



MINUTES OF THE REGULAR MEETING OF THE BOARD

Held on Wednesday January 19, 2022, at 5:30 PM via Zoom Videoconference

- Present: Doug Jelly, Derek Mundle, Jesse Foley, Airianna Leveille, Ian Macpherson, Sharon Gadoury-East, Clifford Fielder, Patrick Adams, Kelly Black – CAO (Chair)
- Staff: Steven Beaton – Acting Chief of EMS, Mark Stewart – Director of Client Services, Janice Loranger – Director of Finance, Rachel Levis – Director of Human Resources, Corey Mackler - IT Manager, Lyne Labelle – HS Manager, Velma Stanger – Recorder
- Absent: Pat Kiely (due to technical difficulties)
- Guests: Darlene Wroe - Speaker
-

The Regular Meeting of the Board was called to order at 5:30 PM.

1. Disclosure of Pecuniary Interest

Nil

2. Petitions and Delegations

Nil

3. 2022 Board Elections

In standing with the DSSAB Act annual election requirements, Kelly Black, Chief Administrative Officer, presided over the election.

3.1 Chair Nominations and Election

The first call for nominations of the Chair was called: **Derek Mundle** was nominated and accepted the nomination.

Resolution #2022-01

Moved by Sharon Gadoury-East and seconded by Doug Jelly

The second and third call for nominations of the Chair were called and no other nominations were made. Nominations were closed.

Nominations and Elections of Chair

That the nominations for the Chair be closed and that DEREK MUNDLE accepts the position of Chair of the District of Timiskaming Social Services Administration Board for the year 2022.

Resolution #2022-02

Moved by Cliff Fielder and seconded by Ian MacPherson

Carried.

3.2 Vice-Chair Nominations and Election

The first call for nominations of the Vice-Chair was called: **Ian MacPherson** was nominated. The nominee declined.

Resolution #2022-03

Moved by Patrick Adams and seconded by Jesse Foley

The second call for nominations of the Vice-Chair was called: **Jesse Foley** was nominated by **Jesse Foley** accepted the nomination.

Resolution #2022-03

Moved by Doug Jelly and seconded by Sharon Gadoury-East

The third call for nominations of the Vice-Chair was called and no other nominations were made.

That the nominations for the Vice-Chair be closed and that JESSE FOLEY accept the position of Chair of the District of Timiskaming Social Services Administration Board for the year 2022.

Resolution #2022-04

Moved by Ian MacPherson and seconded by Doug Jelly

Carried.

DEREK MUNDLE assumed the Chair position for the rest of the meeting.

3.3 HR Standing Committee and FLS Standing Committee

Members for sub-committees were selected.

Resolution #2022-05

Moved by Doug Jelly and seconded by Ian MacPherson

**THAT the following Board members be appointed to the following subcommittees:
Human Resources Standing Committee: Jesse Foley, Sharon Gadoury-East, and Patrick Adams
French Language Services Standing Committee: Airianna Leveille and Ian MacPherson**

Carried.

4.0 Acceptance/Additions to Agenda

Resolution #2022-06

Moved by Jesse Foley and seconded by Doug Jelly

THAT the agenda of the regular meeting of the Board held on January 19, 2022, be approved as Amended.

6.0 – Addition to Correspondence

7.5 - Item Withdrawn

Carried.

5.0 ADOPTION OF THE PREVIOUS MINUTES

Resolution #2022-07

Moved by Sharon Gadoury East and seconded by Patrick Adams

THAT the minutes of the regular meeting of the Board held on December 15, 2021, be approved as presented.

Carried.

6.0 CORRESPONDENCE

6.1 Addition

Resolution #2022-08

Moved by Doug Jelly and seconded by Ian MacPherson

THAT the Board receive the correspondence as presented for information. Support TMA regarding off grid villages in Timiskaming District.

Carried.

7.0 BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil

8.0 OTHER BUSINESS

8.1 2022 Budget and Apportionment

Janice Loranger, Director of Finance presented this item for Information.

Carried.

8.2 Board Members Expense Summary

Janice Loranger, Director of Finance, presented this item for approval.

Resolution #2022-09

Moved by Cliff Fielder and seconded by Arianna Leveille

THAT the Board Expenses be approved as presented

Carried.

8.3 Mileage Rate Increase

Janice Loranger, Director of Finance, presented this item for approval.

Resolution #2022-10

Moved by Ian MacPherson and seconded by Jesse Foley

THAT the Board approve a mileage rate of \$0.58 per Kilometre effective February 1st, 2022

Carried.

8.4 2021 Social Housing Write Offs

Lyne Labelle, SH Manager, presented this item for approval

Resolution #2022-11

Moved by Doug Jelly and seconded by Sharon Gadoury-East

THAT the Board approve to write off \$75,187.27 of uncollected rent and maintenance charges from former tenants for 2021 fiscal year

Carried.

8.5 2022 Mortgage Renewal – 165-175 and 180-190 Pollock Ave., Kirkland Lake

Lyne Labelle, SH Manager, presented this item for approval.

Resolution #2022-12

Moved by Patrick Adams and seconded by Cliff Fielder

THAT the Board approve the mortgage renewal effective March 1, 2022, for 165-175 and 180-190 Pollock Avenue, Kirkland Lake, Ontario with an interest rate of 2.24% as negotiated through the Ministry of Municipal Affairs and Housing

Carried.

8.6 RFP for North Office Renovation

Kelly Black, CAO, presented this item for approval.

Resolution #2022-13

Moved by Airianna Leveille and seconded by Ian MacPherson

THAT the Board award the Tender for the office renovations at 29 Duncan Avenue North, Kirkland Lake, ON to Jibb's Construction Services Ltd at a total cost of \$386,641 plus HST.

And,

THAT the Board approve a withdrawal from the Working Fund Reserve to cover the costs of the renovations to the North DTSSAB office in Kirkland Lake, ON. The final amount will be brought forward to Board by resolution at the time of completion of the project.

Carried.

8.7 Q4 Operational Review Report - 2021

Kelly Black, CAO, presented this item for information.

8.7 CAO Update

Kelly Black, CAO, presented this item for information.

9.0 IN-CAMERA SESSION

Resolution #2022-14

Moved by Jesse Foley and seconded by Doug Jelly

THAT the BOARD move into the in-camera session to discuss items on the agenda.

Carried.

10.0 RETURN TO REGULAR MEETING

Resolution #2022-15

Moved by Ian MacPherson and seconded by Doug Jelly

THAT the BOARD resolve to rise from the in-camera session and reconvene with the regular meeting of the Board with report at 7:37 pm.

Carried.

Resolution #2022-16

Moved by Sharon Gadoury-East and seconded by Jesse Foley

THAT the BOARD approve the direction given in-camera regarding item 8.5.1 under other business

Carried.

10.0 ADJOURNMENT / NEXT MEETING

Resolution #2022-17

Moved by Sharon Gadoury-East and seconded by Cliff Fielder

THAT the Board meeting be hereby adjourned at 7:40 PM

AND

THAT the next regular meeting of the Board be held on February 16, 2022, or at the call of the Chair.

Carried.

Minutes signed as approved by the Board:


Derek Mundle, Chair

February 16th, 2022

Date

Recorder: Velma Stanger