application for rent-geared-to-income assistance or special needs housing, the determination about whether the household is eligible for rent-geared-to-income assistance or special needs housing must be made within 14 days after the household's application is complete.

O. Reg. 309/07, s. 8 (1).

(2.1) If a request for inclusion in the special priority household category is made with the household's application for an internal transfer, the determination about whether a household is to be included in the special priority household category on the waiting list for internal transfers must be made within 14 days after the household's application is complete. O. Reg. 309/07, s. 8 (1).

(3) If the members of the household were given an opportunity to comment, under section 80 of the Act, in relation to the determination, the 30-day or other time period referred to in subsection (1) or the 14 days referred to in subsection (2) or (2.1) does not include the time period,

- (a) beginning on the day the notice of that opportunity was given under subsection 55 (2); and
- (b) ending on the last day comments may be received under subsection 55 (6). O. Reg. 298/01, s. 23 (3); O. Reg. 556/05, s. 8 (2); O. Reg. 309/07, s. 8 (2).

PART IV SPECIAL PRIORITY HOUSEHOLD CATEGORY

Application and interpretation of ss. 24 and 25

23.1 (1) Sections 24 and 25 apply as follows with respect to requests to be included in the special priority household category on the waiting list for internal transfers:

1. To every housing provider in respect of a transferred housing project referred to in section 92 of the Act that is subject to Part VI of the Act, commencing on the date set out in Table 1 of Ontario Regulation 339/01 (Housing Projects Subject to Part VI of the Act) made under the Act, opposite the housing project.
2. To a local housing corporation in the manner required by section 32 of the Act and Part IX of Ontario Regulation 339/01 in respect of a housing project, commencing on the first day Ontario Regulation 339/01 applies to a housing provider in respect of a housing project in the service area in which the local housing corporation is located. O. Reg. 309/07, s. 9.

(2) If a request under section 24 is for inclusion in the special priority household category on the waiting list for internal transfers, any reference in section 24 or 25 to a service manager, supportive housing provider or lead agency is deemed to be a reference only to a service manager, except where otherwise provided. O. Reg. 309/07, s. 9.

Request to be special priority household

24. (1) If a household is applying to a service manager for rent-geared-to-income assistance, any member of the household who is 16 years old or older may request the service manager to determine that the household should be included in the special priority household category on the centralized waiting list established under section 35. O. Reg. 220/04, s. 9 (1).

(1.1) If a household is applying to a service manager, supportive housing provider or lead agency for special needs housing, any member of the household who is 16 years old or older may request the service manager, supportive housing provider or lead agency, as the case may be, to determine that the household should be included in the special priority household category on a waiting list for special needs housing established under section 74 of the Act O. Reg. 220/04,

s. 9 (1).

(1.2) If a household is applying to a housing provider for an internal transfer, any member of the household who is 16 years old or older may request that the service manager determine whether it should be included in the special priority household category on the waiting list for internal transfers. O. Reg. 309/07, s. 10 (1).

(2) A request for a determination that a household should be included in the special priority household category may not be made except as provided in subsection (1), (1.1) or (1.2). O. Reg. 298/01, s. 24 (2); O. Reg. 220/04, s. 9 (2); O. Reg. 309/07, s. 10 (2).

(3) The request must be in writing and must state that,

- (a) a member of the household has been subject to abuse from another individual;
- (b) the abusing individual is or was living with the member or is sponsoring the member as an immigrant; and
- (c) the abused member intends to live permanently apart from the abusing individual. O. Reg. 298/01, s. 24 (3).

(4) The request must be signed by the member making the request. O. Reg. 298/01, s. 24 (4).

(5) If the member making the request is unable for any reason to sign the request or to make a valid request, the request may be signed on the member's behalf by another individual who,

- (a) is the parent or guardian of the member;
- (b) is an attorney of the member under a power of attorney that authorizes the attorney to make the request on the member's behalf; or
- (c) is otherwise authorized to make the request on the member's behalf. O. Reg. 298/01, s. 24 (5).

(6) The request must include a consent signed by the abused member, consenting to the disclosure to the service manager, supportive housing provider or lead agency of information and documents required by the service manager, supportive housing provider or lead agency for the purpose of verifying the statement required under clause (3) (a). O. Reg. 298/01, s. 24 (6); O. Reg. 182/02, s. 2.

(7) If the abused member is less than 16 years old or is unable for any reason to sign the consent or to give a valid consent, the consent may be signed on the member's behalf by another individual who,

- (a) is the parent or guardian of the member;
- (b) is an attorney of the member under a power of attorney that authorizes the attorney to give the consent on the member's behalf; or
- (c) is otherwise authorized to give the consent on the member's behalf. O. Reg. 298/01, s. 24 (7).

(8) The member making the request shall provide such information and documents as the service manager, supportive housing provider or lead agency may require for the purpose of verifying the statement required under clause (3) (a) or (b). O. Reg. 298/01, s. 24 (8); O. Reg. 182/02, s. 2; O. Reg. 309/07, s. 10 (3).

(9) If the service manager, supportive housing provider or lead agency is satisfied that the member making the request or a third party is unable to provide information or a document, the service manager, supportive housing provider or lead agency shall not require the member or the third party to provide that information or document. O. Reg. 298/01, s. 24 (9); O. Reg. 182/02, s. 2.

(10) If the member making the request believes that he or she will be at risk of being abused by the abusing individual if he or she attempts to obtain information or a document, the service manager, supportive housing provider or lead agency shall not require the member to provide that information or document. O. Reg. 298/01, s. 24 (10); O. Reg. 182/02, s. 2.

(11) The service manager, supportive housing provider or lead agency shall not require information as to whether the member making the request or the abused member has commenced legal proceedings against the abusing individual and shall not require information or documents relating to such proceedings. O. Reg. 298/01, s. 24 (11); O. Reg. 182/02, s. 2.

(12) The service manager, supportive housing provider or lead agency shall not require information or documents from more than one person for the purpose of verifying the statement required under clause (3) (a). O. Reg. 298/01, s. 24 (12); O. Reg. 182/02, s. 2.

(13) If the abused member and the abusing individual used to live together but no longer do, the request must be submitted to the service manager, supportive housing provider or lead agency within three months after they ceased to live together. O. Reg. 298/01, s. 24 (13); O. Reg. 182/02, s. 2.

(13.1) The service manager, supportive housing provider or lead agency shall allow a request to be submitted later than would be allowed under subsection (13) if the service manager, supportive housing provider or lead agency,

- (a) verifies the statement required under clause 24 (3) (a) that a member of the household has been subject to abuse from another individual; and
- (b) is satisfied that the abuse is ongoing at the time the request is submitted. O. Reg. 309/07, s. 10 (4).

(14) The service manager, supportive housing provider or lead agency may allow a request to be submitted later than would be allowed under subsection (13) if the service manager, supportive housing provider or lead agency is satisfied that it is appropriate to do so after considering whether,

- (a) no member of the household knew that he or she could request to be included in the special priority household category;
- (b) no member of the household knew of the need to submit a request within the time limit set out in subsection (13);
- (c) the abused member is at risk of further abuse from the abusing individual;
- (d) the abused member is at risk of resuming living with the abusing individual due to financial hardship which could be alleviated by the provision of rent-geared-to-income assistance;
- (e) the abused member is in need of rent-geared-to-income assistance to alleviate financial hardship arising from legal proceedings in relation to the previous abuse;
- (f) the abused member is attempting to use the provision of rent-geared-to-income

assistance as part of an overall program of recovery and re-establishment of a safe and normal life;

- (g) the abused member is living in an emergency shelter or in temporary housing and is receiving treatment or counselling; or
- (h) any other extenuating circumstances apply. O. Reg. 298/01, s. 24 (14); O. Reg. 182/02, s. 2; O. Reg. 309/07, s. 10 (5, 6).

(15) The member making the request may inform the service manager, supportive housing provider or lead agency of the manner and form in which he or she wishes to receive communications from the service manager, supportive housing provider or lead agency and of the telephone number, postal address or other address at which he or she wishes to receive such communications and, in that case, the service manager, supportive housing provider or lead agency shall communicate with the member making the request only in accordance with the instructions provided by the member under this section. O. Reg. 298/01, s. 24 (15); O. Reg. 182/02, s. 2.

(16) Upon receiving the request, the service manager, supportive housing provider or lead agency shall determine whether,

- (a) the request meets the requirements of subsection (3) and the request and the consent have been signed; and
- (b) the service manager, supportive housing provider or lead agency has received all other information and documents required by the service manager, supportive housing provider or lead agency, including information and documents from a third party, for the purpose of verifying the statement required under clause (3) (a). O. Reg. 298/01, s. 24 (16); O. Reg. 182/02, s. 2.

(17) Within seven business days after receiving the request, the service manager, supportive housing provider or lead agency shall give the member making the request a written notice,

- (a) stating that the request is complete, if the service manager, supportive housing provider or lead agency has determined that the conditions set out in subsection (16) have been met; or
- (b) stating that the request is not complete and explaining why it is not complete, if the service manager, supportive housing provider or lead agency has determined that the conditions set out in subsection (16) have not been met. O. Reg. 298/01, s. 24 (17); O. Reg. 182/02, s. 2.

(18) If the service manager, supportive housing provider or lead agency gives the member making the request a written notice stating that the request is not complete, the service manager, supportive housing provider or lead agency shall, if it determines subsequently that the conditions set out in subsection (16) have been met, promptly give the member making the request a written notice stating that the request is now complete. O. Reg. 298/01, s. 24 (18); O. Reg. 182/02, s. 2.

(19) The request shall be considered to be complete for the purposes of this Regulation on the date of the written notice given by the service manager, supportive housing provider or lead agency stating that the request is complete. O. Reg. 298/01, s. 24 (19); O. Reg. 182/02, s. 2.

Special priority households

25. (1) If a request is made under section 24, the service manager, supportive housing

provider or lead agency shall determine that the household should be included in the special priority household category on the waiting list if the service manager, supportive housing provider or lead agency verifies the statement required under clause 24 (3) (a) that a member of the household has been subject to abuse from another individual. O. Reg. 298/01, s. 25 (1); O. Reg. 182/02, s. 2.

(2) A service manager, supportive housing provider or lead agency is not required to make a decision if the request is not complete. O. Reg. 298/01, s. 25 (2); O. Reg. 182/02, s. 2.

(3) The service manager, supportive housing provider or lead agency shall accept, as verification of the statement required under clause 24 (3) (a) that a member of the household has been subject to abuse from another individual,

- (a) a record described in subsection (4) that is prepared by an individual described in paragraphs 1 to 8 of subsection (5), in his or her professional capacity; or
- (b) a record described in subsection (4) prepared by an individual described in paragraph 9 of subsection (5) together with a declaration of the truth of the record, administered by a commissioner for taking affidavits, if such a declaration is required by the service manager, supportive housing provider or lead agency. O. Reg. 309/07, s. 11 (1).

(3.1) The record must be in writing unless the service manager, supportive housing provider or lead agency is satisfied that,

- (a) the member making the request will be at risk of being abused by the abusing individual if the member or the person preparing the record attempts to obtain it in written form; or
- (b) a written record is not required due to extenuating circumstances. O. Reg. 309/07, s. 11 (1).

(4) The record referred to in subsection (3) is any of the following:

1. A record of intervention by the police indicating that the member was abused by the abusing individual.
2. A record of physical injury caused to the member by the abusing individual.
3. A record of the application of force by the abusing individual against the member to force the member to engage in sexual activity against his or her will.
4. A record of one or more attempts to kill the member or another member of the household.
5. A record of the use of a weapon against the member or another member of the household.
6. A record of one or more incidents of abuse, including the following:
 - i. Threatening to kill the member or another member of the household.
 - ii. Threatening to use a weapon against the member or another member of the household.
 - iii. Threatening to physically harm the member or another member of the household.
 - iv. Destroying or injuring or threatening to destroy or injure the member's property.
 - v. Intentionally killing or injuring pets or threatening to kill or injure pets.
 - vi. Threatening to harm or remove the member's children from the household.

- vii. Threatening to prevent the member from having access to his or her children.
 - viii. Forcing the member to perform degrading or humiliating acts.
 - ix. Terrorizing the member.
 - x. Enforcing social isolation upon the member.
 - xi. Failing to provide or withholding the necessities of life.
 - xii. Threatening to withdraw from sponsoring the member as an immigrant.
 - xiii. Threatening to take action that might lead to the member being deported.
 - xiv. Other words, actions, or gestures that threaten the member or lead the member to fear for his or her safety.
- 7. A record of undue or unwarranted control by the abusing individual over the member's personal or financial activities.
 - 8. A record of one or more incidents of stalking or harassing behaviour against the member or another member of the household. O. Reg. 298/01, s. 25 (4); O. Reg. 409/01, s. 6; O. Reg. 309/07, s. 11 (2).
- (5) The individual referred to in subsection (3) is any of the following:
- 1. A doctor.
 - 1.1 A registered nurse or a registered practical nurse.
 - 2. A lawyer.
 - 3. A law enforcement officer.
 - 4. A member of the clergy.
 - 5. A teacher.
 - 6. A guidance counsellor.
 - 7. An individual in a managerial or administrative position with a housing provider.
 - 8. A community services worker, including,
 - i. a community health care worker,
 - ii. a social worker,
 - iii. a social service worker,
 - iv. a victim services worker,
 - v. a settlement services worker,
 - vi. a shelter worker, and
 - vii. a community legal worker.
 - 9. Any other individual who knows about the abuse.
 - 10.-13. Revoked: O. Reg. 309/07, s. 11 (4).

(6) In subsection (5),

“community health care worker” means an individual employed by a community health centre to provide health and health promotion education and information and to administer health and health promotion programs; (“travailleur de la santé en milieu communautaire”)

“community legal worker” means an individual employed by a community legal clinic that provides legal aid services in the area of clinic law, within the meaning of section 2 of the *Legal Aid Services Act, 1998*; (“travailleur juridique communautaire”)

“community services worker” means an individual employed by an agency or organization for the purpose of providing social support services in the community; (“travailleur des services communautaires”)

“member of the clergy” means a minister of religion authorized under provincial law to perform marriages; (“membre du clergé”)

“settlement services worker” means an individual employed by an agency or organization to assist individuals coming to Ontario to settle in, adapt to and be integrated into the community; (“travailleur dans un service d’établissement”)

“shelter worker” means an individual employed by an agency or organization to assist individuals for whom the agency or organization provides accommodation in an emergency or transitional shelter because of homelessness or abuse; (“travailleur dans un refuge”)

“social service worker” means an individual who performs the role of a social service worker within the meaning of section 10 of Ontario Regulation 383/00 made under the *Social Work and Social Service Work Act, 1998*; (“technicien en travail social”)

“social worker” means an individual who performs the role of a social worker within the meaning of section 9 of Ontario Regulation 383/00 made under the *Social Work and Social Service Work Act, 1998*; (“travailleur social”)

“victim services worker” means an individual employed by an agency or organization to provide support initiatives for victims of crime and disaster. (“professionnel de l’aide aux victimes”)
O. Reg. 298/01, s. 25 (6); O. Reg. 309/07, s. 11 (5).

(7) Once a service manager, supportive housing provider or lead agency determines that a household should be included in the special priority household category on the waiting list, the service manager, supportive housing provider or lead agency shall not reconsider whether that household should be included in that category. O. Reg. 298/01, s. 25 (7); O. Reg. 182/02, s. 2.

(8) Despite subsection (7), a service manager, supportive housing provider or lead agency may remove a household from the special priority household category on the centralized waiting list or the waiting list for special needs housing if,

(a) the member who made the request,

(i) notifies the service manager, supportive housing provider or lead agency that he or she is adding the abusing individual to the member’s application for rent-geared-to-income assistance or to the member’s application for special needs housing,

- (ii) notifies the service manager, supportive housing provider or lead agency that the abusing individual is deceased; or
- (b) the household accepts an offer of a rent-geared-to-income unit, whether or not that offer comes from a housing provider within the service area of the service manager, supportive housing provider or lead agency. O. Reg. 309/07, s. 11 (6).

PART V OCCUPANCY STANDARDS

Provincial occupancy standards established

26. Sections 27 and 28 establish provincial occupancy standards for the purposes of section 76 of the Act for the purposes of determining the size and type of unit in respect of which a household is eligible to receive rent-geared-to-income assistance. O. Reg. 298/01, s. 26.

Largest unit

27. (1) The largest unit a household is eligible for is determined in accordance with this section. O. Reg. 298/01, s. 27 (1).

(2) The largest unit a household is eligible for is a unit that has,

- (a) one bedroom for any two members of the household who are spouses of each other;
- (b) one bedroom for each additional member of the household; and
- (c) any additional bedrooms under subsection (3). O. Reg. 298/01, s. 27 (2); O. Reg. 342/05, s. 2 (1).

(3) The additional bedrooms referred to in clause (2) (c) are the following:

1. An additional bedroom if one of the spouses referred to in clause (2) (a) requires a separate bedroom because of a disability or medical condition.
2. An additional bedroom if the room is required to store equipment required by a member of the household because of a disability or medical condition.
3. An additional bedroom if the bedroom is required to accommodate an individual who is not a member of the household and who provides a member of the household with support services that are required because of the member's disability or medical condition.
4. An additional bedroom if a member of the household is pregnant.
5. An additional bedroom if,
 - i. a member of the household has joint custody over a child who is not a member of the household,
 - ii. the member is required to provide accommodation for the child, and
 - iii. the bedroom is required to accommodate the child.
6. An additional bedroom if,
 - i. a member of the household has visiting rights with respect to a child who is not a member of the household,

- ii. it is a condition of the member's visiting rights that the member must provide adequate accommodation for the child when the child stays overnight with the member,
 - iii. the child will stay overnight with the member frequently, and
 - iv. the bedroom is required to accommodate the child.
7. An additional bedroom or bedrooms if the service manager is satisfied that extenuating circumstances exist. O. Reg. 298/01, s. 27 (3); O. Reg. 342/05, s. 2 (2); O. Reg. 309/07, s. 12.

(4) An additional bedroom shall be included under clause (2) (c) only if the household requests it. O. Reg. 298/01, s. 27 (4).

Smallest unit

28. (1) The smallest unit a household is eligible for is determined in accordance with this section. O. Reg. 298/01, s. 28 (1).

(2) The smallest unit a household is eligible for is a unit that has,

- (a) one bedroom for every two members of the household; and
- (b) an additional bedroom if there is an odd number of members in the household. O. Reg. 298/01, s. 28 (2).

(3) Despite subsection (2), if the household consists of one individual or two individuals who are spouses of each other, the smallest unit the household is eligible for is a bachelor unit. O. Reg. 298/01, s. 28 (3); O. Reg. 342/05, s. 3.

Students living away from household

29. For greater certainty for the purpose of this Part, a child of a member of the household is a member of the household if the child,

- (a) is in full-time attendance at a recognized educational institution and, while in attendance, does not live with the household;
- (b) lives with the household while not attending that educational institution; and
- (c) is dependent, in whole or in part, on the household for financial support. O. Reg. 298/01, s. 29; O. Reg. 409/01, s. 7.

Requests under this Part

30. The following apply with respect to requests under this Part:

- 1. A request under this Part may be included in the application for rent-geared-to-income assistance or it may be made after the application is made.
- 2. If a request is made after the application for rent-geared-to-income assistance is made, the request must be in writing and must be given to the service manager.
- 3. Subsections 5 (2), (5) and (7) to (16) apply, with necessary modifications, with respect to a request described in paragraph 2.
- 4. A request may be withdrawn by the household but such a withdrawal must be in writing and must be given to the service manager. O. Reg. 298/01, s. 30.

Local occupancy standards

31. (1) The transferred housing programs that are housing programs described in subsection (2) are prescribed for the purposes of subsection 76 (4) of the Act. O. Reg. 298/01, s. 31 (1).

(2) The housing programs referred to in subsection (1) are housing programs that are described in Table 1 of Ontario Regulation 368/01 for any of the following program category numbers:

1. 1 (a) or 1 (b).
2. 2 (a), 2 (b), 2 (c) or 2 (d).
3. 6 (a) or 6 (b). O. Reg. 298/01, s. 31 (2); O. Reg. 409/01, s. 8 (1); O. Reg. 452/01, s. 2.

(3) The prescribed period of time for a service manager for the purposes of subsection 76 (4) of the Act is one year from the day this Regulation first applies to the service area of the service manager. O. Reg. 409/01, s. 8 (2).

Review of eligibility — occupancy standards

32. (1) A review under section 11 relating to a household that is occupying a rent-geared-to-income unit shall include a review of whether the size and type of the unit is within the range in respect of which the household is eligible to receive rent-geared-to-income assistance under the applicable occupancy standards. O. Reg. 298/01, s. 32 (1).

(2) If, under a review under section 11, the service manager determines that a household occupies a rent-geared-to-income unit that is larger than the largest unit in respect of which the household is eligible to receive rent-geared-to-income assistance, the service manager shall give the housing provider written notice of that determination. O. Reg. 298/01, s. 32 (2).

Special rule, overhoused households

33. If the service manager gives a housing provider written notice under subsection 32 (2) that a household occupies a rent-geared-to-income unit that is larger than the largest unit in respect of which the household is eligible to receive rent-geared-to-income assistance and the household is not eligible for special needs housing, the following apply:

1. If none of the housing projects that the housing provider operates in the service manager's service area has a unit, occupied or not, that is of a size within the range in respect of which the household is eligible to receive rent-geared-to-income assistance under the applicable occupancy standards, the housing provider shall give the service manager written notice of that fact and the service manager shall add the household to the centralized waiting list.
- 1.1 If paragraph 1 does not apply, the household may request to be added to the centralized waiting list and the service manager shall add it accordingly.
2. If paragraph 1 does not apply but one year after the notice under subsection 32 (2) is received the household remains in a unit that is larger than the largest unit in respect of which the household is eligible to receive rent-geared-to-income assistance, the housing provider shall give the service manager written notice of that fact and the service manager shall add the household to the centralized waiting list, unless it has already been added under paragraph 1.1.
3. If the household is added to the centralized waiting list under paragraph 1 or 2 and the

household requests to be removed from the waiting list, the household ceases to be eligible for rent-geared-to-income assistance.

4. If the household is added to the centralized waiting list under paragraph 1.1 and the household requests to be removed from the waiting list later than one year after the notice under subsection 32 (2) is received, the household ceases to be eligible for rent-geared-to-income assistance. O. Reg. 298/01, s. 33; O. Reg. 309/07, s. 13.

Result of ceasing to be within the occupancy standard range

34. If a household occupies a rent-geared-to-income unit and that unit ceases to be within the range in respect of which the household is eligible to receive rent-geared-to-income assistance under the applicable occupancy standards, the household does not cease to be eligible for rent-geared-to-income assistance in respect of that unit except as provided under section 12. O. Reg. 298/01, s. 34.

PART VI WAITING LISTS AND PRIORITY RULES

CENTRALIZED AND SUBSIDIARY WAITING LISTS

Centralized waiting list

35. (1) A service manager shall establish and administer, under section 68 of the Act, a centralized waiting list. O. Reg. 298/01, s. 35 (1).

(2) The service manager shall establish the centralized waiting list on or before the day that is one year after the day this Regulation begins to apply to the service area of the service manager or, if the approved local transfer plan provides for an earlier date, that earlier date. O. Reg. 298/01, s. 35 (2).

(3) In subsection (2),

“approved local transfer plan” means a plan of the service manager under section 14 of the Act that has been approved by the Minister under that section. O. Reg. 298/01, s. 35 (3).

Exception to s. 68 (3) of the Act

35.1 A household not receiving rent-geared-to-income assistance that occupies a unit in a designated housing project of the service manager shall, despite subsection 68 (3) of the Act, be included on the centralized waiting list established under section 35 if the service manager has determined the household is eligible for rent-geared-to-income assistance and the unit the household occupies meets the occupancy standards established by this Regulation. O. Reg. 85/02, s. 6.

Subsidiary waiting lists

36. (1) A service manager shall provide an up-to-date subsidiary waiting list for a housing project in the service area to the housing provider for the project at such times as may be agreed upon by the service manager and the housing provider and at such other times as the housing provider may request. O. Reg. 556/05, s. 9.

(1.1) Despite subsection (1), the service manager shall provide to the housing provider for the housing project the information set out in subsection (3) for the households determined to be eligible under a category established under the provincial or local priority rules at least once each month. O. Reg. 556/05, s. 9.

(2) The subsidiary waiting list shall include all the households on the centralized waiting list that the centralized waiting list indicates have a preference for that housing project, ranked as required under subsection 68 (5) of the Act. O. Reg. 298/01, s. 36 (2).

(2.1) Despite subsection (2), a service manager may determine not to include a household on a subsidiary waiting list for a housing project if the housing provider for that housing project has already refused a unit to the household under section 18 of Ontario Regulation 339/01 (Housing Projects Subject to Part VI of the Act) made under the Act. O. Reg. 309/07, s. 14.

(3) The subsidiary waiting list shall also include the following for each household on the list:

1. The names of the members of the household.
2. The address at which the household can be contacted.
3. Whether the household is a special priority household or a homeless or hard to house household or whether it is included in a category, established under the local priority rules, within the waiting list.
4. The sizes and types of unit in respect of which the household is eligible to receive rent-geared-to-income assistance under the applicable occupancy standards. O. Reg. 298/01, s. 36 (3).

Rules for the centralized waiting list

37. The following are requirements for the centralized waiting list:

1. A household shall be added to the waiting list upon the service manager determining that the household is eligible for rent-geared-to-income assistance.
2. A household shall be removed from the waiting list if it requests to be removed or if it ceases to be eligible to be included.
3. A household shall be removed from the waiting list if the household has accepted an offer of rent-geared-to-income assistance.
4. Paragraph 3 does not apply with respect to the acceptance of an offer of temporary housing that is to be provided while one or more members of the household are receiving treatment or counselling or that is provided because the household is in need of emergency shelter.
 - 4.1 The service manager may temporarily remove a household from the waiting list for a period of time agreed upon by the household and the service manager, if the household requests the removal and the household would be unable to accept an offer of housing for that period of time.
 - 4.2 If a household is removed from a waiting list under paragraph 4.1, and the period of time under paragraph 4.1 has expired or the household notifies the service manager that it is able to accept an offer of housing, the service manager shall reinstate the household to the waiting list.
5. The size of unit with respect to which a household has indicated a preference, either in the household's application for rent-geared-to-income assistance or subsequently, shall be indicated on the waiting list.
6. A household may indicate a preference either for,

- i. all sizes of units within the range in respect of which the household is eligible to receive rent-geared-to-income assistance under the applicable occupancy standards, or
 - ii. the largest of the units described in subparagraph i.
- 7. If a household does not indicate any preference for a size of housing unit, it shall be deemed to have indicated a preference for the largest unit under subparagraph 6 ii.
- 8. The housing projects with respect to which a household has indicated a preference, either in the household's application for rent-geared-to-income assistance or subsequently, shall be indicated on the waiting list.
- 8.1 If a household is added to the centralized waiting list under paragraph 1 or 2 of section 33, the household shall indicate a preference for at least the number of housing projects specified by the service manager within a geographic area.
- 8.2 If a household is added to the centralized waiting list under paragraph 1.1 of section 33, and the household remains on the waiting list later than one year after the date the notice under subsection 32 (2) is received, the household shall indicate a preference for at least the number of housing projects specified by the service manager within a geographic area.
- 8.3 A household that indicates a preference for housing projects under paragraph 8.1 or 8.2 and is added to the subsidiary waiting lists for those housing projects shall not request to be removed from any of the subsidiary waiting lists unless,
 - i. the number of housing projects for which the household has indicated a preference would, after the requested removal, remain the same as or greater than the number specified by the service manager under paragraph 8.1 or 8.2, and
 - ii. the household indicates a preference for another housing project, if necessary.
- 9. A preference for a housing project by a household is ineffective and shall not be indicated on the waiting list if no member of the household meets the requirements of the housing provider's mandate under section 99 of the Act with respect to the housing project.
- 9.1 Despite paragraph 9, a household may indicate a preference for a housing project and the preference shall be indicated on the waiting list if the service manager determines that a member of the household will meet the requirements of the housing provider's mandate under section 99 of the Act with respect to the housing project within a period of time specified by the service manager.
- 10. A service manager shall establish geographic areas for the purposes of the waiting list and a household may indicate a preference for all the housing projects in a geographic area by indicating a preference for that geographic area.
- 11. If a household does not indicate any preference for a housing project it shall be deemed to have indicated a preference for all the housing projects in the service area.
- 12. A household's preference for a housing project or geographic area shall be removed if the household requests it.

13. A household referred to in section 35.1 may indicate a preference to receive rent-geared-to-income assistance for the unit it occupies at the time of indicating the preference. O. Reg. 298/01, s. 37; O. Reg. 85/02, s. 7; O. Reg. 309/07, s. 15.

Special rule, transfers to another housing provider in same service area

38. The following apply with respect to a household occupying a rent-geared-to-income unit that wishes to transfer to another rent-geared-to-income unit in a housing project operated by a different housing provider within the same service area:

1. The household may request to be added to the centralized waiting list by submitting an application signed by such members of the household as the service manager may require.
2. If a member of the household who is required to sign the application and consent is unable to do so for any reason, or is unable to make a valid application and give a valid consent, the application may be signed on the member's behalf by another individual who,
 - i. is the parent or guardian of the member,
 - ii. is an attorney of the member under a power of attorney that authorizes the attorney to make the application, or
 - iii. is otherwise authorized to make the application on the member's behalf.
3. A household that makes a request in accordance with paragraph 1 shall be added to the centralized waiting list. O. Reg. 298/01, s. 38; O. Reg. 309/07, s. 16.

Refusal of three offers — ineligibility

39. (1) A household, other than a household that has been determined to be eligible for special needs housing, ceases to be eligible for rent-geared-to-income assistance if it has refused three offers of a rent-geared-to-income unit and,

- (a) it is on the centralized waiting list for rent-geared-to-income units; or
- (b) it has been placed on a housing provider's internal transfer list under paragraph 2 of subsection 11 (2) of Ontario Regulation 339/01 (Housing Projects Subject to Part VI of the Act) made under the Act. O. Reg. 556/05, s. 10.

(2) Subsection (1) applies with respect to the refusal of an offer only if the following are satisfied:

1. The size of unit that is offered is a size for which the household has indicated a preference.
2. The unit that is offered is a unit in respect of which the household would be eligible for rent-geared-to-income assistance.
3. The unit that is offered is in a housing project for which the household has indicated a preference. O. Reg. 298/01, s. 39 (2).

(3) Subsection (1) does not apply with respect to the refusal of a bachelor unit by a household consisting of two individuals who are spouses of each other. O. Reg. 342/05, s. 4.

(4) Subsection (1) does not apply with respect to a refusal by a household that is in temporary housing that is to be provided while one or more members of the household are

receiving treatment or counselling or that is provided because the household is in need of emergency shelter. O. Reg. 298/01, s. 39 (4).

Provincial priority rules established

40. Sections 41 and 42 establish provincial priority rules for ranking households on centralized and subsidiary waiting lists for the purposes of section 77 of the Act. O. Reg. 298/01, s. 40.

Ranking according to date

41. (1) A household ranks higher than another household with a later ranking date. O. Reg. 298/01, s. 41 (1).

(2) The ranking date for a household that was added to the centralized waiting list under paragraph 1 or 4.2 of section 37 is the date the household applied for rent-geared-to-income assistance. O. Reg. 298/01, s. 41 (2); O. Reg. 309/07, s. 17.

(3) Despite subsection (2), if the service manager so provides in the local priority rules, the ranking date for a household that has indicated a preference for a housing project after the determination that the household is eligible for rent-geared-to-income assistance is, with respect to the housing project, the date the household indicated that preference. O. Reg. 298/01, s. 41 (3).

(4) The ranking date for a household that was added to the centralized waiting list under section 38 is,

- (a) the date the household requested to be added to the centralized waiting list; or
- (b) if the household occupies a unit provided by an alternative housing provider under its mandate to provide housing to homeless or hard to house households, the date the household applied for rent-geared-to-income assistance before first beginning to receive rent-geared-to-income assistance. O. Reg. 298/01, s. 41 (4).

(5) The ranking date for a household that was added to the centralized waiting list under section 33 is the date the household applied for rent-geared-to-income assistance before first beginning to receive rent-geared-to-income assistance. O. Reg. 298/01, s. 41 (5).

(6) Despite the ranking dates set out in this section, the ranking date for a household that is eligible for rent-geared-to-income assistance under a category established by the local priority rules established by the service manager under section 77 of the Act is the date determined by the service manager for the local priority household category. O. Reg. 556/05, s. 11.

Priority for special priority households

42. (1) Despite section 41, a special priority household ranks higher than another household that is not a special priority household. O. Reg. 298/01, s. 42 (1).

(2)-(4) Revoked: O. Reg. 309/07, s. 18.

(5) The special priority ranking date is the date the household requested to be included in the special priority household category. O. Reg. 298/01, s. 42 (5).

Provincial priority rules prevail over local priority rules

43. If a local priority rule is inconsistent with a provincial priority rule, the provincial priority rule prevails to the extent of the inconsistency. O. Reg. 298/01, s. 43.

Transition, new centralized waiting lists

44. (1) All households that, immediately before the establishment of a centralized waiting list, are already on waiting lists for housing projects covered by the centralized waiting list shall be added to the centralized waiting list. O. Reg. 298/01, s. 44 (1).

(2) Subject to subsection (3), the ranking date for a household added under subsection (1), shall be the date the household applied for rent-geared-to-income assistance. O. Reg. 298/01, s. 44 (2).

(3) If, before the establishment of the centralized waiting list, different dates were used for the purposes of ranking households, the service manager may use those different dates as the ranking dates. O. Reg. 298/01, s. 44 (3).

SPECIAL NEEDS WAITING LISTS

Special needs waiting lists

45. (1) This section applies with respect to waiting lists for special needs housing required under section 74 of the Act. O. Reg. 298/01, s. 45 (1).

(2) The following are requirements for waiting lists for special needs housing:

1. A household shall be added to a waiting list upon being determined to be eligible for special needs housing.
2. A household shall be removed from a waiting list if it requests to be removed or if it ceases to be eligible to be included.
3. A household shall be removed from a waiting list if the household has accepted an offer of special needs housing. O. Reg. 298/01, s. 45 (2).

(3) The following apply with respect to a household occupying a special needs housing unit that wishes to transfer to another special needs housing unit within the same service area:

1. The household may request to be added to a waiting list for special needs housing by submitting an application signed by such members of the household as the service manager may require.
2. If a member of the household who is required to sign the application and consent is unable to do so for any reason, or is unable to make a valid application and give a valid consent, the application may be signed on the member's behalf by another individual who,
 - i. is the parent or guardian of the member,
 - ii. is an attorney of the member under a power of attorney that authorizes the attorney to make the application, or
 - iii. is otherwise authorized to make the application on the member's behalf.
3. A household that makes a request in accordance with paragraph 1 shall be added to the waiting list. O. Reg. 298/01, s. 45 (3); O. Reg. 309/07, s. 19 (1, 2).

(3.1) A special priority household ranks higher than a household that is not a special priority household. O. Reg. 182/02, s. 3.

(3.2) The special priority ranking date is the date the household requested to be included in the special priority household category. O. Reg. 309/07, s. 19 (3).

[\(3.3\)](#) Revoked: O. Reg. 309/07, s. 19 (3).

[\(4\)](#) If the responsibility for administering a waiting list for special needs housing is transferred, the former administrator of the waiting list shall forward the waiting list and all information relating to the waiting list to the new administrator of the waiting list. O. Reg. 298/01, s. 45 (4).

[\(5\)](#) If a service manager, supportive housing provider or lead agency that is required to establish and administer one or more waiting lists for special needs housing under section 74 of the Act administers, immediately before this Regulation comes into force in the service manager's service area, a waiting list for special needs housing, that waiting list is continued as a waiting list under section 74 of the Act. O. Reg. 298/01, s. 45 (5).

PART VII CALCULATION OF GEARED-TO-INCOME RENT

Definitions

[46.](#) In this Part, unless the context otherwise requires,

“benefit unit” means a benefit unit under the *Ontario Works Act, 1997* or the *Ontario Disability Support Program Act, 1997*; (“groupe de prestataires”)

“dependant” has the same meaning as in Ontario Regulation 134/98 made under the *Ontario Works Act, 1997*; (“personne à charge”)

“recipient” has the same meaning as in the *Ontario Works Act, 1997*; (“bénéficiaire”)

“spouse” has the same meaning as in Ontario Regulation 134/98 made under the *Ontario Works Act, 1997*. (“conjoint”) O. Reg. 298/01, s. 46; O. Reg. 342/05, s. 5.

Geared-to-income rent payable

[47. \(1\)](#) For the purpose of section 69 of the Act, the geared-to-income rent payable for a month by a household that is eligible for rent-geared-to-income assistance and that occupies a rent-geared-to-income unit is the amount obtained by,

- (a) if the household has at least one benefit unit to which section 48 applies, determining under section 48 the rent attributable for the month to each of such benefit units;
- (b) if the household has at least one family unit that is not, and no part of which is, a benefit unit to which section 48 applies, determining under section 49 the rent attributable for the month to each of such family units;
- (c) if the household has at least one family unit a part of which is a benefit unit to which section 48 applies and the other part of which is not, determining under section 49 the rent attributable for the month to the part of each of such family units that is not a benefit unit to which section 48 applies;
- (d) calculating the sum of all the amounts determined under clauses (a), (b) and (c);
- (e) adding, to the amount calculated under clause (d), the amount of the increases, if any, required by section 51 in respect of services or utilities; and
- (f) subtracting, from the amount calculated under clause (d), the amount of the reductions, if any, required by section 51 in respect of services, utilities or heating. O. Reg. 298/01,

s. 47 (1).

(2) Despite subsection (1),

- (a) the minimum geared-to-income rent payable for a month by a household that is eligible for rent-geared-to-income assistance is \$85; and
- (b) the maximum geared-to-income rent payable for a month by a household that is eligible for rent-geared-to-income assistance is the rent that would be payable for the unit occupied by the household if the unit were occupied by a household not eligible for rent-geared-to-income assistance. O. Reg. 298/01, s. 47 (2).

(3) The geared-to-income rent payable for a fraction of a month is the amount obtained by multiplying the geared-to-income rent payable for the month by the fraction of the month for which the rent is payable. O. Reg. 298/01, s. 47 (3).

Benefit units

48. (1) In the case of a benefit unit under the *Ontario Works Act, 1997* consisting of a recipient with no spouse but with one or more other dependants, the rent attributable for a month to a benefit unit of a size set out in Column 1 of Table 3 is the amount set out opposite the benefit unit in Column 2 of Table 3. O. Reg. 298/01, s. 48 (1); O. Reg. 342/05, s. 6.

(2) Subsection (1) does not apply to a benefit unit of a size set out in Column 1 of Table 3 if the total non-benefit income for the month of the members of the benefit unit exceeds the amount set out opposite the benefit unit in Column 3 of Table 3. O. Reg. 298/01, s. 48 (2).

(3) In the case of a benefit unit under the *Ontario Works Act, 1997*, other than one described in subsection (1), the rent attributable for a month to a benefit unit of a size set out in Column 1 of Table 4 is the amount set out opposite the benefit unit in Column 2 of Table 4. O. Reg. 298/01, s. 48 (3).

(4) Subsection (3) does not apply to a benefit unit of a size set out in Column 1 of Table 4 if the total non-benefit income for the month of the members of the benefit unit exceeds the amount set out opposite the benefit unit in Column 3 of Table 4. O. Reg. 298/01, s. 48 (4).

(5) In the case of a benefit unit under the *Ontario Disability Support Program Act, 1997*, the rent attributable for a month to a benefit unit of a size set out in Column 1 of Table 5 is the amount set out opposite the benefit unit in Column 2 of Table 5. O. Reg. 298/01, s. 48 (5).

(6) Subsection (5) does not apply to a benefit unit of a size set out in Column 1 of Table 5 if the total non-benefit income for the month of the members of the benefit unit exceeds the amount set out opposite the benefit unit in Column 3 of Table 5. O. Reg. 298/01, s. 48 (6).

(7) Subsection (5) does not apply to a benefit unit if,

- (a) the total amount of a spouse's allowance under the *Old Age Security Act* (Canada) payable to the benefit unit for the month exceeds the amount payable to the benefit unit for basic needs for the month under paragraph 1 of subsection 30 (1) of Ontario Regulation 222/98 made under the *Ontario Disability Support Program Act, 1997*; or
- (b) the total amount of disability benefits under the *Canada Pension Plan* payable to the benefit unit for the month exceeds the amount payable to the benefit unit for basic needs for the month under paragraph 1 of subsection 30 (1) of Ontario Regulation 222/98

made under the *Ontario Disability Support Program Act, 1997*. O. Reg. 298/01, s. 48 (7).

(8) For the purposes of subsections (2), (4) and (6), the total non-benefit income of the members of a benefit unit for a month shall be determined in accordance with subsections 50 (2) to (6), with the following exceptions:

1. A reference to “For the purpose of subclause (1) (a) (i)” shall be deemed to be a reference to “For the purposes of subsections 48 (2), (4) and (6)”.
2. A reference to “family unit” shall be deemed to be a reference to “benefit unit”.
3. Paragraphs 42, 43, 44, 45, 46 and 47 of subsection 50 (3) do not apply to the determination of non-benefit income.
4. The following shall not be included in non-benefit income:
 - i. A payment received under the *Ontario Works Act, 1997*.
 - ii. A payment received under the *Ontario Disability Support Program Act, 1997*. O. Reg. 298/01, s. 48 (8).

Family units

49. (1) This section applies to a family unit that is not, and no part of which is, a benefit unit to which section 48 applies. O. Reg. 298/01, s. 49 (1).

(2) In the case of a family unit a part of which is a benefit unit to which section 48 applies and the other part of which is not, this section applies to the part of the family unit that is not a benefit unit to which section 48 applies. O. Reg. 298/01, s. 49 (2).

(3) The rent attributable for a month to a family unit to which this section applies, as described in subsection (1), or a part of a family unit to which this section applies, as described in subsection (2), is the amount obtained by,

- (a) calculating 30 per cent of the adjusted family income for the month, as determined under section 50, of the family unit or the part of the family unit; and
- (b) if the family unit or the part of the family unit has a member described in subsection (4) and the sum of the income and imputed income of the member for the month, as determined in accordance with subsections 50 (2) to (11), is equal to or greater than \$75, subtracting from the amount calculated under clause (a) 15 per cent of the first \$1,000 of the sum of the income and imputed income of the member for the month. O. Reg. 298/01, s. 49 (3).

(4) The member referred to in clause (3) (b) and subclause 50 (1) (b) (iii) is a member who,

- (a) is a child of another member of the family unit;
- (b) lives with and has always lived with the member mentioned in clause (a), with the exception of short periods while in full-time attendance at a recognized educational institution;
- (c) does not have and has never had a spouse; and
- (d) is not the parent of an individual living with the household containing the family unit. O. Reg. 298/01, s. 49 (4); O. Reg. 182/02, s. 4; O. Reg. 342/05, s. 7.

Adjusted family income

50. (1) For the purpose of clause 49 (3) (a), the adjusted family income of a family unit for a month is, subject to subsection (13), the amount obtained by,

(a) adding,

- (i) the income of each of the members of the family unit for the month, as determined under subsections (2) to (7), and
- (ii) the imputed income of each of the members of the family unit for the month from his or her interests in non-income-producing assets, as determined under subsections (8) to (11); and

(b) subtracting, from the amount determined under clause (a),

- (i) \$75, in the case of a family unit that has no children and only one individual who has employment-related income in the month,
- (ii) \$150, in the case of a family unit that has,
 - (A) at least one child, and at least one individual who has employment-related income in the month, or
 - (B) at least two individuals who have employment-related income in the month, and
- (iii) the sum of the income and imputed income for the month of each member of the family unit who is described in subsection 49 (4), if the sum of the income and imputed income of that member for the month, as determined in accordance with subsections (2) to (11), is less than \$75. O. Reg. 298/01, s. 50 (1).

(2) For the purpose of subclause (1) (a) (i), the income of a member of a family unit for a month is the total amount of all payments of any nature paid to or on behalf of or for the benefit of the member during the month, subject to subsections (2.1), (3), (5) and (6). O. Reg. 298/01, s. 50 (2); O. Reg. 556/05, s. 12 (1).

(2.1) For the purpose of subclause (1) (a) (i), if a payment received during a month is intended for a prior or future month, the payment shall be accounted for in the calculation of income as it were received in the prior or future month. O. Reg. 556/05, s. 12 (2).

(3) For the purpose of subclause (1) (a) (i), the following shall not be included in income, subject to subsection (4):

1. A payment received under section 49 of the *Ontario Disability Support Program Act, 1997* to provide financial assistance for children with severe disabilities.
2. A payment received from a children's aid society on behalf of a child in care under the *Child and Family Services Act*.
- 2.1 Any income earned or received by a child in care under the *Child and Family Services Act* who is living with the household.
3. A payment received under clause 175 (f) of the *Child and Family Services Act*.
4. A payment received under subsection 2 (2) of the *Developmental Services Act*.

5. A payment received under the *Ministry of Community and Social Services Act*.
6. A payment, refund or credit received under the *Income Tax Act* (Ontario).
7. A payment, refund or credit received under the *Income Tax Act* (Canada).
8. A death benefit received under the *Canada Pension Plan*.
9. A payment received from the Department of Indian Affairs and Northern Development (Canada) or from a band for board and lodging of a student attending a secondary school not on the reserve.
10. A payment received pursuant to the *Indian Act* (Canada) under a treaty between Her Majesty in right of Canada and a band, other than funds for post-secondary education.
11. A payment received from a band as an incentive bonus for school attendance by a person who is a child of a member of the family unit and who is attending school.
12. A payment received under Order in Council P.C. 1977-2496 made under section 40 of the *Indian Act* (Canada).
13. A payment received under the Extraordinary Assistance Plan (Canada).
14. A grant received under the *Employment Insurance Act* (Canada) and used for the purpose of the purchase by a member of a benefit unit under the *Ontario Works Act, 1997* of a training course approved by an administrator under that Act.
15. A Canada Education Savings Grant, if it is paid into a Registered Education Savings Plan for a child of a member of the family unit.
16. A payment received from Human Resources Development Canada under the program called the "Opportunities Fund for Persons with Disabilities", if the payment has been or will be applied to costs incurred or to be incurred as a result of participation in employment-related activities.
- 16.1 A payment made by the Government of Canada under the *Canada Disability Savings Act* that is paid into a Registered Disability Savings Plan established for the benefit of a member of the family unit.
- 16.2 Subject to subsection (4.1), a gift or voluntary payment received for the purpose of making a contribution to a Registered Disability Savings Plan, if the gift or payment is contributed as soon as practicable into a Registered Disability Savings Plan established for the benefit of a member of the family unit.
- 16.3 Interest, dividends or any other income accrued in a Registered Disability Savings Plan established for the benefit of a member of the family unit.
- 16.4 Payments from a Registered Disability Savings Plan established for the benefit of a member of the family unit.
17. A capital gain.
18. The proceeds received from the sale, liquidation or other disposition of real or personal property.
19. Interest received from or accrued in a prepaid funeral plan.

20. Interest, dividends or any other income received from or accrued in a Registered Retirement Savings Plan or a Registered Education Savings Plan for a member described in subsection 49 (4).
21. An inheritance.
22. Lottery winnings.
23. A donation received from a religious, charitable or benevolent organization.
24. A casual gift or casual payment of small value.
25. A loan.
26. Income received by a student in full-time attendance at a recognized educational institution who meets the criteria stated in clauses 49 (4) (a), (b), (c) and (d) if,
 - i. the institution is a primary or secondary institution, or
 - ii. the institution is a post-secondary institution and the student,
 - A. is a single student, as defined in Regulation 774 of the Revised Regulations of Ontario, 1990 made under the *Ministry of Training, Colleges and Universities Act*, and
 - B. had not been out of a secondary institution for more than five years as of the start of his or her current study period in the post-secondary institution.
27. An award or a grant received from the Ministry of Training, Colleges and Universities by a student enrolled in a post-secondary institution.
28. A bursary received under paragraph 18 of subsection 8 (1) of the *Education Act* by a student in full-time attendance at a secondary school.
29. A payment received by a student from the Canada Millennium Scholarship Foundation.
30. An allowance received for room and board in respect of employment away from the unit one occupies.
31. An allowance received for expenses incurred in travelling in respect of employment.
32. An allowance or a payment received for child care, transportation, tuition or other expenses in respect of any job training or employment-related program in which one is enrolled.
33. A benefit received from Veterans Affairs Canada under the Veterans Independence Program.
34. A war reparation payment, made either in periodic instalments or in a lump sum amount.
35. An amount received as damages or compensation for,
 - i. pain and suffering resulting from an injury to or the death of a member of the household, or
 - ii. expenses reasonably incurred or to be incurred as a result of an injury to or the death of a member of the household.
36. A lump sum insurance payment.

37. A lump sum severance payment arising from a dismissal from employment.
38. A lump sum payment received under a decision of a court.
39. A lump sum payment received under a decision of a statutory tribunal.
40. A payment received under any of the following agreements to which the Province of Ontario is a party:
 - i. The Helpline Reconciliation Model Agreement.
 - ii. The Multi-Provincial/Territorial Assistance Program Agreement.
 - iii. The Grandview Agreement.
41. A payment received under the Ontario Hepatitis C Assistance Plan.
42. The total amount of spouse's allowance payments under the *Old Age Security Act* (Canada) received by a benefit unit under the *Ontario Disability Support Program Act, 1997* for the month, if that amount is equal to or less than the amount received by the benefit unit for basic needs for the month under paragraph 1 of subsection 30 (1) of Ontario Regulation 222/98 made under the *Ontario Disability Support Program Act, 1997*.
43. The total amount of disability benefits under the *Canada Pension Plan* received by a benefit unit under the *Ontario Disability Support Program Act, 1997* for the month, if that amount is equal to or less than the amount received by the benefit unit for basic needs for the month under paragraph 1 of subsection 30 (1) of Ontario Regulation 222/98 made under the *Ontario Disability Support Program Act, 1997*.
44. The total amount of income support received by a benefit unit under the *Ontario Disability Support Program Act, 1997* for the month, if the amount received by the benefit unit for basic needs for the month under paragraph 1 of subsection 30 (1) of Ontario Regulation 222/98 made under that Act is less than the total amount of spouse's allowance payments under the *Old Age Security Act* (Canada) received by the benefit unit for the month.
45. The total amount of income support received by a benefit unit under the *Ontario Disability Support Program Act, 1997* for the month, if the amount received by the benefit unit for basic needs for the month under paragraph 1 of subsection 30 (1) of Ontario Regulation 222/98 made under that Act is less than the total amount of disability benefits under the *Canada Pension Plan* received by the benefit unit for the month.
46. The total amount of payments under the *Ontario Works Act, 1997* received by a benefit unit under that Act for the month if,
 - i. in the case of a benefit unit consisting of a recipient with no spouse but with one or more other dependants, the total non-benefit income for the month of the members of the benefit unit exceeds the amount set out opposite the benefit unit in Column 3 of Table 3, or
 - ii. in the case of a benefit unit other than one described in subparagraph i, the total non-benefit income for the month of the members of the benefit unit exceeds the amount set out opposite the benefit unit in Column 3 of Table 4.

47. The total amount of payments under the *Ontario Disability Support Program Act, 1997* received by a benefit unit under that Act for the month, if the total non-benefit income for the month of the members of the benefit unit exceeds the amount set out opposite the benefit unit in Column 3 of Table 5.
48. A payment received under subsection 147 (14) of the *Workers' Compensation Act*, as it read on December 31, 1997.
49. A lump sum payment received under the 1986-1990 Hepatitis C Settlement Agreement made as of June 15, 1999 among the Attorney General of Canada, Her Majesty the Queen in right of Ontario and others.
50. A payment received from the Government of Alberta as compensation for sterilization.
51. A payment received under the Walkerton Compensation Plan.
52. A payment received under the Dr. Albert Rose Bursary Program.
53. An extended care and maintenance allowance for a former Crown ward received from a children's aid society under subsection 71 (2) of the *Child and Family Services Act*.
54. A Special Allowance received from Veterans Affairs Canada under the Veterans Affairs Disability Pension Program.
55. A payment received as a result of a claim that relates to an aboriginal residential school and was made against the Government of Canada or a church or other religious organization.
56. A payment received under the *Universal Child Care Benefit Act* (Canada).
57. Payments from a trust or life insurance policy or gifts or other voluntary payments that are applied to,
 - i. expenses for items or services that are needed for a member of a household because of that member's disability and that are not and will not be otherwise reimbursed, or
 - ii. education or training expenses that,
 - A. are incurred with respect to a member of a household because of that member's disability, and
 - B. are not and will not be otherwise reimbursed.
58. A child benefit under the *Canada Pension Plan* (Canada) paid to, on behalf of or for the benefit of a dependent of a disabled or deceased contributor.
59. A payment received as a special allowance under the Resettlement Assistance Program established under the *Immigration and Refugee Protection Act* (Canada). O. Reg. 298/01, s. 50 (3); O. Reg. 409/01, s. 9; O. Reg. 182/02, s. 5; O. Reg. 328/02, s. 1; O. Reg. 220/04, s. 10 (1); O. Reg. 342/05, s. 8; O. Reg. 424/06, s. 1; O. Reg. 309/07, s. 20 (1-3); O. Reg. 27/09, s. 2 (1).

(4) Interest received or accrued on an amount excluded from the income of a member of a family unit under subsection (3), other than interest on an amount excluded under paragraph 16.3, 19 or 20 of subsection (3), shall be included in the income of that member. O. Reg. 298/01,

s. 50 (4); O. Reg. 27/09, s. 2 (2).

(4.1) The exemption from income under paragraph 16.2 of subsection (3) does not include gifts or payments contributed to a Registered Disability Savings Plan if the contributions fail to comply with the condition required under subparagraph 146.4 (4) (g) (iii) of the *Income Tax Act* (Canada). O. Reg. 27/09, s. 2 (3).

(5) The income of a member of a family unit from a business shall be reduced by all deductions allowed by the Canada Revenue Agency from income from a business, except for the following:

1. Capital cost allowances for the depreciation of assets.
2. Rent paid by the member for the unit occupied by the member, where the member operates the business from the unit.
3. Child care expenses. O. Reg. 298/01, s. 50 (5); O. Reg. 27/09, s. 2 (4).

(5.1) If, as a result of the deductions permitted in subsection (5) the income of a member of a family unit from a business is a negative amount, the income shall be deemed to be 0. O. Reg. 309/07, s. 20 (4).

(6) The income of a member of a family unit shall be reduced by the amount of all support payments made by the member under an order made under the *Divorce Act* (Canada), the *Family Law Act*, or the *Interjurisdictional Support Orders Act, 2002*. O. Reg. 298/01, s. 50 (6); O. Reg. 220/04, s. 10 (2).

(7) For the purposes of paragraphs 46 and 47 of subsection (3), the total non-benefit income of the members of a benefit unit for a month shall be determined in accordance with subsections (2) to (6), with the following exceptions:

1. A reference to “For the purpose of subclause (1) (a) (i)” shall be deemed to be a reference to “For the purposes of paragraphs 46 and 47 of subsection (3)”.
2. A reference to “family unit” shall be deemed to be a reference to “benefit unit”.
3. Paragraphs 42, 43, 44, 45, 46 and 47 of subsection (3) do not apply to the determination of non-benefit income.
4. The following shall not be included in non-benefit income:
 - i. A payment received under the *Ontario Works Act, 1997*.
 - ii. A payment received under the *Ontario Disability Support Program Act, 1997*.
O. Reg. 298/01, s. 50 (7).

(8) A non-income-producing Registered Retirement Savings Plan, Registered Education Savings Plan or Registered Disability Savings Plan shall not be included in non-income producing assets for the purpose of subclause (1) (a) (ii). O. Reg. 27/09, s. 2 (5).

(9) For the purpose of subclause (1) (a) (ii), the imputed income of a member of a family unit for a month from his or her interest in a non-income-producing asset is the amount determined using the formula,

$$A \times B$$

in which,

“A” is the value of the member’s interest in the non-income-producing asset,

“B” is one-twelfth of the annual interest rate payable in the first year on the most recent November issue of Canada Savings Bonds, with the annual interest rate rounded down to the nearest whole percentage.

O. Reg. 298/01, s. 50 (9); O. Reg. 220/04, s. 10 (3).

(9.1) Despite subsection (9), in the case of a family unit with one or more non-interest bearing bank accounts, the imputed income of a member of the family unit for a month from his or her interest in the bank accounts shall be calculated on that part of the average minimum monthly balance that exceeds \$1,000. O. Reg. 309/07, s. 20 (6).

(10) If a member of a family unit transfers, by sale, lease, gift or in any other manner, his or her interest in an asset to a person who is not a member of the household, less than 36 months before the date the household begins to receive rent-geared-to-income assistance, or any time after the household begins to receive rent-geared-to-income assistance, the member shall be deemed, for the purpose of section 8, subclause (1) (a) (ii) and subsection (9), still to have the interest in the asset, unless the service manager is satisfied that the transfer was effected in good faith and,

- (a) not for the purpose of reducing the member’s imputed income so as to reduce the amount of geared-to-income rent payable by the household; or
- (b) not for the purpose of reducing the amount of the household’s assets for the purpose of qualifying for rent geared-to-income assistance, if the service manager has implemented an asset limit under subsection 8 (3). O. Reg. 556/05, s. 12 (3); O. Reg. 309/07, s. 20 (7).

(11) If a member of a family unit is deemed under subsection (10) still to have an interest in a transferred asset, the value of the member’s interest in the asset on a date that is after the date of the transfer shall be calculated, for the purpose of “A” in the formula in subsection (9), by reducing the value of the member’s interest in the asset on the date of the transfer by an amount determined by the service manager on each anniversary of the date of the transfer. O. Reg. 298/01, s. 50 (11); O. Reg. 556/05, s. 12 (4).

(12) For the purpose of clause (1) (b), an individual has employment-related income if he or she receives wages, a salary, a commission, a bonus, tips, gratuities, vacation pay, remuneration as a dependent contractor, income from work in a business that the individual directly or indirectly operates and controls, unemployment benefits under the *Employment Insurance Act* (Canada), payments for a loss of earnings under the insurance plan in the *Workplace Safety and Insurance Act, 1997*, or payments for sick leave or a short-term disability under a private or workplace insurance plan. O. Reg. 298/01, s. 50 (12).

(13) If a service manager has reason to believe that the adjusted family income of a family unit fluctuates from month to month, the service manager, in determining the rent attributable for a month to a family unit under subsection 49 (3), may use, as the adjusted family income of the family unit for a month, the average monthly adjusted family income of the family unit over such period of time as the service manager considers reasonable in the circumstances. O. Reg. 298/01, s. 50 (13).

(14) In applying this section to a family unit, a part of which is a benefit unit to which section

48 applies and the other part of which is not, a reference in this section to a family unit shall be deemed to be a reference to the part of the family unit that is not a benefit unit to which section 48 applies. O. Reg. 298/01, s. 50 (14).

Services, utilities and heating

51. (1) If a household receives from its housing provider, or from a person who has entered into an agreement with the housing provider, a service or utility set out in Column 2 of Table 6, the amount calculated under clause 47 (1) (d) for the household shall be increased by the amount set out opposite the service or utility in the column of Table 6 that sets out the type of unit occupied by the household. O. Reg. 298/01, s. 51 (1).

(2) If a household pays directly for a service or utility set out in Column 2 of Table 7, the amount calculated under clause 47 (1) (d) for the household shall be reduced by the amount set out opposite the service or utility in the column of Table 7 that sets out the type of unit occupied by the household. O. Reg. 298/01, s. 51 (2).

(3) If a household pays directly for the principal heating of the unit it occupies and the unit is heated by oil, the amount calculated under clause 47 (1) (d) for a household occupying a unit of a type set out in Column 2 of Table 8 shall be reduced by the amount set out opposite the unit in the column of Table 8 that sets out the region of Ontario in which the unit is located. O. Reg. 298/01, s. 51 (3).

(4) If a household pays directly for the principal heating of the unit it occupies and the unit is heated by gas, the amount calculated under clause 47 (1) (d) for a household occupying a unit of a type set out in Column 2 of Table 9 shall be reduced by the amount set out opposite the unit in the column of Table 9 that sets out the region of Ontario in which the unit is located. O. Reg. 298/01, s. 51 (4).

(5) If a household pays directly for the principal heating of the unit it occupies and the unit is heated by electricity, the amount calculated under clause 47 (1) (d) for a household occupying a unit of a type set out in Column 2 of Table 10 shall be reduced by the amount set out opposite the unit in the column of Table 10 that sets out the region of Ontario in which the unit is located. O. Reg. 298/01, s. 51 (5).

(6) For the purposes of subsections (3), (4) and (5), a unit shall be considered to be located in a region of Ontario set out in Column 1 of Table 11 if the unit is located in a municipality or district set out opposite the region in Column 2 of Table 11. O. Reg. 298/01, s. 51 (6).

Review of geared-to-income rent payable

52. (1) Once in every 12-month period after a household begins to receive rent-geared-to-income assistance, the service manager shall review the geared-to-income rent payable by the household and shall determine whether that rent should be reduced, be increased or remain the same. O. Reg. 298/01, s. 52 (1).

(1.1) Despite subsection (1), a service manager may review the geared-to-income rent payable by a household receiving rent-geared-to-income assistance less frequently than once in every 12-month period if the service manager considers it desirable and,

(a) all members of the household are unemployed;

(b) any income that the members of the household receive is paid in fixed amounts for specified periods; and

(c) there are no dependants of any member of the household. O. Reg. 309/07, s. 21 (1).

(2) A service manager may review the geared-to-income rent payable by a household receiving rent-geared-to-income assistance more frequently than once in every 12-month period if the service manager considers such a review to be desirable. O. Reg. 298/01, s. 52 (2).

(3) The household subject to the review shall provide such information and documents as the service manager may require within the time period specified by the service manager. O. Reg. 298/01, s. 52 (3).

(3.1) A service manager may extend, one or more times, the period initially specified by the service manager under subsection (3), and each extension of a period may be made either before or after the expiry of the period. O. Reg. 220/04, s. 11 (1).

(3.2) Subsection (3) does not apply to a household that is in housing provided by an alternative housing provider under its mandate to provide housing to households that are homeless or hard to house, if the alternative housing provider notifies the service manager that it is of the view that requiring the household to comply with subsection (3) is inappropriate in the circumstances. O. Reg. 220/04, s. 11 (1).

(4) The service manager may require a consent signed by any member of the household who is 16 years old or older, consenting to the disclosure to the service manager of information and documents required by the service manager for the purpose of the review. O. Reg. 298/01, s. 52 (4).

(5) Subsection 5 (9) applies, with necessary modifications, to a consent under this section. O. Reg. 298/01, s. 52 (5).

(6) Subsections 5 (3), (4), (10) and (11) apply, with necessary modifications, to a review under this section. O. Reg. 298/01, s. 52 (6); O. Reg. 220/04, s. 11 (2).

(7) Subject to subsections (10) and (11), if on a review under this section, a service manager determines that the geared-to-income rent payable by a household should be reduced, the rent reduction takes effect on the first day of the month following the month in which the service manager gives the household written notice under section 69 of the Act of the service manager's decision to reduce the geared-to-income rent payable. O. Reg. 298/01, s. 52 (7); O. Reg. 309/07, s. 21 (2).

(8) Subject to subsections (10) and (11), if on a review under this section, a service manager determines that the geared-to-income rent payable by a household should be increased, the rent increase takes effect on the first day of the second month following the month in which the service manager gives the household written notice under section 69 of the Act of the service manager's decision to increase the geared-to-income rent payable. O. Reg. 298/01, s. 52 (8); O. Reg. 309/07, s. 21 (3).

(9) If, on a review under this section, a service manager determines that the geared-to-income rent payable by a household should be increased by an amount less than \$10, the service manager may decide,

(a) to implement the increase; or

(b) not to implement the increase. O. Reg. 298/01, s. 52 (9).

(10) If one or more members of a household request an internal review of a decision made by

a service manager under this section to reduce the geared-to-income rent payable by the household, the following apply:

1. If the decision made on the internal review is that the geared-to-income rent payable by the household should remain the same, subsection (7) does not apply.
2. If the decision made on the internal review is to reduce the geared-to-income rent payable by the household, whether by the same amount as or by a different amount from that originally specified by the service manager, the rent reduction takes effect on the day referred to in subsection (7).
3. If the decision made on the internal review is to increase the geared-to-income rent payable by the household, subsection (7) does not apply and the rent increase takes effect on the first day of the month following the month in which the service manager gives the members who requested the internal review written notice under subsection 58 (3) or (4) of the decision made on the internal review. O. Reg. 309/07, s. 21 (4).

(11) If one or more members of a household request an internal review of a decision made by a service manager under this section to increase the geared-to-income rent payable by the household, the following apply:

1. If the decision made on the internal review is that the geared-to-income rent payable by the household should remain the same, subsection (8) does not apply.
2. If the decision made on the internal review is to increase the geared-to-income rent payable by the household,
 - i. if the amount of the increase is greater than that originally specified by the service manager and the original amount was the result of an administrative error, the rent increase takes effect on the later of,
 - A. the first day of the month following the month in which the service manager gives the members who requested the internal review written notice under subsection 58 (3) or (4) of the decision made on the internal review, and
 - B. the day referred to in subsection (8), and
 - ii. in any other case, the rent increase takes effect on the day referred to in subsection (8).
3. If the decision made on the internal review is to decrease the geared-to-income rent payable by the household, subsection (8) does not apply and the rent reduction takes effect on the day referred to in subsection (7). O. Reg. 309/07, s. 21 (4).

(12)-(14) Revoked: O. Reg. 309/07, s. 21 (4).

Change in rent upon new information outside a review

53. (1) If a household notifies a service manager under section 10 of a change in the income or assets of the household, the service manager shall redetermine the geared-to-income rent payable by the household in accordance with section 47. O. Reg. 298/01, s. 53 (1).

(2) Subject to subsections (5) and (6), if the service manager determines that the geared-to-income rent payable by the household should be reduced as a result of the change in income or assets, the rent reduction takes effect on the first day of the month following the month in which

the change occurred. O. Reg. 298/01, s. 53 (2); O. Reg. 309/07, s. 22 (1).

(3) Subject to subsections (4), (5) and (6), if the service manager determines that the geared-to-income rent payable by the household should be increased as a result of the change in income or assets, the rent increase takes effect on the first day of the second month following the month in which the change occurred. O. Reg. 298/01, s. 53 (3); O. Reg. 309/07, s. 22 (2).

(4) If the service manager determines that the geared-to-income rent payable by the household should be increased by an amount less than \$10, the service manager may decide,

(a) to implement the increase; or

(b) not to implement the increase. O. Reg. 298/01, s. 53 (4).

(5) If one or more members of a household request an internal review of a decision made by a service manager under this section to reduce the geared-to-income rent payable by the household, the following apply:

1. If the decision made on the internal review is that the geared-to-income rent payable by the household should remain the same, subsection (2) does not apply.
2. If the decision made on the internal review is to reduce the geared-to-income rent payable by the household, whether by the same amount as or by a different amount from that originally specified by the service manager, the rent reduction takes effect on the day referred to in subsection (2).
3. If the decision made on the internal review is to increase the geared-to-income rent payable by the household, subsection (2) does not apply and the rent increase takes effect on the first day of the month following the month in which the service manager gives the members who requested the internal review written notice under subsection 58 (3) or (4) of the decision made on the internal review. O. Reg. 309/07, s. 22 (3).

(6) If one or more members of a household request an internal review of a decision made by a service manager under this section to increase the geared-to-income rent payable by the household, the following apply:

1. If the decision made on the internal review is that the geared-to-income rent payable by the household should remain the same, subsection (3) does not apply.
2. If the decision made on the internal review is to increase the geared-to-income rent payable by the household,
 - i. if the amount of the increase is greater than that originally specified by the service manager and the original amount was the result of an administrative error, the rent increase takes effect on the later of,
 - A. the first day of the month following the month in which the service manager gives the members who requested the internal review written notice under subsection 58 (3) or (4) of the decision made on the internal review, and
 - B. the day referred to in subsection (3), and
 - ii. in any other case, the rent increase takes effect on the day referred to in subsection (3).

3. If the decision made on the internal review is to decrease the geared-to-income rent payable by the household, subsection (3) does not apply and the rent reduction takes effect on the day referred to in subsection (2). O. Reg. 309/07, s. 22 (3).

(7)-(9) Revoked: O. Reg. 309/07, s. 22 (3).

Reimbursement of service manager

54. (1) If a household has paid less geared-to-income rent for a period than it should have paid and the service manager has requested the household, under subsection 86 (1) of the Act, to reimburse the service manager for the excess amount of rent-geared-to-income assistance the service manager has paid in respect of the household for the period, the amount to be paid to the service manager, for the purpose of subsection 86 (3) of the Act, is the difference between the amount of geared-to-income rent paid by the household for the period and the amount of geared-to-income rent that the household should have paid for the period. O. Reg. 298/01, s. 54 (1).

(1.1) Despite subsection (1), the amount to be paid to the service manager shall not include the difference described in subsection (1) for a period if the difference for that period was the result of an administrative error. O. Reg. 309/07, s. 23.

(2) If the service manager has decided under subsection 86 (4) of the Act to collect the amount owing by a household by increasing the amount of the geared-to-income rent payable by the household beyond the amount that would otherwise be payable by the household, so that the amount of rent-geared-to-income assistance payable by the service manager in respect of the household will be less than the amount that would otherwise be payable by the service manager, the amount of the increase cannot, for the purpose of subsection 86 (5) of the Act, exceed 10 per cent of the geared-to-income rent that would otherwise be payable by the household. O. Reg. 298/01, s. 54 (2).

(3) The written notice that the service manager is required to give a household under subsection 86 (6) of the Act, before increasing the amount of geared-to-income rent payable by the household under subsection 86 (4) of the Act, shall specify,

- (a) the amount of the increased rent payable by the household; and
- (b) that the rent increase takes effect on the first day of the second month following the month in which the notice is given. O. Reg. 298/01, s. 54 (3).

(4) Within seven business days after giving a household written notice under subsection 86 (6) of the Act of an increase in the amount of geared-to-income rent payable by the household for the unit it occupies or within such longer time frame as may be determined by the service manager, a service manager shall give the housing provider providing the unit written notice of the increase. O. Reg. 556/05, s. 13.

PART VIII

PROCEDURAL PROVISIONS — DECISIONS, INTERNAL REVIEWS, NOTICES

Opportunity to comment, s. 80 of the Act

55. (1) This section prescribes the restrictions and requirements that apply with respect to giving members of a household an opportunity to comment, under section 80 of the Act, on information that may form a significant basis for a decision. O. Reg. 298/01, s. 55 (1).

(1.1) A service manager, supportive housing provider or lead agency is not required to give a member of a household an opportunity to comment on information that the member provides to the

service manager, supportive housing provider or lead agency, as the case may be, within 30 days before the service manager, supportive housing provider or lead agency, as the case may be, makes a decision that is adverse to a household and that may be reviewed under section 82 of the Act. O. Reg. 452/01, s. 3.

(2) A service manager, supportive housing provider or lead agency that is required to give members of a household an opportunity to comment shall give the household a notice of that opportunity. O. Reg. 298/01, s. 55 (2).

(3) The notice referred to in subsection (2) must contain the following:

1. A summary of the information.
2. A description of the proposed decision.
3. A statement that any member of the household may comment on the information.
4. A date that, unless the members of the household waive their right to comment earlier, will be the last date comments may be received. O. Reg. 298/01, s. 55 (3).

(4) The date referred to in paragraph 4 of subsection (3) must be set so that it is at least 30 days after the date the notice is given. O. Reg. 298/01, s. 55 (4).

(5) Comments must be in writing and must be signed by the individual or individuals providing the comments. O. Reg. 298/01, s. 55 (5).

(6) Comments must be received before the date referred to in paragraph 4 of subsection (3) or, if all members of the household submit to the service manager written waivers of their right to make comments or additional comments, before the day the last of the waivers is received. O. Reg. 298/01, s. 55 (6).

(7) If the decision is with respect to a request for inclusion in the special priority household category, the notices referred to in subsection (2) relating to that decision and the decision with respect to the application for rent-geared-to-income assistance, special needs housing or an internal transfer with which the request was made shall be given only to the individual who made the request and not to all members of the household. O. Reg. 298/01, s. 55 (7); O. Reg. 309/07, s. 24.

(8) Individuals who have been given an opportunity to comment are not entitled to an additional opportunity to comment even if the decision that is made after any comments are considered is different from the decision that was proposed. O. Reg. 298/01, s. 55 (8).

Notices of decisions

56. (1) This section prescribes the restrictions and requirements for written notices required under the following provisions of the Act:

1. Subsection 66 (5) (eligibility for assistance).
2. Subsection 67 (4) (type of accommodation).
3. Revoked: O. Reg. 309/07, s. 25 (1).
4. Subsection 68 (6) (waiting lists for units).
5. Subsection 69 (3) (amount of geared-to-income rent).
6. Subsection 70 (4) (deferral of rent).

7. Subsection 72 (5) (eligibility for special needs housing).
8. Subsection 73 (4) (type of accommodation).
9. Subsection 74 (5) (waiting lists for special needs housing). O. Reg. 298/01, s. 56 (1); O. Reg. 309/07, s. 25 (1).

(2) A notice must contain the following:

1. A statement of the date the decision to which the notice relates was made.
2. If members of the household were given an opportunity to comment under section 80 of the Act before the decision was made,
 - i. a statement of the date the notice under subsection 55 (2) was given,
 - ii. a statement of the date before which any comments must have been received, and
 - iii. a statement of which members of the household provided comments.
3. If a member of the household may request an internal review of the decision under section 82 of the Act,
 - i. a statement of the reasons for the decision,
 - ii. a statement that the member of the household is entitled to request a review, and
 - iii. information on how to request a review and what the deadline is for doing so.
4. If no member of the household may request an internal review of the decision under section 82 of the Act, a statement that the decision is final and that an internal review may not be requested. O. Reg. 298/01, s. 56 (2).

(3) A notice must be given within seven business days after the decision to which the notice relates is made or within such longer time frame as may be determined by the decision-maker. O. Reg. 556/05, s. 14.

(4) If a decision is made under subsection 66 (1) of the Act that a household is eligible for rent-geared-to-income assistance, the following apply:

1. The following notices must accompany the notice of the decision that the household is eligible for rent-geared-to-income assistance:
 - i. Notice of the decision, under section 67 of the Act, about the type of accommodation that is permissible.
 - ii. If a request for inclusion in the special priority household category was made with the application for rent-geared-to-income assistance, notice of the decision, under section 68 of the Act, about whether the household should be included in the special priority household category.
 - iii. If the household applied for special needs housing at the same time as it applied for rent-geared-to-income assistance, notice of the decision, under section 72 of the Act, about whether the household is eligible for special needs housing.
2. The notices must be given within seven business days after the last of the decisions to which the notices relate is made. O. Reg. 298/01, s. 56 (4); O. Reg. 409/01, s. 10.

(5) If a request for inclusion in the special priority household category was made with the application for rent-geared-to-income assistance or special needs housing, both the notice of the decision relating to the request and the notice of the decision relating to the application shall be given to the individual who made the request but not to all members of the household. O. Reg. 309/07, s. 25 (2).

(5.1) If a request is made to be included in the special priority household category on the waiting list for internal transfers, both the notice of the decision relating to the request and the notice of the decision relating to the application shall be given to,

- (a) the individual who made the request but not to all members of the household; and
- (b) the housing provider. O. Reg. 309/07, s. 25 (2).

Requests for internal reviews

57. (1) This section prescribes the requirements relating to requests for internal reviews under section 82 of the Act. O. Reg. 298/01, s. 57 (1).

(2) A request must be in writing. O. Reg. 298/01, s. 57 (2).

(3) A request for an internal review of a decision must be given to the service manager, supportive housing provider or lead agency that made the decision. O. Reg. 298/01, s. 57 (3).

(4) A request by a member of a household for an internal review of a decision must be received by the service manager, supportive housing provider or lead agency within 10 business days after the day the notice of the decision is received by the member of the household or within such longer time frame as may be determined by the service manager, supportive housing provider or lead agency. O. Reg. 556/05, s. 15.

(5) The service manager, supportive housing provider or lead agency that made a decision may extend the time for giving a request for a review if the service manager, supportive housing provider or lead agency is satisfied that the member of the household acted in good faith and was unable to comply with subsection (4) because of absence, accident, illness or some other reason beyond the member's control. O. Reg. 298/01, s. 57 (5).

(6) A request to review a decision with respect to a request for inclusion in the special priority household category may be given only by the individual who made the request for inclusion. O. Reg. 298/01, s. 57 (6).

(7) A request to review a decision with respect to an application for rent-geared-to-income assistance with which a request for inclusion in the special priority household category was made may be given only by the individual who made the request for inclusion. O. Reg. 298/01, s. 57 (7).

(8) An individual may withdraw their request to review a decision by giving written notice of the withdrawal to the service manager, supportive housing provider or lead agency to whom the request was given but such a withdrawal is not effective if it is received after the review is completed. O. Reg. 298/01, s. 57 (8).

Conduct of internal reviews

58. (1) This section prescribes requirements for the conduct of an internal review by a service manager, supportive housing provider or lead agency. O. Reg. 298/01, s. 58 (1).

(2) No individual who participated in the making of the decision being reviewed shall

participate in the review of that decision. O. Reg. 298/01, s. 58 (2).

(2.1) After receipt of a request for a review of a decision, the service manager, supportive housing provider or lead agency, as the case may be, shall disclose the information that led to the decision to the person who made the request. O. Reg. 309/07, s. 26 (1).

(3) If the review is with respect to a request for inclusion in the special priority household category made with the household's application for rent-geared-to-income assistance, or for inclusion in the special priority household category on the waiting list for special needs housing or on the waiting list for internal transfers,

(a) the review shall be completed within 10 business days after the request for the review is received; and

(b) within five business days after the review is completed,

(i) written notice of the result of the review shall be given to the member who made the request but not to all members of the household, and

(ii) if the decision made on the review is with respect to a request to be included in the special priority household category on the waiting list for internal transfers, the written notice of the decision made on the review shall be given to the housing provider, but the reasons for the decision shall not be given. O. Reg. 309/07, s. 26 (2).

(4) If the review is with respect to anything other than the matters described in subsection (3),

(a) the review shall be completed within 10 business days after the request for the review is received or within such longer time frame as may be determined by the service manager, supportive housing provider or lead agency; and

(b) written notice of the result of the review shall be given to all persons affected by the decision within five business days after the review is completed or within such longer time frame as may be determined by the service manager, supportive housing provider or lead agency. O. Reg. 309/07, s. 26 (2).

(5) The individual or individuals conducting the review may substitute their decision for the decision being reviewed. O. Reg. 298/01, s. 58 (5).

(6) Revoked: O. Reg. 309/07, s. 26 (3).

General rules for notices

59. (1) This section applies with respect to notices under this Regulation and under Part V of the Act. O. Reg. 298/01, s. 59 (1).

(2) Unless otherwise provided, a notice to be given to a household shall be given to such members of the household as the service manager may require. O. Reg. 309/07, s. 27.

(3) A notice may be given to a person by,

(a) giving the notice directly to the person;

(b) leaving the notice at the last known address of the person, either in a place that appears to be for incoming mail or with an individual who appears to be 16 years old or older; or

(c) mailing the notice to the person to the last known address of the person. O. Reg. 298/01, s. 59 (3).

(4) For the purposes of this Regulation, a notice,

(a) shall be deemed to have been given on the day it is given under clause (3) (a), left under clause (3) (b) or mailed under clause (3) (c); and

(b) shall be deemed to have been received on the day it is given under clause (3) (a), on the first business day after it is left under clause (3) (b) or on the fifth business day after it is mailed under clause (3) (c). O. Reg. 298/01, s. 59 (4).

(5) A notice that is to be given to more than one member of the same household may be given by giving a single notice, addressed to all the members of the household, to any member of the household in accordance with subsection (3). O. Reg. 298/01, s. 59 (5).

(6) If the person giving a notice to a household knows of more than one address at which members of the household live, the following apply:

1. Subsection (5) does not apply.
2. A notice to the household may be given, under clause (3) (b) or (c), by giving one notice, addressed to all the members of the household, at each of the known addresses. O. Reg. 298/01, s. 59 (6).

PART IX GENERAL

Public information provided by service manager

60. (1) It is a duty of the service manager that the service manager make the following information available for inspection by members of the public during normal business hours:

1. The housing projects within the service manager's service area and the housing providers that operate them.
2. How to apply for rent-geared-to-income assistance.
3. The eligibility criteria for rent-geared-to-income assistance.
4. The requirements to be included in the special priority household category.
 - 4.1 The requirements to be included in the categories established by the service manager under local priority rules and ranking rules for these categories.
5. The provincial and local occupancy standards in force within the service manager's service area.
6. The requirements relating to waiting lists.
7. The geographic areas into which the service manager has divided its service area for the purposes of its centralized waiting list.
8. The rules and procedures in respect of the transfer of households to a unit in a housing project operated by a different housing provider.
9. The type of decisions of the service manager that are subject to internal review.

- 9.1 The rules and procedures of the service manager in respect of the internal review of decisions.
- 9.2 The rules and procedures of the service manager in respect of the opportunity for members of the household to comment on information that may form a significant basis for a decision that is adverse to the household.
10. The alternative housing providers that provide housing within the service manager's service area to homeless or hard to house households.
11. The criteria to be met for accommodation in a unit provided by the alternative housing providers under their mandates to provide housing to homeless or hard to house households.
12. The mandates, established under section 99 of the Act, of each housing provider that operates a housing project within the service manager's service area.
13. The housing projects within the service manager's service area that provide special needs housing and the supportive housing providers that operate them.
- 13.1 The housing projects within the service manager's service area that contain modified units, and the type of modified units.
14. How to apply for special needs housing.
15. The eligibility criteria for special needs housing.
16. The services offered by each supportive housing provider.
17. The nature of the special needs housing provided by each supportive housing provider.
18. The type of decisions of supportive housing providers that are subject to internal review.
19. The rules and procedures of supportive housing providers in respect of the internal review of decisions.
20. The rules and procedures of supportive housing providers in respect of the opportunity for members of the household to comment on information that may form a significant basis for a decision that is adverse to the household. O. Reg. 298/01, s. 60 (1); O. Reg. 182/02, s. 6 (1); O. Reg. 556/05, s. 17 (1); O. Reg. 309/07, s. 28.

[\(2\)](#) It is a duty of a service manager that the service manager allow members of the public to make copies of the information described in subsection (1) at their own expense. O. Reg. 298/01, s. 60 (2).

[\(3\)](#) It is a duty of a service manager to provide the information described in subsection (1) to each housing provider that operates a housing project within the service manager's service area. O. Reg. 298/01, s. 60 (3).

[\(4\)](#) It is the duty of the service manager to provide a copy of the information described in paragraphs 4, 4.1, 5, 6, 8, 9, 9.1, 9.2, 10, 18, 19 and 20 of subsection (1) to an applicant for rent-geared-to-income assistance upon receipt of an application. O. Reg. 556/05, s. 17 (2).

[TABLE 1](#) APPLICATION OF REGULATION

Column 1 Item	Column 2 Service Manager	Column 3 Date
1.	City of Kingston	October 1, 2001
2.	County of Lambton	October 1, 2001
3.	Regional Municipality of Peel	October 1, 2001
4.	Regional Municipality of Waterloo	October 1, 2001
5.	Regional Municipality of York	November 1, 2001
6.	Algoma District Services Administration Board	December 1, 2001
7.	City of Hamilton	December 1, 2001
8.	County of Grey	December 1, 2001
9.	County of Oxford	December 1, 2001
10.	District of Nipissing Social Services Administration Board	December 1, 2001
11.	City of Brantford	January 1, 2002
12.	County of Bruce	January 1, 2002
13.	County of Dufferin	January 1, 2002
14.	United Counties of Leeds and Grenville	January 1, 2002
15.	County of Lennox and Addington	January 1, 2002
16.	City of Windsor	January 1, 2002
17.	Kenora District Services Board	January 1, 2002
18.	District of Rainy River Social Services Administration Board	January 1, 2002
19.	District of Thunder Bay Social Services Administration Board	January 1, 2002
20.	Regional Municipality of Durham	February 1, 2002
21.	District Municipality of Muskoka	February 1, 2002
22.	City of London	February 1, 2002
23.	Norfolk County	February 1, 2002
24.	United Counties of Prescott and Russell	February 1, 2002
25.	County of Wellington	February 1, 2002
26.	District of Cochrane Social Services Administration Board	February 1, 2002
27.	Manitoulin-Sudbury District Social Services Administration Board	February 1, 2002
28.	Regional Municipality of Halton	March 1, 2002
29.	City of Cornwall	March 1, 2002
30.	County of Hastings	March 1, 2002
31.	County of Huron	March 1, 2002
32.	County of Lanark	March 1, 2002
33.	City of Peterborough	March 1, 2002
34.	City of St. Thomas	March 1, 2002
35.	District of Parry Sound Social Services Administration Board	March 1, 2002
36.	District of Sault Ste. Marie Social Services Administration Board	March 1, 2002
37.	City of Greater Sudbury	April 1, 2002
38.	City of Kawartha Lakes	April 1, 2002
39.	City of Stratford	April 1, 2002
40.	City of Ottawa	April 1, 2002
41.	County of Northumberland	April 1, 2002
42.	County of Renfrew	April 1, 2002
43.	County of Simcoe	April 1, 2002
44.	Municipality of Chatham-Kent	April 1, 2002
45.	Regional Municipality of Niagara	April 1, 2002
46.	District of Timiskaming Social Services Administration Board	April 1, 2002
47.	City of Toronto	May 1, 2002

O. Reg. 298/01, Table 1; O. Reg. 371/01, s. 1; O. Reg. 409/01, s. 13; O. Reg. 452/01, s. 4; O. Reg. 85/02, s. 9.

TABLE 2
SUPPORTIVE HOUSING PROVIDERS

Item	Column 1	Column 2	Column 3
	Service Manager	Supportive Housing Providers	Effective Date
1.	City of Brantford	Westglen Co-operative Homes of Brantford Inc.	January 1, 2002
2.	City of Brantford	Victoria Park Community Homes Inc.	January 1, 2002

4.	City of Brantford	Stevak Village Non-Profit Housing Corporation	January 1, 2002
5.	City of Brantford	Saorsie Co-operative Homes Inc.	January 1, 2002
6.	Municipality of Chatham-Kent	Riverway Non-Profit Housing Corporation	April 1, 2002
7.	City of Cornwall	Cornwall and Area Housing Corporation	March 1, 2002
8.	City of Cornwall	Logement La Nativité (Cornwall) Inc.	March 1, 2002
9.	City of Cornwall	Williamsburg Non-Profit Housing Corporation	March 1, 2002
10.	Regional Municipality of Durham	Cornerstone Community Association Durham Inc.	February 1, 2002
11.	Regional Municipality of Durham	Duffin's Creek Co-operative Homes Inc.	February 1, 2002
12.	Regional Municipality of Durham	Durham Christian Homes Inc.	February 1, 2002
13.	Regional Municipality of Durham	Durham Region Non-Profit Housing Corporation	February 1, 2002
14.	Regional Municipality of Durham	Gateway Community Homes (Durham) Inc.	February 1, 2002
15.	Regional Municipality of Durham	Heritage Community Housing Corporation	February 1, 2002
16.	Regional Municipality of Durham	Sunrise Seniors Place (Oshawa-Durham) Inc.	February 1, 2002
17.	Regional Municipality of Durham	Harmony-King Co-operative Homes Inc.	June 1, 2002
18.	Regional Municipality of Durham	Borelia Co-operative Homes Inc.	July 1, 2002
19.	Regional Municipality of Durham	Maple Glen Housing Co-Operative	July 1, 2002
20.	County of Grey	Lutheran Social Services (Hanover) Inc.	December 1, 2001
21.	County of Grey	Lutheran Social Services (Owen Sound)	December 1, 2001
22.	County of Grey	Owen Sound Municipal Non-Profit Housing Corp.	December 1, 2001
23.	County of Grey	The Women's Centre (Grey-Bruce) Inc.	December 1, 2001
24.	Regional Municipality of Halton	Guelph Line Seniors Non-Profit Residential Corporation	March 1, 2002
25.	Regional Municipality of Halton	Halton Development & Non-Profit Housing Accommodation Corporation	March 1, 2002
26.	Regional Municipality of Halton	Ontario March of Dimes Non-Profit Housing Corporation	March 1, 2002
27.	City of Hamilton	Hamilton Housing Corporation	December 1, 2001
28.	City of Hamilton	Local 1005 Community Homes Inc.	December 1, 2001
29.	City of Hamilton	McMaster Community Homes Corp.	December 1, 2001
30.	City of Hamilton	Stoney Creek Non-Profit Housing Corporation	December 1, 2001
31.	City of Hamilton	Victoria Park Community Homes Inc.	December 1, 2001
32.	City of Hamilton	Wesley Community Homes Inc.	December 1, 2001
33.	City of Hamilton	Hamilton East Kiwanis Non-Profit Homes Inc.	December 1, 2001
34.	County of Hastings	Trenton Non-Profit Housing Corporation	March 1, 2002
35.	County of Huron	Women's Shelter, Second Stage Housing, Housing and Counselling Services of Huron	March 1, 2002
36.	City of Kingston	Bridge House (Kingston) Incorporated	October 1, 2001
37.	City of Kingston	Kingston Home Base Non-Profit Housing Inc.	October 1, 2001
38.	City of Kingston	The Elizabeth Fry Society of Kingston	October 1, 2001
39.	County of Lambton	Sarnia and Lambton Housing Corporation	October 1, 2001
40.	City of London	London & Middlesex Housing Corporation	February 1, 2002
41.	City of London	Lutheran Independent Living (London)	February 1, 2002
42.	City of London	Mission Services of London	February 1, 2002
43.	City of London	Sherwood Forest (Trinity) Housing	February 1, 2002
44.	City of London	Windy Woods Co-operative Homes of London Inc.	February 1, 2002
45.	City of Ottawa	Daybreak Non-Profit Shelter (Ecumenical) Corporation	April 1, 2002
46.	City of Ottawa	Emily Murphy Non-Profit Housing Corporation	April 1, 2002
47.	District Municipality of Muskoka	Bracebridge Municipal Non-Profit Housing Corporation	February 1, 2002
48.	Regional Municipality of Niagara	Faith Lutheran Social Services (St. Catharines)	April 1, 2002
49.	Regional Municipality of Niagara	Niagara Ina Grafton Gage Home of the United Church	April 1, 2002
50.	Regional Municipality of Niagara	The Bethlehem Not-for-Profit Housing Projects of Niagara	April 1, 2002
51.	Regional Municipality of Niagara	Stamford Kiwanis Non-Profit Homes Inc.	April 1, 2002
52.	Regional Municipality of Niagara	The St. Andrews Niagara Housing Development Corporation	April 1, 2002
53.	Regional Municipality of Niagara	Open Door Concepts Welland Inc.	April 1, 2002
54.	Norfolk County	South & Metcalfe Non-Profit Housing Corporation	February 1, 2002
55.	County of Northumberland	Campbellford Memorial Multicare Lodge	April 1, 2002
56.	Regional Municipality of Peel	Cheggoggin Co-operative Homes Inc.	October 1, 2001
57.	Regional Municipality of Peel	Pathway Non-Profit Community Developments Incorporated of Peel	October 1, 2001
58.	Regional Municipality of Peel	Peel Non-Profit Housing Corporation	October 1, 2001
59.	Regional Municipality of Peel	Tannery Gate Tower Co-operative Homes Inc.	October 1, 2001
60.	Regional Municipality of Peel	Armagh House	October 1, 2001
61.	Regional Municipality of Peel	Windsor Hill Non-Profit Housing Corporation	October 1, 2001

62.	Regional Municipality of Peel	Peel Multicultural Council Housing Project Inc.	October 1, 2001
63.	Regional Municipality of Peel	Las Americas Co-operative Homes Inc.	October 1, 2001
64.	Regional Municipality of Peel	Erin Court Co-operative Homes Inc.	October 1, 2001
65.	Regional Municipality of Peel	Dan Benedict Co-operative Homes Inc.	October 1, 2001
66.	Regional Municipality of Peel	Ahneen Co-operative Homes Inc.	October 1, 2001
67.	City of Peterborough	Kairos Non-Profit Housing of Peterborough	March 1, 2002
68.	City of Peterborough	Kawartha Participation Projects	March 1, 2002
69.	City of Peterborough	Sunshine Homes Non-Profit Inc.	March 1, 2002
70.	City of Stratford	Emily Murphy Second Stage Residences	April 1, 2002
71.	City of St. Thomas	Dutton & District Lions Non-Profit Housing Inc.	March 1, 2002
72.	City of St. Thomas	Elgin & St. Thomas Housing Corporation	March 1, 2002
73.	City of Toronto	127 Isabella Non-Profit Residence Inc.	May 1, 2002
74.	City of Toronto	1630 Lawrence Avenue West Residences Inc.	May 1, 2002
75.	City of Toronto	Abbeyfield Houses Society of Toronto	May 1, 2002
76.	City of Toronto	ACLI Etobicoke Community Homes Inc.	May 1, 2002
77.	City of Toronto	Aldebrain Attendant Care Services of Toronto	May 1, 2002
78.	City of Toronto	Almise Co-operative Homes Inc.	May 1, 2002
79.	City of Toronto	Anduhyaun Inc.	May 1, 2002
80.	City of Toronto	Ascot Co-operative Homes Inc.	May 1, 2002
81.	City of Toronto	Avenel Non-Profit Housing Corporation	May 1, 2002
82.	City of Toronto	Barsa Kelly/Cari Can Co-Op Homes Inc.	May 1, 2002
83.	City of Toronto	Bazaar Non-Profit Housing Corporation	May 1, 2002
84.	City of Toronto	Birmingham Homes Co-operative Inc.	May 1, 2002
85.	City of Toronto	Blue Danube Housing Development	May 1, 2002
86.	City of Toronto	B'Nai Brith Canada Family Housing Project (Torresdale) Inc.	May 1, 2002
87.	City of Toronto	Bonar-Parkdale Senior Citizen Non-Profit Housing Corp.	May 1, 2002
88.	City of Toronto	Brookbanks Non-Profit Homes Inc.	May 1, 2002
89.	City of Toronto	Canrise Non-Profit Housing Inc.	May 1, 2002
90.	City of Toronto	Casa Abruzzo Benevolent Corporation	May 1, 2002
91.	City of Toronto	Central King Seniors Residence	May 1, 2002
92.	City of Toronto	Chinese Evergreen Non-Profit Homes Corporation	May 1, 2002
93.	City of Toronto	Chord Housing Co-operative Incorporated	May 1, 2002
94.	City of Toronto	Courtland Mews Co-operative Homes Inc.	May 1, 2002
95.	City of Toronto	Deep Quong Non-Profit (Metro Toronto) Homes Inc.	May 1, 2002
96.	City of Toronto	Dixon Neighbourhood Homes Incorporated	May 1, 2002
97.	City of Toronto	Edgeview Housing Co-operative Inc.	May 1, 2002
98.	City of Toronto	Ernescliffe Non-Profit Housing Co-operative Inc.	May 1, 2002
99.	City of Toronto	Esperance Non-Profit Homes Inc.	May 1, 2002
100.	City of Toronto	Evangel Hall Non-Profit Housing Corporation	May 1, 2002
101.	City of Toronto	Family Action Network Housing Corporation (Ontario)	May 1, 2002
102.	City of Toronto	Fred Victor Centre	May 1, 2002
103.	City of Toronto	Gardenview Co-operative Homes Inc.	May 1, 2002
104.	City of Toronto	Glen Gardens Housing Co-operative Inc.	May 1, 2002
105.	City of Toronto	Habayit Shelanu Seniors Residences Corporation	May 1, 2002
106.	City of Toronto	Harmony Co-operative Homes Inc.	May 1, 2002
107.	City of Toronto	Hickory Tree Road Co-operative Homes	May 1, 2002
108.	City of Toronto	Hospital Workers' Housing Co-operative Inc.	May 1, 2002
109.	City of Toronto	Houses Opening Today Toronto Inc.	May 1, 2002
110.	City of Toronto	Humbervale Christian Outreach Foundation Inc.	May 1, 2002
111.	City of Toronto	Inter Faith Homes (Centenary) Corporation	May 1, 2002
112.	City of Toronto	Interchurch Community Housing Corp.	May 1, 2002
113.	City of Toronto	Italian Canadian Benevolent Seniors Apartment Corp.	May 1, 2002
114.	City of Toronto	Jenny Green Co-operative Homes Inc.	May 1, 2002
115.	City of Toronto	Kingsway-Lambton Homes For Seniors Inc.	May 1, 2002
116.	City of Toronto	Knights Village Non-Profit Homes Inc.	May 1, 2002
117.	City of Toronto	La Paz Co-operative Homes Inc.	May 1, 2002
118.	City of Toronto	Lakeshore Gardens Co-operative Homes Inc.	May 1, 2002
119.	City of Toronto	Lakeshore Village Artists Co-operative Inc.	May 1, 2002
120.	City of Toronto	Las Flores Non-Profit Housing Corporation	May 1, 2002
121.	City of Toronto	Loyola Arrupe Corporation	May 1, 2002
122.	City of Toronto	Loyola Arrupe Phase II Inc.	May 1, 2002

123.	City of Toronto	Margaret Laurence Housing Co-operative	May 1, 2002
124.	City of Toronto	Marketview Housing Co-operative	May 1, 2002
125.	City of Toronto	Masaryktown Non-Profit Residences Inc.	May 1, 2002
126.	City of Toronto	McClintock Manor	May 1, 2002
127.	City of Toronto	Metta Housing Co-operative Inc.	May 1, 2002
128.	City of Toronto	Micah Homes Non-Profit Housing Corporation	May 1, 2002
129.	City of Toronto	Myrmex Non-Profit Homes Inc.	May 1, 2002
130.	City of Toronto	Nakiska Co-operative Homes Inc.	May 1, 2002
131.	City of Toronto	New Hibret Co-operative Inc.	May 1, 2002
132.	City of Toronto	Nishnawbe Homes Incorporated	May 1, 2002
133.	City of Toronto	Operating Engineers Local 793 Non-Profit Housing Inc.	May 1, 2002
134.	City of Toronto	Operation Springboard	May 1, 2002
135.	City of Toronto	Our Saviour Thistletown Lutheran Lodge	May 1, 2002
136.	City of Toronto	Palisades Housing Co-operative Inc.	May 1, 2002
137.	City of Toronto	Peggy and Andrew Brewin Co-operative	May 1, 2002
138.	City of Toronto	Peregrine Co-operative Homes Inc.	May 1, 2002
139.	City of Toronto	Performing Arts Lodges of Canada	May 1, 2002
140.	City of Toronto	Rakoczi Villa	May 1, 2002
141.	City of Toronto	Richview Baptist Foundation	May 1, 2002
142.	City of Toronto	Riverdale United Non-Profit Homes Inc.	May 1, 2002
143.	City of Toronto	Robert Cooke Co-operative Homes Inc.	May 1, 2002
144.	City of Toronto	Scarborough Heights Co-operative Homes Inc.	May 1, 2002
145.	City of Toronto	Secord Avenue Co-operative Homes Inc.	May 1, 2002
146.	City of Toronto	St. John's Polish National Catholic Cathedral Residence Corp.	May 1, 2002
147.	City of Toronto	St. Margaret Community Homes Inc.	May 1, 2002
148.	City of Toronto	Stephenson Senior Link Homes	May 1, 2002
149.	City of Toronto	The St. Margaret's Towers Inc.	May 1, 2002
150.	City of Toronto	Tamil Co-operative Homes	May 1, 2002
151.	City of Toronto	Terra Bella Non-Profit Housing Corp.	May 1, 2002
152.	City of Toronto	Tobias House of Toronto – I	May 1, 2002
153.	City of Toronto	Tobias House of Toronto – II	May 1, 2002
154.	City of Toronto	Toronto Housing Company Inc.	May 1, 2002
155.	City of Toronto	Toronto Refugee Community Non-Profit Homes & Services	May 1, 2002
156.	City of Toronto	Ujamaa Housing Co-operative Inc.	May 1, 2002
157.	City of Toronto	Upwood Park/Salvador Del Mundo Co-operative Homes Inc.	May 1, 2002
158.	City of Toronto	Vila Gaspar Corte Real Inc.	May 1, 2002
159.	City of Toronto	Villa Otthon (Lambton)	May 1, 2002
160.	City of Toronto	VincentPaul Family Homes Corporation	May 1, 2002
161.	City of Toronto	Walton Place (Scarborough) Inc.	May 1, 2002
162.	City of Toronto	West Rouge Housing Co-operative Inc.	May 1, 2002
163.	City of Toronto	Westminster Church Seniors' Housing	May 1, 2002
164.	City of Toronto	Wilmar Heights Housing Co-operative Inc.	May 1, 2002
165.	City of Toronto	Woodgreen Community Housing Inc.	May 1, 2002
166.	City of Toronto	Jarvis-George Housing Co-operative Inc.	July 1, 2002
167.	City of Toronto	Maple Leaf Drive Seniors Non-Profit Residence	July 1, 2002
168.	City of Toronto	Mary Lambert Swale Non-Profit Homes Inc.	July 1, 2002
169.	City of Toronto	Niagara Neighbourhood Housing Co-operative	July 1, 2002
170.	City of Toronto	Robin Gardner Voce Non-Profit Homes Inc.	July 1, 2002
171.	City of Toronto	St. Mark's (Don Mills) Non-Profit Housing Corporation	July 1, 2002
172.	City of Toronto	Atahualpa Housing Co-operative Inc.	December 1, 2002
173.	City of Toronto	Duncan Mills Labourers' Local 183 Co-operative Homes Inc.	December 1, 2002
174.	City of Toronto	Maurice Coulter Housing Co-operative Inc.	December 1, 2002
175.	City of Toronto	Wilcox Creek Co-operative Homes Inc.	December 1, 2002
176.	City of Toronto	Tahanan Non-Profit Homes Corporation	August 1, 2003
177.	City of Toronto	Hellenic Home for the Aged Inc.	August 1, 2003
178.	City of Toronto	Riverdale Housing Action Group Corporation	March 1, 2004
179.	City of Toronto	Ahmadiyya Abode of Peace Inc.	March 1, 2004
180.	City of Toronto	Homes First Society	April 1, 2005
181.	City of Toronto	Glen Park Co-operative Homes Inc.	March 1, 2004
182.	City of Toronto	Harbour Channel Housing Co-operative Inc.	March 1, 2004

184.	City of Toronto	Victoria Shelter Non-Profit Housing Corporation	March 1, 2004
185.	Regional Municipality of Waterloo	Mimico Co-operative Homes Incorporated	April 1, 2005
186.	Regional Municipality of Waterloo	Cypriot Homes of the Kitchener-Waterloo Area	October 1, 2001
187.	Regional Municipality of Waterloo	The Hellenic Community of Kitchener-Waterloo and Suburbs Housing	October 1, 2001
188.	Regional Municipality of Waterloo	Highland Homes Co-operative Inc.	October 1, 2001
189.	Regional Municipality of Waterloo	House of Friendship of Kitchener	October 1, 2001
190.	Regional Municipality of Waterloo	Kitchener Alliance Community Homes Inc.	October 1, 2001
191.	Regional Municipality of Waterloo	Kitchener Housing Inc.	October 1, 2001
192.	Regional Municipality of Waterloo	Kitchener-Waterloo Young Women's Christian Association	October 1, 2001
193.	Regional Municipality of Waterloo	Lusitania Villas of Cambridge Incorporated	October 1, 2001
194.	Regional Municipality of Waterloo	Maple Heights Non-Profit Housing Corporation	October 1, 2001
195.	Regional Municipality of Waterloo	Max Saltsman Community Co-operative Inc.	October 1, 2001
196.	Regional Municipality of Waterloo	Needlewood Glen Housing Co-operative Inc.	October 1, 2001
197.	Regional Municipality of Waterloo	New Generation Co-operative Homes Inc.	October 1, 2001
198.	Regional Municipality of Waterloo	Pablo Neruda Non-Profit Housing Corporation	October 1, 2001
199.	Regional Municipality of Waterloo	Sand Hills Co-operative Homes Inc.	October 1, 2001
200.	Regional Municipality of Waterloo	Senioren Haus Concordia Inc.	October 1, 2001
201.	Regional Municipality of Waterloo	Seven Maples Co-operative Homes Incorporated	October 1, 2001
202.	Regional Municipality of Waterloo	Shamrock Co-operative Homes Inc.	October 1, 2001
203.	Regional Municipality of Waterloo	St. John's Senior Citizens' Home	October 1, 2001
204.	Regional Municipality of Waterloo	Victoria Park Community Homes Inc.	October 1, 2001
205.	Regional Municipality of Waterloo	Village Lifestyles Non-Profit Homes Inc.	October 1, 2001
206.	Regional Municipality of Waterloo	Waterloo Local Housing Corporation	October 1, 2001
207.	Regional Municipality of Waterloo	Waterloo Region Non-Profit Housing Corporation	October 1, 2001
208.	Regional Municipality of Waterloo	Willowside Housing Co-operative Inc.	October 1, 2001
209.	Regional Municipality of Waterloo	Maple Heights Non-Profit Housing Corporation	June 1, 2002
210.	Regional Municipality of Waterloo	Slavonia-Croatian Non-Profit Homes Inc.	April 1, 2003
211.	Regional Municipality of Waterloo	Kitchener Alliance Community Homes Inc.	March 1, 2004
212.	Regional Municipality of Waterloo	Village Lifestyles Non-Profit Homes Inc.	April 1, 2005
213.	County of Wellington	Guelph Non-Profit Housing Corporation	February 1, 2002
214.	County of Wellington	Victor Davis Memorial Court Non-Profit Homes Inc.	February 1, 2002
215.	City of Windsor	Belle River Co-operative Homes Inc.	January 1, 2002
216.	City of Windsor	Windsor Essex Community Housing Corporation	January 1, 2002
217.	City of Windsor	Glengarry Non-Profit Housing Corporation	January 1, 2002
218.	City of Windsor	Glengarry Non-Profit Housing Corporation (Phase II)	January 1, 2002
219.	City of Windsor	Grachanica Non-Profit Housing Corporation	January 1, 2002
220.	City of Windsor	John Moynahan Co-operative Homes Inc.	January 1, 2002
221.	City of Windsor	Windsor Y Residence Inc.	January 1, 2002
222.	City of Windsor	Labour Community Service Centre	January 1, 2002
223.	Regional Municipality of York	Charles Darrow Housing Co-operative Inc.	November 1, 2001
224.	Regional Municipality of York	Holy Trinity Non-Profit Residences York	November 1, 2001
225.	Regional Municipality of York	Kinsmen Non-Profit Housing Corporation (Richmond Hill)	November 1, 2001
226.	Regional Municipality of York	Prophetic Non-Profit (Richmond Hill) Inc.	November 1, 2001
227.	Regional Municipality of York	Region of York Housing Corporation	November 1, 2001
228.	Regional Municipality of York	Schomberg Lions Club Non-Profit Housing Corporation	November 1, 2001
229.	Regional Municipality of York	Water Street Non-Profit Homes Inc.	November 1, 2001
230.	Algoma District	Town of Blind River Non-Profit Housing Corporation	December 1, 2001
231.	District of Cochrane Social Services Administration Board	Access Better Living Inc.	February 1, 2002
232.	District of Cochrane Social Services Administration Board	Riverside Acres of Toronto	February 1, 2002
233.	District of Cochrane Social Services Administration Board	Cochrane District Housing Support Services Inc.	February 1, 2002
234.	Kenora District Services Board	First Step Women's Shelter	January 1, 2002
235.	Kenora District Services Board	Hoshizaki House Non-Profit Housing Corporation	January 1, 2002
236.	Kenora District Services Board	Kenora Municipal Non-Profit Housing Corporation	January 1, 2002
237.	Kenora District Services Board	Dryden MNP Housing Corporation	January 1, 2002
238.	Kenora District Services Board	Town of Sioux Lookout Non-Profit Housing Corporation	January 1, 2002
239.	District of Nipissing Social Services Administration Board	Physically Handicapped Adults' Rehabilitation Association Nipissing-Parry Sound	December 1, 2001

240.	District of Nipissing Social Services Administration Board	Temagami Non-Profit Housing Corporation	December 1, 2001
241.	District of Nipissing Social Services Administration Board	West Nipissing Non-Profit Housing Corporation — La Corporation de Logement À But Non-Lucratif de Nipissing Ouest	December 1, 2001
242.	District of Rainy River Social Services Administration Board	Golden Age Manor (Emo) Inc.	January 1, 2002
243.	District of Sault Ste. Marie Social Services Administration Board	The Columbus Club of Sault Ste. Marie Housing Corporation	March 1, 2002
244.	District of Thunder Bay Social Services Administration Board	Lutheran Community Housing Corporation of Thunder Bay	January 1, 2002
245.	District of Thunder Bay Social Services Administration Board	Nipigon Housing Corporation	January 1, 2002
246.	District of Thunder Bay Social Services Administration Board	Thunder Bay Community Housing	January 1, 2002
247.	District of Thunder Bay Social Services Administration Board	Thunder Bay District Housing Corporation	January 1, 2002

O. Reg. 309/07, s. 29.

TABLE 3

ONTARIO WORKS RENT SCALE FOR A BENEFIT UNIT CONSISTING OF A RECIPIENT WITH NO SPOUSE BUT WITH ONE OR MORE OTHER DEPENDANTS

Column 1	Column 2	Column 3
Benefit unit size (number of individuals)	Rent attributable to benefit unit (monthly)	Non-benefit income limit (monthly)
2	\$191	\$791
3	226	907
4	269	1,051
5	311	1,191
6	353	1,331
7	396	1,474
8	438	1,614
9	480	1,754
10	523	1,897
11	565	2,037
12 or more	607	2,117

O. Reg. 298/01, Table 3; O. Reg. 452/01, s. 6.

TABLE 4

ONTARIO WORKS RENT SCALE FOR A BENEFIT UNIT CONSISTING OF (A) A RECIPIENT WITH NO SPOUSE AND NO OTHER DEPENDANTS, (B) A RECIPIENT WITH A SPOUSE BUT NO OTHER DEPENDANTS, OR (C) A RECIPIENT WITH A SPOUSE AND ONE OR MORE OTHER DEPENDANTS

Column 1	Column 2	Column 3
Benefit unit size (number of individuals)	Rent attributable to benefit unit (monthly)	Non-benefit income limit (monthly)
1	\$85	\$360
2	175	737
3	212	861
4	254	1,001
5	296	1,141
6	339	1,284
7	381	1,424
8	423	1,564
9	466	1,707
10	508	1,847

11	550	1,987
12 or more	593	2,131

O. Reg. 298/01, Table 4.

TABLE 5**ONTARIO DISABILITY SUPPORT PROGRAM RENT SCALE**

Column 1	Column 2	Column 3
Benefit unit size (number of individuals)	Rent attributable to benefit unit (monthly)	Non-benefit income limit (monthly)
1	\$109	\$440
2	199	817
3	236	941
4	278	1,081
5	321	1,224
6	363	1,364
7	405	1,504
8	448	1,647
9	490	1,787
10	532	1,927
11	575	2,071
12 or more	617	2,211

O. Reg. 298/01, Table 5.

TABLE 6**STANDARD EXTRA CHARGES**

		Type of Unit			
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
Item	Service or Utility	Hostel bed or bachelor or one-bedroom unit	Two-bedroom unit	Three-bedroom unit	Four or more-bedroom unit
1.	Electricity, other than,	\$24	\$34	\$39	\$41
	(a) electricity provided for heating the unit,				
	(b) electricity provided for heating the water supplied to the unit,				
	(c) electricity provided as power for cooking facilities in the unit, or				
	(d) electricity provided as power to operate a clothes dryer in the unit.				
2.	Power for cooking facilities in the unit.	6	9	11	12
3.	Laundry facilities, other than coinoperated laundry facilities, in the housing project.	6	9	11	13
4.	Power to operate a clothes dryer in the unit.	6	9	11	13
5.	A washing machine, other than a coinoperated washing machine, in the unit.	2	2	2	2
6.	A clothes dryer, other than a coin-operated clothes dryer, in the unit.	2	2	2	2

O. Reg. 298/01, Table 6.

TABLE 7**ALLOWANCES FOR WATER AND APPLIANCES**

		Type of Unit			
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
Item	Service or Utility	Bachelor or one-bedroom unit	Two-bedroom unit	Three-bedroom unit	Four or more-bedroom unit
1.	Oil used to operate a hot water heater, where the household does not pay a rental fee for the heater	\$28	\$34	\$39	\$47
2.	Oil used to operate a hot water heater, where the household pays a rental fee for the heater	34	41	46	56
3.	Gas used to operate a hot water heater, where the household does not pay a rental fee for the heater	15	21	26	32
4.	Gas used to operate a hot water heater, where the household pays a rental fee for the heater	29	40	47	54
5.	Electricity used to operate a hot water heater, where the household does not pay a rental fee for the heater	23	28	32	39
6.	Electricity used to operate a hot water heater, where the household pays a rental fee for the heater	28	34	38	46
7.	Water, other than hot water	8	15	18	20
8.	Refrigerator	2	2	2	2
9.	Stove	2	2	2	2

O. Reg. 298/01, Table 7.

[TABLE 8](#)
HEAT ALLOWANCE — OIL

		Region of Ontario			
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
Item	Type of Unit	Southern	Central	Northeastern	Northern
1.	Apartment — Bachelor or one bedroom	\$49	\$55	\$56	\$67
2.	Apartment — Two bedrooms	51	57	58	72
3.	Apartment — Three or more bedrooms	64	69	73	90
4.	Row house	68	73	79	102
5.	Semi-detached house	92	97	107	135
6.	Single detached house	136	147	149	182

O. Reg. 298/01, Table 8.

[TABLE 9](#)
HEAT ALLOWANCE — GAS

		Region of Ontario			
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
Item	Type of Unit	Southern	Central	Northeastern	Northern
1.	Apartment — Bachelor or one bedroom	\$21	\$31	\$32	\$40
2.	Apartment — Two bedrooms	24	32	33	43
3.	Apartment — Three or more bedrooms	25	35	39	49
4.	Row house	28	37	42	56
5.	Semi-detached house	39	49	56	76
6.	Single detached house	56	74	79	100

O. Reg. 298/01, Table 9.

[TABLE 10](#)

Social Housing Reform Act, 2000 - O. R...
HEAT ALLOWANCE — ELECTRICITY

		Region of Ontario			
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
Item	Type of Unit	Southern	Central	Northeastern	Northern
1.	Apartment — Bachelor or one bedroom	\$40	\$45	\$46	\$55
2.	Apartment — Two bedrooms	42	47	48	59
3.	Apartment — Three or more bedrooms	53	57	60	74
4.	Row house	56	60	65	84
5.	Semi-detached house	76	80	88	111
6.	Single detached house	112	121	123	150

O. Reg. 298/01, Table 10.

TABLE 11

MUNICIPALITIES AND DISTRICTS COMPRISING REGIONS

Column 1		Column 2
Region of Ontario		Municipalities and Districts
Southern	1.	City of Hamilton.
	2.	City of Toronto.
	3.	County of Brant.
	4.	County of Elgin.
	5.	County of Essex.
	6.	County of Haldimand.
	7.	County of Kent.
	8.	County of Lambton.
	9.	County of Norfolk.
	10.	Regional Municipality of Halton.
	11.	Regional Municipality of Niagara.
	12.	Regional Municipality of Peel.
Central	1.	County of Bruce.
	2.	County of Frontenac.
	3.	County of Grey.
	4.	County of Hastings.
	5.	County of Huron.
	6.	United Counties of Leeds and Grenville.
	7.	County of Lennox and Addington.
	8.	County of Middlesex.
	9.	County of Northumberland.
	10.	County of Oxford.
	11.	County of Perth.
	12.	County of Prince Edward.
	13.	The following portions of Simcoe County:
		(i) City of Barrie,
		(ii) Town of Bradford West Gwillimbury,
		(iii) Town of Essa,
		(iv) Town of Innisfil,
		(v) Town of New Tecumseth,
		(vi) Township of Adjala-Tosorontio.
	14.	United Counties of Stormont, Dundas and Glengarry.

	15.	County of Wellington.
	16.	Regional Municipality of Durham.
	17.	Regional Municipality of Waterloo.
	18.	Regional Municipality of York.
Northeastern	1.	City of Kawartha Lakes.
	2.	City of Ottawa.
	3.	County of Dufferin.
	4.	County of Haliburton.
	5.	County of Lanark.
	6.	County of Peterborough.
	7.	United Counties of Prescott and Russell.
	8.	County of Renfrew.
	9.	The following portions of Simcoe County:
		(i) City of Orillia,
		(ii) Town of Collingwood,
		(iii) Town of Midland,
		(iv) Town of Penetanguishene,
		(v) Town of Wasaga Beach,
		(vi) Township of Clearview,
		(vii) Township of Oro-Medonte,
		(viii) Township of Ramara,
		(ix) Township of Severn,
		(x) Township of Springwater,
		(xi) Township of Tay,
		(xii) Township of Tiny.
	10.	District of Algoma.
	11.	District of Manitoulin.
	12.	District of Muskoka.
	13.	District of Parry Sound.
	14.	Town of Espanola (in the District of Sudbury).
Northern	1.	District of Cochrane.
	2.	District of Kenora.
	3.	District of Nipissing.
	4.	District of Rainy River.
	5.	District of Sudbury (except Town of Espanola).
	6.	Thunder Bay.
	7.	Timiskaming.

O. Reg. 298/01, Table 11; O. Reg. 409/01, s. 15.

SCHEDULE 1

HOUSING PROGRAMS

Program Category Number	Program Description
Public Housing Programs (1 (a) and 1 (b))	
1 (a)	The public housing programs administered before January 1, 2001 by Local Housing Authorities for the object of providing appropriate housing exclusively to applicants selected on the basis of being financially unable to obtain affordable, suitable and adequate housing on the private market, as determined by Ontario, in housing projects that immediately before January 1, 2001 were owned or leased by the Ontario Housing Corporation or jointly by the Ontario Housing Corporation and the CMHC
1 (b)	The public housing program administered before January 1, 2001 by

	the Ministry for the object of providing appropriate housing exclusively to applicants selected on the basis of being financially unable to obtain affordable, suitable and adequate housing on the private market, as determined by Ontario, in housing projects that immediately before January 1, 2001 were owned or leased by the Toronto Housing Company
Rent Supplement Programs (2 (a) and 2 (b))	
2 (a)	All Rent Supplement Programs administered before January 1, 2001 by Local Housing Authorities or the Ministry that are not included under 2 (b), including:
	1. Rent Supplement — Regular
	2. Accelerated Rental CMHC
	3. Accelerated Rental OMC
	4. Community Integrated
	5. Assisted Rentals
	6. Limited Dividend
	7. Private Assisted Rental
	8. Ontario Rental Construction Plan
	9. Canada Rental Supply Plan
	10. Convert-to-rent
	11. Canada Ontario Rental Supply Plan
	12. Renterprise
	13. Low Rise Rehabilitation
	14. Ontario Rental Construction Loan
	15. Assisted Rental Housing
	16. Ontario Accelerated Family Rental Housing
2 (b)	Rent Supplement Programs administered before January 1, 2001 by the Ministry that are not included under 2 (a), with respect to units in projects owned, leased or administered by non-profit housing providers, including the following programs:
	1. Community Sponsored Housing Program (1978-1985)
	2. Community Sponsored Housing Program (P2500) (1978-1985)
	3. Ontario Community Housing Assistance Program (1978-1985)
Non-Profit Full Assistance Housing Programs (6 (a) and 6 (b))	
6 (a)	<i>With respect to non-profit housing providers other than non-profit housing co-operatives</i>
	Non-Profit Full Assistance Housing Programs administered before January 1, 2001 by the Ministry, not including the Municipal Non-Profit Housing Program, but including:
	1. JobsOntario Homes
	2. The Ontario Non-Profit Housing Program (P-3000)
	3. The Ontario Non-Profit Housing Program (P-3600)
	4. The Ontario Non-Profit Housing Program (P-10,000)
	5. Homes Now
	6. Federal/Provincial Non-Profit Housing Program (1986-1993)
6 (b)	<i>With respect to non-profit housing co-operatives</i>
	Non-Profit Full Assistance Housing Programs administered before January 1, 2001 by the Ministry, not including the Municipal Non-Profit Housing Program, but including:
	1. JobsOntario Homes
	2. The Ontario Non-Profit Housing Program (P-3000)
	3. The Ontario Non-Profit Housing Program (P-3600)
	4. The Ontario Non-Profit Housing Program (P-10,000)
	5. Homes Now
	6. Federal/Provincial Non-Profit Housing Program (1986-1993)

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